Gemini Project

Employer Reporting File Validations

As of Version 2.30.0

February 29, 2024

Teachers' Retirement System of the State of Illinois

Contents

Introduction

As a pension system, TRS needs the ability to receive/load employer reporting files from TRS-covered employers. These files need to be checked for basic content and structural/layout issues to determine what content should be accepted and loaded into the system for further validation and internal use. This initial processing is referred to as the *Load Process*. Once the records have been loaded into the system they will need to pass through a series of business validations to ensure that what is being reported makes sense within the context of TRS business requirements, administrative rules, and the statutes to which TRS must adhere. This set of business validations is referred to as the *Edit Process*.

Load Validations

Error #	Field	Criteria	Title	Message	Severity	
ER1006	Record Type	• Field contains any value other than **H**, **D**, or **F**	Invalid Record Type	Record Type contains an invalid value. Allowable values are H, D, or F. This edit will also appear for any blank or empty rows in the file.	Reject File	🚫
ER1007	Record Type	• The field has a value of **H** in consecutive records	Consecutive Headers	The file contains consecutive Header Records. This is not allowed by the format.	Reject File	🚫
ER1009	Record Type	• Two records have a value of **H** in the field when there are not record(s) with a value of **D** and a record with a value of **F** in between	Footer Missing	The file contains a new Header Record before the previous report had been filled with Details or closed out with a Footer Record	Reject File	🚫
ER1010	Record Type	• The field contains a value of **D** that is not preceded by a record with a value of **D** or **H** in the field	Batchless Detail Record	The file contains a Detail Record that is not under a Header Record	Reject File	🚫
ER1011	Record Type	• Two records have a value of **F** in the field when there is not a record with a value of **H** and record(s) with a value of **D** in between	Header Missing	The file contains a new Footer Record without the start of a new report with a Header Record and Details	Reject File	🚫
ER1012	Report Type (Header)	• Field contains any value other than **01** or **02**	Invalid Report Type	Report Type contains a value other than 01 or 02	Reject Batch	🚫
ER1013	Format Version (Header)	• Field contains any value other than **001**	Invalid Format Version	Format Version contains a value other than 001	Reject Batch	🚫
ER1014	TRS Code (Header)	• Field does not contain a valid, currently assigned TRS Code of any employer	Invalid TRS Code	TRS Code does not contain valid, currently assigned TRS Code of an active contributing employer	Reject Batch	🚫
ER1015	Report Date (Header)	• The field contains any non-numeric characters	Non-numeric Report Date	Report Date contains non-numeric characters	Reject Batch	🚫
ER1017	Report Date (Header)	• The field does not contain a valid date	Invalid Report Date	Report Date contains an invalid date	Reject Batch	🚫

Error #	Field	Criteria	Title	Message	Severity	
ER1018	File Creation Date (Header)	• The field contains any non-numeric characters	Non-numeric File Creation Date	File Creation Date contains non-numeric characters	Info	ℹ
ER1019	File Creation Date (Header)	• The field contains a future date	Future File Creation Date	File Creation contains a future date	Info	ℹ
ER1020	File Creation Date (Header)	• The field does not contain a valid date	Invalid File Creation Date	File Creation contains an invalid date	Info	ℹ
ER1021	SSN	• The field contains any non-numeric characters	Non-numeric SSN	SSN contains non-numeric characters	Reject Record	⚠
ER1023	Prefix	• Field contains any value other than **MR**, **MRS**, **MS**, **MZ**, **DR**, **SR**, **FR** or three spaces	Invalid Prefix	Prefix is not blank and contains a value other than MR, MRS, MS, MZ, DR, SR, FR	Reject Record	⚠
ER1024	First Name	• Field contains a special character that is not allowed or contains all spaces	Invalid First Name	First Name is blank or contains a character that is not allowed	Reject Record	⚠
ER1025	First Name	• Field contains any numeric value	Numeric First Name	First Name contains a numeric value	Reject Record	⚠
ER1026	Middle Name	• Field contains a special character that is not allowed	Invalid Middle Name	Middle Name contains a character that is not allowed	Reject Record	⚠
ER1027	Middle Name	• Field contains any numeric value other than spaces	Numeric Middle Name	Middle Name contains a numeric value	Reject Record	⚠
ER1028	Last Name	• Field contains a special character that is not allowed or contains all spaces	Invalid Last Name	Last Name is blank or contains a character that is not allowed	Reject Record	⚠
ER1029	Last Name	• Field contains any numeric value	Numeric Last Name	Last Name contains a numeric value	Reject Record	⚠
ER1030	Suffix	• Field contains any value other than **JR**, **SR**, **I**, **II**, **III**, **IV**, **V**, **VI**, **ESQ**, **PHD**, or three spaces	Invalid Suffix	Suffix is not blank and contains a value other than JR, SR, I, II, III, IV, V, VI, ESQ, or PHD	Reject Record	⚠
ER1031	Gender	• Field contains any values other than **01** or **02**	Invalid Gender	Gender contains a value other than 01 or 02	Reject Record	⚠
ER1032	Date of Birth	• The field contains any non-numeric characters	Non-numeric Date of Birth	Date of Birth contains a non-numeric character	Reject Record	⚠
ER1033	Date of Birth	• Field contains a future date	Future Date of Birth	Date of Birth contains a future date	Reject Record	⚠

