

# ANNUAL CERTIFICATION PROCESS

## 1.0 STARTING THE PROCESS

When all pay period reports have been uploaded and posted, the district may begin the Annual Certification process. The link is provided on the Employer Dashboard.

Welcome to the Employer Reporting Dashboard

This landing page of the TRS Employer Portal allows you to navigate to various areas within the site. You can create a new Payroll Report, complete an in-progress Payroll Report or reference previously released announcements.

Quick Links: [Employer Access](#) [TRS Employer Website](#) [Gemini Information](#) [TRS Reports](#)

**Annual Certification**

[Click here if ready to start/continue the Annual Certification process.](#)

**Payroll Reporting** [+ New Payroll Report](#) [Reporting History](#)

Report Type	Report Date	Status
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## 1.1 EMAIL WILL BE SENT ONCE PROCESS IS COMPLETED

The first time the link is selected, the data process will begin. Subsequent link selection will take you to the Annual Certification data screen. While the system is processing the data, you may return to the Employer Dashboard. When you receive your email confirmation that the process is complete, please return to the Employer Dashboard and click the widget link to continue the Annual Certification.

**NOTE: You may need to refresh page after the email is sent.**

Teachers' Retirement System of the State of Illinois

Reporting Services Employer Information

Env: CAT Version: 2.22.0.39502 QT Tester, QA

Origin Valley CUSD 123 TRS Code: 123-1230

**Annual Certification**

You have initiated the Annual Certification Process. We are gathering all relevant data submitted through Gemini over the course of the fiscal year and annualizing it for your review. This process could take several minutes and will continue running when you leave this page or log out of the Employer Portal.

You will be notified by email once this process is complete. Please do not click start/continue process link from the dashboard page until you have received the email notification.

[Return to Dashboard](#)

## 2.0 REVIEWING THE INFORMATION













When the process is completed, the screen will display the sum of all pay period reports submitted through Gemini. The Annual Certification Member Summary will list all members reported with their individual total amounts. It also reflects in the Actions Needed column the members that have errors.

Members: 34Terminations: 0Total Earnings: \$1,368,933.28Member Contributions: \$123,201.16Member THIS Contributions: \$12,321.20Employer Contributions: \$7,938.70Employer THIS Contributions: \$9,172.19

Federally Funded Earnings: \$8,988.47Federally Funded Contributions: \$926.67

Annual Certification Member Summary

Search by last name...Clear All Sorting☐ Errors Only

Action Needed	Actions	Last Name ^	First Name ^	Last 4 SSN	Employment Type	Contract Days	Days Paid	Annual Salary Rate	Creditable Earnings	Docked Days	Leave Days
		Bennet	Elizabeth	5301	Full Time	181	181	71,948.60	71,948.60	0	0
		Dawkins	Jack	6801	Full Time	181	181	50,384.99	50,384.99	0	0
		Lemas	Alec	9620	Substitute	170	17	1,017.00	1,017.00	0	0
		Lupin	Arsnene	8117	Full Time	181	181	55,908.28	55,908.28	0	0
		Marlowe	Philip	7290	Full Time	183	183	56,928.15	56,928.15	0	0
		Poirot	Hercule	1994	Substitute	170	10	849.00	849.00	0	0
		Reilly	Ignatius	0679	Substitute	170	5	450.00	450.00	0	0
		Sackville-Baggins	Lobelia	0875	Substitute	170	70	4,500.00	4,500.00	0	0
		Sandyman	Edward	7020	Full Time	181	181	66,001.43	66,001.43	0	0
		Sharp	Becky	9593	Full Time	181	181	47,447.37	47,447.37	0	0

Showing 1 - 10 of 34.

Rows per page 10First<1234>Last

CancelContinue →

First review if the Members count is correct. If any members are not reported, STOP and delete the report by using the Delete button at the bottom. Any time Delete is used, all corrections are lost. The district will need to upload a report to add the member to Gemini. After the report has been processed, the district can restart the annual certification process.

Members: 34

Terminations: 3

Total Earnings: \$1,375,991.83

Member Contributions: \$123,837.27

Member THIS Contributions: \$12,384.79

Employer Contributions: \$7,938.70

Employer THIS Contributions: \$9,219.78

Federally Funded Earnings: \$1,018,988.47

Federally Funded Contributions: \$105,057.71

Annual Certification Member Summary

Search by last name...

