



EMPLOYER BULLETIN

2018 Employer Information Seminars

May 2017

Dear TRS Employer,

Registration is now open for the 2018 seminars. Please forward this message to any other staff at your school district who would benefit from an employer seminar. Read the following information to know how to register and view the seminar schedule.

Who should attend?

The TRS Employer Information Seminars are designed for all individuals with TRS reporting responsibilities, including, but not limited to:

- Bookkeepers
- Payroll Clerks
- Business Managers

What will be covered during the seminars?

The seminars are intended to give participants an overview of a variety of topics, including membership, creditable and noncreditable earnings, contribution rates, Annual Reports, Supplementary Reports, Sick Leave Certifications, legislative updates and more. This year, Employer Services staff will focus on review, reminders and legislative changes, specifically the employer cost for salaries above the governor's statutory salary. Although this seminar is not intended to cover all aspects of your job, both seasoned and new bookkeepers should find the information beneficial.

What are the dates and times of the seminars?

Each seminar will begin promptly at 9 a.m. and will conclude no later than 12:30 p.m. Check in will begin at 8:45 a.m. There is no fee to attend these seminars. Seating is limited.

Location	Capacity
Springfield	50
Schaumburg	150
Collinsville	100

Can I watch a live meeting on my PC instead of attending?

Yes. In an effort to reach as many employers as possible, TRS will be broadcasting the June 6 seminar via a live internet feed. We will be sending the link for the live feed, as well as the PowerPoint presentation and any handouts, in a future email to all employers. A recording of this presentation will be posted on the TRS website by the middle of June.

How do I register to attend one of the seminars?

No registration is required if you will be watching the live feed on June 6. If you would like to attend

in person, [register online through the secure Employer Access area](#). Once signed in, select "Seminar Registration" on the left navigation bar. After registering, a confirmation email will be sent to you. If your plans change and you won't be able to attend, please delete your registration online.

Springfield	<p>Tuesday, June 5, 2018 <i>(50 capacity)</i> TRS 3rd FL, All-Staff Mtg Rm 2815 W. Washington St. Springfield, IL 62794-9253</p>	<p>Wednesday, June 6, 2018 <i>(50 capacity)</i> TRS 3rd FL, All-Staff Mtg Rm 2815 W. Washington St. Springfield, IL 62794-9253 <i>NOTE: There will be a live feed on this date. There is no need to register if you are watching online.</i></p>	<p>Tuesday, June 19, 2018 <i>(50 capacity)</i> TRS 3rd FL, All-Staff Mtg Rm 2815 W. Washington St. Springfield, IL 62794-9253</p>
Schaumburg	<p>Tuesday, June 12, 2018 <i>(150 capacity)</i> Schaumburg High School Auditorium 1100 W. Schaumburg Rd. Schaumburg, IL 60194</p>	<p>Wednesday, June 13, 2018 <i>(150 capacity)</i> Schaumburg High School Auditorium 1100 W. Schaumburg Rd. Schaumburg, IL 60194</p>	
Collinsville	<p>Wednesday, June 27, 2018 <i>(100 capacity)</i> Collinsville High School Auditorium 2201 S. Morrison Ave. Collinsville, IL 62234</p>		

We are looking forward to seeing you this summer.

Thank you,
TRS Employer Services Department

TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS

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