Error #	Field	Criteria	Title	Message	Severity
ER1034	Date of Birth	• Field does not contain a valid date	Invalid Date of Birth	Date of Birth contains an invalid date	Reject Record ⚠
ER1035	Pay Period Begin Date	• The field contains any non-numeric characters	Non-numeric Pay Period Begin Date	Pay Period Begin Date contains a non-numeric character	Reject Record ⚠
ER1036	Pay Period Begin Date	• Field contains a future date and the Deferred field does not contain a value of **Y**	Future Pay Period Begin Date	Non-Deferred Pay Period Begin Date contains a future date	Reject Record ⚠
ER1037	Pay Period Begin Date	• Field does not contain a valid date	Invalid Pay Period Begin Date	Pay Period Begin Date contains an invalid date	Reject Record ⚠
ER1038	Pay Period End Date	• The field contains any non-numeric characters	Non-numeric Pay Period End Date	Pay Period End Date contains a non-numeric character	Reject Record ⚠
ER1040	Pay Period End Date	• Field does not contain a valid date	Invalid Pay Period End Date	Pay Period End Date contains an invalid date	Reject Record ⚠
ER1041	Pay Date	• The field contains any non-numeric characters	Non-numeric Pay Date	Pay Date contains a non-numeric character	Reject Record ⚠
ER1043	Pay Date	• Field does not contain a valid date	Invalid Pay Date	Pay Date contains an invalid date	Reject Record ⚠
ER1044	Payroll Frequency	• Field contains any value other than **01**, **02**, **03**, or **04**	Invalid Payroll Frequency	Payroll Frequency contains a value other 01, 02, 03, or 04	Reject Record ⚠
ER1045	Employment Begin Date	• The field contains any non-numeric characters	Non-numeric Employment Begin Date	Employment Begin Date contains a non-numeric character	Reject Record ⚠
ER1047	Employment Begin Date	• Field does not contain a valid date	Invalid Employment Begin Date	Employment Begin Date contains an invalid date	Reject Record ⚠
ER1048	Employment End Date	• The field contains any non-numeric characters other than spaces	Non-numeric Employment End Date	Employment End Date contains a non-numeric character	Reject Record ⚠
ER1050	Employment End Date	• Field does not contain either: all zeros, all spaces, or a valid date	Invalid Employment Date	Employment End Date contains an invalid date	Reject Record ⚠
ER1051	Employment End Reason	• Field contains any value other than **01, 02** , or two spaces	Invalid Employment End Reason	Employment End Reason is not blank and contains a value other than 01 or 02	Reject Record ⚠
ER1052	Employment Type	• Field contains any value other than **F**, **P** , **S**, **H** or **E** and Contribution Category is not **99**	Invalid Employment Type	Employment type contains a value other than F, P, S, H, or E	Reject Record ⚠