Clear All Sorting

☐ Errors Only

Action Needed	Actions	Last Name	First	Last 4 SSN	Employment	Contract Days	Days Paid	Annual Salary Rate	Creditable Earnings	Docked Days	Leave Days
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Showing 1 - 10 of 34.

Delete Certify & Continue →

## 2.1 IDENTIFYING ERRORS

If there are errors that need to be resolved, there will be a symbol in the Action Needed column. Click the Actions arrow and select View Summary Details for an individual member. Errors Only will sort and show only those members with errors that need attention.



Members: 34 Terminations: 0 Total Earnings: \$1,368,933.28 Member Contributions: \$123,201.16 Member THIS Contributions: \$12,321.20 Employer Contributions: \$7,938.70 Employer THIS Contributions: \$9,172.19  
Federally Funded Earnings: \$8,988.47 Federally Funded Contributions: \$926.67

Annual Certification Member Summary

Search by last name... Clear All Sorting ☐ Errors Only

Action Needed	Actions	Last Name ^	First Name ^	Last 4 SSN	Employment Type	Contract Days	Days Paid	Annual Salary Rate	Creditable Earnings	Docked Days	Leave Days
⚠	<a href="#">View Summary Details</a>	Elizabeth		5301	Full Time	181	181	71,948.60	71,948.60	0	0
⚠		Dawkins	Jack	6801	Full Time	181	181	50,384.99	50,384.99	0	0

**TIP:** If you notice a lot of common errors that can be corrected by uploading a pay period report, use the Delete option and upload another report to make adjustments. There is not a mass edit option in the Annual Certification process in Gemini.

## 2.2 RESOLVING ERRORS

Within the detail of the individual member, it will list all the Employment Types and Payment Reasons reported for the member. If there is an error, a detailed explanation of the error will be provided at the top of the page and will need to be addressed.

### FATAL ERRORS

Any **RED FATAL ERRORS** will require a correction.

Severity	Error #	Error Title ^	Error Message	Error Resolution
!	AR2015	Total Days Paid Exceeds Contract Days	Total number of Days Paid is greater than total number of Contract Days for an Employment Type of Full Time or Part-Time Contractual.	For Employment Types of Full Time and Part-Time Contractual the C... <a href="#">View More</a>

Filter by: Employment Type Payment Reason Clear Filter [+ Add Row](#)

Actions	Employment Type ^	Payment Reason ^	Contract Days	FTE Percentage	Full Annual Rate	Earnings	Member Contributions	Member THIS Contributions ^	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
<a href="#">-</a>	Full Time	BS	181	100	69,656.56	69,034.12	6,213.07	621.31	400.40	462.53	0.00	180
<a href="#">-</a>	Full Time	ED				2,914.48	262.20	26.33	16.81	19.58	0.00	0
<a href="#">-</a>	Full Time	FB				10.00	0.90	0.09	0.06	0.07	0.00	0
Totals						\$71,958.60	\$6,476.17	\$647.73	\$417.27	\$482.18	0.00	180

[Save](#) [Cancel](#)

## WARNING ERRORS AND EXPLANATION

If an error is a **WARNING** click **View More** within the Error Resolution. The warnings are required to be certified and may need an explanation provided.

Contribution Category  
Tier 1

Annual Salary Rate  
119,361.35

Creditable Earnings  
69,694.12

Employment Begin Date  
09/01/2019

Employment End Date

Employment End Re...

Final Sick Leave

Errors for Record (1) Select to view error details. Tip: Address fatal errors first before addressing any others; Corrections to fatal errors may result in the elimination of other errors.

Severity	Error #	Error Title ^	Error Message	Error Resolution
	AR2004	Base Earnings calculation	TRS is unable to calculate to the total BS - Base Salary earnings within \$250.	The daily rate computed by dividing Full Annual Rate by the Cont... <a href="#">View More</a>

Warning Certification: I certify that I have read the error message and resolution and have confirmed that the information in question is accurate.

**WARNING: AR2004 Base Earnings calculation**

**Resolution:**The daily rate (computed by dividing Full Annual Rate by the Contract Days) multiplied by the BS Days Paid is not within \$250 of total BS - Base Salary Earnings or Full Annual Rate minus calculated dock amount (calculated daily rate x number of Docked Days plus and LA Payment Reason days) is not within \$250 of total BS - Base Salary Earnings.  
  
