



19-08

# EMPLOYER BULLETIN

## ADJUSTMENT TO EARNINGS REMINDER

Nov. 2018

The annual benefit statements will be available soon for members to view by signing into the TRS member website. Once this happens, you may receive calls from employees stating their earnings or service credit were not reported properly.

If after research you determine an adjustment is required for an employee, you should email the correction with any applicable supporting documentation to [employers@trsil.org](mailto:employers@trsil.org). An auditor from the Employer Services Department will process the adjustment after reviewing the submitted information. You will be contacted by an auditor if there are any outstanding questions.

**TEACHERS' RETIREMENT SYSTEM**  
**OF THE STATE OF ILLINOIS**

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