Error #	Field	Criteria	Title	Message	Severity	
ER1053	Job Category	• Field contains any value other than **01**, **02**, or **03**	Invalid Job Category	Job Category contains a value other than 01, 02, or 03	Reject Record	⚠
ER1054	Contract Days	• Field contains any non-numeric value	Non-Numeric Contract Days	Contract Days contains a non-numeric value	Reject Record	⚠
ER1055	Contribution Category	• Field contains any value other than **01**, **02**, **03**, **04**, **05**, **06**, **07**, **08**, **09**, **10** or **99**	Invalid Contribution Category	Contribution Category contains a value other than 01, 02, 03, 04, 05, 06, 07, 08, or 99	Reject Record	⚠
ER1056	FTE Percentage	• Field contains any non-numeric value	Non-numeric FTE Percentage	FTE percentage contains a non-numeric value	Reject Record	⚠
ER1057	Full Annual Rate	• Field contains a non-numeric value	Non-Numeric Full Annual Rate	Full Annual Rate contains a non-numeric value	Reject Record	⚠
ER1058	Full Annual Rate	• Field contains a period in any column other than the seventh in the field	Full Annual Rate Misplaced Decimal	Full Annual Rate contains a misplaced decimal point	Reject Record	⚠
ER1059	Full Annual Rate	• Field does not contain a period	Full Annual Rate Missing Decimal	Full Annual Rate does not contain a decimal point	Reject Record	⚠
ER1061	Payment Reason	• Report Type contains a value of **01** and field contains any value other than **BS**, **ED**, **LE**, **FB**, **TX**, **LS**, **SS**, **LA**, **SB**, **ML**, or **NC**	Invalid DB Payment Reason	Payment Reason contains a value other than BS, ED, LE, FB, TX, LS, SS, LA, SB, ML, or NC	Reject Record	⚠
ER1062	Payment Reason	• Report Type contains a value of **02** and field contains any value other than **BS**	Invalid DC Payment Reason	Payment Reason contains a value other than BS for an SSP Report	Reject Record	⚠
ER1063	Deferred	• Field contains any value other than **Y** or **N**	Invalid Deferred Indicator	Deferred field contains a value other than Y or N	Reject Record	⚠
ER1064	Increase/Decrease Earnings	• Field contains any value other than **+** or **-**	Invalid Increase/Decrease Earnings	Increase/Decrease Earnings contains a value other + or -	Reject Record	⚠
ER1065	Earnings	• Field contains a non-numeric value	Non-Numeric Earnings	Earnings contains a non-numeric value	Reject Record	⚠
ER1066	Earnings	• Field contains a period in any column other than the seventh in the field	Earnings Misplaced Decimal	Earnings contains a misplaced decimal point	Reject Record	⚠

Error #	Field	Criteria	Title	Message	Severity	
ER1067	Earnings	• Field does not contain a period	Earnings Missing Decimal	Earnings does not contain a decimal point	Reject Record	⚠
ER1069	Increase/Decrease Earnings that exceed Salary Limits	• Field contains any value other than + or -	Invalid Increase/Decrease Earnings that exceed Salary Limits	Increase/Decrease Earnings that exceed Salary Limits contains a value other + or -	Reject Record	⚠
ER1070	Earnings that exceed Salary Limits	• Field contains a non-numeric value other than a period	Non-Numeric Earnings that exceed Salary Limits	Earnings that exceed IRS Limits contains a non-numeric value	Reject Record	⚠
ER1071	Earnings that exceed Salary Limits	• Field contains a period in any column other than the seventh in the field	Earnings that exceed Salary Limits Misplaced Decimal	Earnings that exceed IRS Limits contains a misplaced decimal point	Reject Record	⚠
ER1072	Earnings that exceed Salary Limits	• Field does not contain a period	Earnings that exceed Salary Limits Missing Decimal	Earnings that exceed IRS Limits does not contain a decimal point	Reject Record	⚠
ER1074	Increase/Decrease Contributions	• Field contains any value other than + or -	Invalid Increase/Decrease Contributions	Increase/Decrease Contributions contains a value other + or -	Reject Record	⚠
ER1075	Contributions	• Field contains a non-numeric value	Non-Numeric Contributions	Contributions contains a non-numeric value	Reject Record	⚠
ER1076	Contributions	• Field contains a period in any column other than the seventh in the field	Contributions Misplaced Decimal	Contributions contains a misplaced decimal point	Reject Record	⚠
ER1077	Contributions	• Field does not contain a period	Contributions Missing Decimal	Contributions does not contain a decimal point	Reject Record	⚠
ER1079	Increase/Decrease THIS Contribution	• Field contains any value other than + or -	Invalid Increase/Decrease THIS Contributions	Increase/Decrease THIS Contributions contains a value other + or -	Reject Record	⚠
ER1080	THIS Contribution	• Field contains a non-numeric value	Non-Numeric THIS Contributions	THIS Contributions contains a non-numeric value	Reject Record	⚠
ER1081	THIS Contribution	• Field contains a period in any column other than the seventh in the field	THIS Contributions Misplaced Decimal	THIS Contributions contains a misplaced decimal point	Reject Record	⚠