Review the member's Full Annual Rate, Contract Days, BS Days Paid, Docked Days and LA Days Paid, BS Earnings. Ensure the Full Annual Rate is the rate the member is expected to receive for the full year including board paid TRS Contributions and that Earnings have been reported under the correct Payment Reason. For additional guidance refer to Pay-period Reporting (Gemini) on the TRS Website <https://www.trsil.org/employers/pay-period-reporting-file-format#level4>.  
  
Make any necessary corrections. If no corrections are required confirm the reported information is correct.

**Certify**

Read the Warning and click Certify that the information is correct. A detailed explanation must be provided to Certify.

**NOTE: Only certify once the error has been researched and verified that the information is correct. Once the edit has been certified and an explanation given, no corrections can be made to the explanation.**

Contribution Category  
Tier 1

Annual Salary Rate  
119,361.35

Creditable Earnings  
69,694.12

Employment Begin Date  
09/01/2019

Employment End Date

Employment End Re...

Errors for Record (1) Select to view error details. Tip: Address fatal errors first before addressing any others; Corrections to fatal errors may result in the elimination of other errors.

Severity	Error #	Error Title ^
	AR2004	Base Earnings calculation

Warning Certification: I certify that I have read the error message and resolution and have confirmed that the information in question is accurate.

**WARNING: AR2004 Base Earnings calculation**

**Resolution:**The daily rate (computed by dividing Full Annual Rate by the Contract Days) multiplied by the BS Days Paid is not within \$250 of total BS - Base Salary Earnings or Full Annual Rate minus calculated dock amount (calculated daily rate x number of Docked Days plus and LA Payment Reason days) is not within \$250 of total BS - Base Salary Earnings.  
  
Review the member's Full Annual Rate, Contract Days, BS Days Paid, Docked Days and LA Days Paid, BS Earnings. Ensure the Full Annual Rate is the rate the member is expected to receive for the full year including board paid TRS Contributions and that Earnings have been reported under the correct Payment Reason. For additional guidance refer to Pay-period Reporting (Gemini) on the TRS Website <https://www.trsil.org/employers/pay-period-reporting-file-format#level4>.  
  
Make any necessary corrections. If no corrections are required confirm the reported information is correct.

**Certify**

**Explanation Required**

To certify this warning, an explanation must be provided.

Explanation \*

**TIP: Provide calculations and exact details of the situation to address the error. The more information the better!**  
  
**We are required to contact district if explanations are:**  
**Member was docked**  
**Member on leave for part of the year**  
**Earned extra duties**  
**Reported correctly**  
**Returned to teaching**




0 / 3800

Certify

Cancel



## 2.3 EDITING AND VIEWING INFORMATION

For each row, there is an Actions dropdown. The district can select to Quick Edit the row of information or View Details.

Actions	Employment Type	Payment Reason	Contract Days	FTE Percentage	Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
 Quick Edit		BS	180	100	55,908.28	55,908.28	5,031.60	503.27	324.24	374.64	0.00	180
 View Details		FB				7,582.42	682.42	68.24	43.98	50.80	0.00	0
 Delete						\$63,490.70	\$5,714.02	\$571.51	\$368.22	\$425.44	0.00	180
<b>Save</b>		<b>Cancel</b>										









### QUICK EDIT

When Quick Edit is selected, only certain boxes will be allowed for editing. Once the corrections have been made, click Save to the left of the row. **Note: Save may need to be clicked twice if corrections were last made to Earnings.**

Actions	Employment Type	Payment Reason	Contract Days	FTE Percentage	Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
<b>Save</b> 	Full Time	BS	<input type="text" value="180"/>	<input type="text" value="100"/>	<input type="text" value="55,908.28"/>	<input type="text" value="55,908.28"/>	5,031.60	503.27	324.24	374.64	<input type="text" value="0.00"/>	<input type="text" value="180"/>
	Full Time	FB				7,582.42	682.42	68.24	43.98	50.80	0.00	0
<b>Totals</b>						\$63,490.70	\$5,714.02	\$571.51	\$368.22	\$425.44	0.00	180
<b>Save</b>		<b>Cancel</b>										


### VIEW DETAILS

The View Details will provide information reported throughout the year for that row of information. Editing is not available in View Details.

	05/10/2022	Teacher	180	100	69,656.56	2,855.10	0.00	256.96	25.70	0.00	9
	05/24/2022	Teacher	180	100	69,656.56	2,855.10	0.00	256.95	25.70	0.00	10
	06/10/2022	Teacher	180	100	69,656.56	2,855.10	0.00	256.95	25.70	0.00	11
	06/24/2022	Teacher	180	100	69,656.56	2,855.10	0.00	256.95	25.70	0.00	0
	07/08/2022	Teacher	180	100	69,656.56	2,855.10	0.00	256.96	25.70	0.00	0
	07/22/2022	Teacher	180	100	69,656.56	2,855.08	0.00	256.95	25.70	0.00	0
	08/10/2022	Teacher	180	100	69,656.56	2,855.08	0.00	256.95	25.70	0.00	0
	08/24/2022	Teacher	180	100	69,656.56	2,855.08	0.00	256.95	25.70	0.00	0
<b>Totals</b>						\$69,034.12	\$0.00	\$6,212.94	\$621.40	0.00	181

## 2.4 ADDING A ROW

Within each member, additional rows may be added by using the [Add Row](#).



Filter by: Employment Type Payment Reason Clear Filter + Add Row

Actions	Employment Type	Payment Reason	Contract Days	FTE Percentage	Full Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
<input type="checkbox"/>	Full Time	BS	181	100	69,656.56	69,034.12	6,213.07	621.31	400.40	462.53	0.00	180
<input type="checkbox"/>	Full Time	ED				2,914.48	262.20	26.33	16.81	19.58	0.00	0
<input type="checkbox"/>	Full Time	FB				10.00	0.90	0.09	0.06	0.07	0.00	0
Totals						\$71,958.60	\$6,476.17	\$647.73	\$417.27	\$482.18	0.00	180

Save Cancel

## ADDING INFORMATION

Choose the Employment Type and Payment Reason for each row added. Additional information is required based on the Employment Type and Payment Reason. Click save to the left of the row after adding all the required information.

Filter by: Employment Type Payment Reason Clear Filter + Add Row

Actions	Employment Type	Payment Reason	Contract Days	FTE Percentage	Full Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
<input type="checkbox"/>	Full Time	BS	181	100	69,656.56	69,034.12	6,213.07	621.31	400.40	462.53	0.00	180
<input type="checkbox"/>	Full Time	ED				2,914.48	262.20	26.33	16.81	19.58	0.00	0
<input type="checkbox"/>	Full Time	FB				10.00	0.90	0.09	0.06	0.07	0.00	0
<span>Save</span> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>					0.00	0.00	0.00	0.00		
Totals						\$71,958.60	\$6,476.17	\$647.73	\$417.27	\$482.18	0.00	180

Save Cancel

Filter by: Employment Type Payment Reason Clear Filter + Add Row

Actions	Employment Type	Payment Reason	Contract Days	FTE Percentage	Full Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
<input type="checkbox"/>	Full Time	BS	181	100	69,656.56	69,034.12	6,213.07	621.31	400.40	462.53	0.00	180
<input type="checkbox"/>	Full Time	ED				2,914.48	262.20	26.33	16.81	19.58	0.00	0
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				10.00	0.90	0.09	0.06	0.07	0.00	0
<span>Save</span> <input type="checkbox"/>	Full Time						0.00	0.00	0.00	0.00		
Totals						\$71,958.60	\$6,476.17	\$647.73	\$417.27	\$482.18	0.00	180

Save

Select One

Full Time

Part-Time Contractual

Substitute

Part-Time Non-Contractual (Hourly)

Extra-Duty

## 2.5 DELETING INFORMATION

### ORIGINAL INFORMATION

Any rows that were generated from the certification process cannot be deleted. If a row needs to be deleted, it can be updated by using Quick Edit and entering a 0 in each box.

Actions	Employment Type ^	Payment Reason ^	Contract Days	FTE Percentage	Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions ^	Docked Days	Days Paid
▼	Full Time	BS	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
▼	Full Time	FB				7,582.42	682.42	68.24	43.98	50.80	0.00	0
Totals						\$7,582.42	\$682.42	\$68.24	\$43.98	\$50.80	0.00	0
<div>Save Cancel</div>												

### ADDED ROW

If a row was added, the Delete button will be enabled and the row can be deleted.

Actions	Employment Type ^	Payment Reason ^	Contract Days	FTE Percentage	Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
▼	Full Time	BS	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
✎ Quick Edit		ED				500.00	45.00	4.50	2.90	3.35	0.00	0
👁 View Details		FB				7,582.42	682.42	68.24	43.98	50.80	0.00	0
🗑 Delete						\$8,082.42	\$727.42	\$72.74	\$46.88	\$54.15	0.00	0
<div>Save Cancel</div>												

## 2.5 TERMINATED SICK LEAVE

Terminated sick leave information may be added or deleted within each member. This information will be displayed on the Final Sick Leave Review screen.

Annual Certification Member Summary Details for Alec Lemas SSN 9620

252 Circus Ln  
London, IL 99999-9999

+1 (555)555-5555

wendelarms@yahoo.com

Employment Type  
Substitute

Contract Days  
170

Days Paid  
6

Annual Salary Rate  
620.00

Creditable Earnings  
620.00

Contribution Category  
Tier 1

Employment Begin Date  
09/01/2022

Final Sick Leave

Employment End Date

Employment End Reason

Errors for Record (0) Select to view error details. Tip: Address fatal errors first before addressing any others; Corrections to fatal errors may result in the elimination of other errors.

Filter by: Employment Type Payment Reason Clear Filter

Add Row

Actions	Employment Type ^	Payment Reason ^	Contract Days	FTE Percentage	Full Annual Rate	Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Docked Days	Days Paid
▼	Substitute	BS	0			620.00	\$55.80	5.58	3.60	4.16	0.00	6
Totals						\$620.00	\$55.80	\$5.58	\$3.60	\$4.16	0.00	6

Save Cancel

### 3.0 ERRORS RESOVED

Once all errors have been addressed, click **Certify & Continue** to proceed.

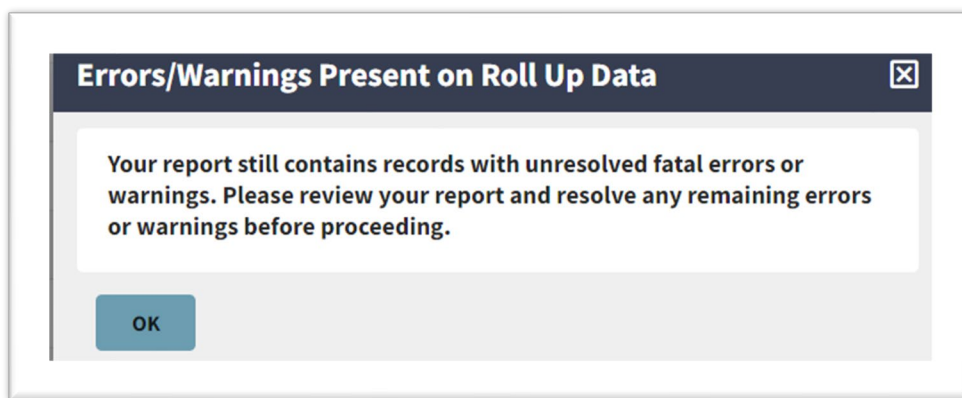
<input checked="" type="checkbox"/>	Reilly	Ignatius	0679	Substitute	170	5	450.00	450.00	0	0
<input checked="" type="checkbox"/>	Sackville-Baggins	Lobelia	0875	Substitute	170	70	4,500.00	4,500.00	0	0
<input checked="" type="checkbox"/>	Sandyman	Edward	7020	Full Time	181	181	66,001.43	66,001.43	0	0
<input checked="" type="checkbox"/>	Sharp	Becky	9593	Full Time	181	181	47,447.37	47,447.37	0	0

Showing 1 - 10 of 34.

Rows per page 10 First < 1 2 3 4 > Last

Cancel Certify & Continue →

If the errors have not been addressed, a warning box will appear.



### 4.0 FINAL SICK LEAVE REVIEW SCREEN

The Final Sick Leave Review screen will display all members that were reported as terminated throughout the year. Review all members and make any corrections on the review screen for members that were already reported as terminated.

**NOTE:** If a member is not on the Sick Leave Review screen, click the Previous button. The correction will need to be made by going back to the individual member record and updating the information. (See 2.5)

Annual Certification - Final Sick Leave Review								Search by last name...	Clear All Sorting	<input type="checkbox"/> Errors Only
Action Needed	Last Name ^	First Name ^	Last Four SSN	Employment Begin Date	Final Sick Leave	Employment End Date	Employment End Reason			
	Sandyman	Edward	7020	10/01/2009	50.0	03/05/2023	Terminated			


Count: 1



← Previous Save Certify & Continue →

## 5.0 FEDERAL FUNDS

**Certify & Continue will advance to the Federal Funded Earnings to review.**

Members: 265 Terminations: 24 Total Earnings: \$16,065,715.32 Member Contributions: \$1,445,917.36 Member THIS Contributions: \$144,592.71  
Employer Contributions: \$93,183.89 Employer THIS Contributions: \$107,640.81 Federally Funded Earnings: \$9,583.91 Federally Funded Contributions: \$988.09

 **Federally Funded Earnings - Reported in Fiscal Year 2021-2022** [+ Add](#)

Actions	Grant Type ^	Federally Funded Earnings	Federally Funded Employer Contributions
	Amer Rescue Plan Elem - Homeless Children & Youth	487.95	50.30
	Elementary and Secondary School Emergency Relief	9,095.96	937.79

Count: 2

[< Previous](#) [Certify & Continue ->](#)

### EDITING A FUND

**The Actions on each row will allow for Quick Edit of the information or to Delete the row.**

Actions	Grant Type ^	Federally Funded Earnings	Federally Funded Employer Contributions
 Quick Edit	Amer Rescue Plan Elem - Homeless Children & Youth	487.95	50.30
 Delete	Elementary and Secondary School Emergency Relief	9,095.96	937.79


Count: 2


[< Previous](#) [Certify & Continue ->](#)

### ADDING A FUND

**Additional federal funds can be added by clicking [Add](#). Choose the Grant Type and enter the amount of Federally Funded Earnings for that grant.**

Members: 265 Terminations: 24 Total Earnings: \$16,065,715.32 Member Contributions: \$1,445,917.36 Member THIS Contributions: \$144,592.71  
Employer Contributions: \$93,183.89 Employer THIS Contributions: \$107,640.81 Federally Funded Earnings: \$9,583.91 Federally Funded Contributions: \$988.09


 **Federally Funded Earnings - Reported in Fiscal Year 2021-2022** [+ Add](#)


Actions	Grant Type ^	Federally Funded Earnings	Federally Funded Employer Contributions
	Amer Rescue Plan Elem - Homeless Children & Youth	487.95	50.30
	Elementary and Secondary School Emergency Relief	9,095.96	937.79

Count: 2

[< Previous](#) [Certify & Continue ->](#)

Members: 57 Terminations: 1 Total Earnings: \$2,641,495.93 Member Contributions: \$237,734.17 Member THIS Contributions: \$23,773.15  
Employer Contributions: \$15,320.65 Employer THIS Contributions: \$17,697.86 Federally Funded Earnings: \$190,470.59 Federally Funded Contributions: \$19,637.53

 **Federally Funded Earnings - Reported in Fiscal Year 2021-2022** [+ Add](#)


**Add Federally Funded Earnings to 2021-2022 Fiscal Year** 

Grant Type \*

Federally Funded Earnings \*

Federally Funded Employer Contributions

[Save](#) [Cancel](#)

Actions	Grant Type ^	Federally Funded Earnings	Federally Funded Employer Contributions
	Governor Emergency Relief (CARES, CRRSA)		19,637.53


Count: 1

[< Previous](#) [Certify & Continue ->](#)

## 6.0 FINAL REVIEW SCREEN

**Certify & Continue will be the final review page of the Annual Certification process. Review all totals to ensure they are accurate. If corrections need to be made, click the Previous button to go back. If the information is correct, click the Certify box and Submit to TRS. Submit to TRS button will not be enabled until July.**

**NOTE: Once the report is submitted, no corrections can be made. Contact Employer Services if corrections are needed.**

 Annual Certification

This is the final step in the Annual Certification Process. If you need to make any further changes to your data, click the Previous button. If you have made all necessary changes, you can check the Certify box and click the Submit to TRS button.

☒ I certify the information below is correct.

Fiscal Year	Salary Rate	Creditable Earnings	Member Contributions	Member THIS Contributions	Employer Contributions	Employer THIS Contributions	Federally Funded Earnings	Federally Funded Contributions
2021-2022	2,656,780.44	2,641,495.93	237,734.17	23,773.15	15,320.65	17,697.86	200,470.59	20,668.53

← Previous

Submit to TRS →