Error #	Field	Criteria	Title	Message	Severity	
ER1082	THIS Contribution	• Field does not contain a period	THIS Contributions Missing Decimal	THIS Contributions does not contain a decimal point	Reject Record	⚠
ER1084	Increase/Decrease Employer Defined Contributions	• Field contains any value other than **+** or **-**	Invalid Increase/Decrease Employer Defined Contributions	Increase/Decrease Employer Defined Contributions contains a value other + or -	Reject Record	⚠
ER1085	Employer Defined Contributions	• Field contains a non-numeric value	Non-Numeric Employer Defined Contributions	Employer Defined Contributions contains a non-numeric value	Reject Record	⚠
ER1086	Employer Defined Contributions	• Field contains a period in any column other than the seventh in the field	Employer Defined Contributions Misplaced Decimal	Employer Defined Contributions contains a misplaced decimal point	Reject Record	⚠
ER1087	Employer Defined Contributions	• Field does not contain a period	Employer Defined Contributions Missing Decimal	Employer Defined Contributions does not contain a decimal point	Reject Record	⚠
ER1089	Docked Days	• Field contains a non-numeric value	Non-Numeric Docked Days	Docked Days contains a non-numeric value	Reject Record	⚠
ER1090	Docked Days	• Field contains a period in any column other than the fourth in the field	Docked Days Misplaced Decimal	Docked Days contains a misplaced decimal point	Reject Record	⚠
ER1091	Docked Days	• Field does not contain a period	Docked Days Missing Decimal	Docked Days does not contain a decimal point	Reject Record	⚠
ER1093	Sick Leave/Personal Days	• Field contains a non-numeric value	Non-Numeric Sick Leave/Personal Days	Sick Leave/Personal Days contains a non-numeric value	Reject Record	⚠
ER1094	Sick Leave/Personal Days	• Field contains a period in any column other than the fifth in the field	Sick Leave/Personal Days Misplaced Decimal	Sick Leave/Personal Days contains a misplaced decimal point	Reject Record	⚠
ER1095	Sick Leave/Personal Days	• Field does not contain a period	Sick Leave/Personal Days Missing Decimal	Sick Leave/Personal Days does not contain a decimal point	Reject Record	⚠
ER1097	Days Paid	• Field contains any non-numeric character	Non-Numeric Days Paid	Days Paid contains a non-numeric character	Reject Record	⚠
ER1098	Post-Retirement Hours	• Field contains a non-numeric value	Non-Numeric Post-Retirement Hours	Post-Retirement Hours contains a non-numeric value	Reject Record	⚠

Error #	Field	Criteria	Title	Message	Severity
ER1099	Post-Retirement Hours	• Field contains a period in any column other than the fourth in the field	Post-Retirement Hours Misplaced Decimal	Post-Retirement Hours contains a misplaced decimal point	Reject Record ⚠
ER1100	Post-Retirement Hours	• Field does not contain a period	Post-Retirement Hours Missing Decimal	Post-Retirement Hours does not contain a decimal point	Reject Record ⚠
ER1102	Balanced Calendar	• Field contains any value other than **Y**, **N**, or a space	Invalid Balanced Calendar	Balanced Calendar Field is not blank and contains a value other than Y or N	Reject Record ⚠
ER1103	Email Address	• Field contains any invalid special characters	Invalid Email Address	Email Address contains a character that is not allowed	Reject Record ⚠
ER1104	Phone	• Field contains any non-numeric value	Invalid Phone Number	Phone Number contains a non-numeric value	Reject Record ⚠
ER1105	Address Line 1	• Field contains any characters other than letters, numbers, spaces, dashes or hyphens, and forward slashes or contains all spaces	Invalid Address Line 1	Address Line 1 is blank or contains a character that is not allowed	Info ℹ
ER1106	Address Line 2	• Field contains any characters other than letters, numbers, spaces, dashes or hyphens, and forward slashes	Invalid Address Line 2	Address Line 2 contains a character that is not allowed	Info ℹ
ER1107	City	• Field contains any invalid special characters or contains all spaces	Invalid City	City is blank or contains a character that is not allowed	Info ℹ
ER1108	State	• Field contains any value other than those from the specified list of Postal Codes or all spaces	Invalid State	State does not contain a valid value	Reject Record ⚠
ER1109	Zip Code	• Field contains any non-numeric value other than spaces	Non-Numeric Zip Code	Zip Code contains a character other than numbers or spaces	Reject Record ⚠
ER1110	Zip Code	• Field contains any number of spaces other than zero or four	Incomplete Zip Code	Zip Code does not contain at least five digits	Reject Record ⚠
ER1111	Zip Code	• Field contains spaces in any column other than columns six, seven, eight, or nine	Zip Code Not Formatted Correctly	Zip Code is improperly formatted	Reject Record ⚠

Error #	Field	Criteria	Title	Message	Severity
ER1112	Country Code	• Field contains any value other than those from the specified list of Country Codes or all spaces	Invalid Country Code	Country Code is not blank and does not contain a valid value	Reject Record ⚠️
ER1113	Report Type (Footer)	• Field contains any value other than **01**, **02**, or **03**	Invalid Report Type (Footer)	Footer Report Type contains a value other than 01, 02, or 03	Info ℹ️
ER1114	Format Version (Footer)	• Field contains any value other than **001**	Invalid Format Version (Footer)	Footer Format Version contains a value other than 001	Info ℹ️
ER1115	TRS Code (Footer)	• Field does not contain a valid, currently assigned TRS Code of any employer	Invalid TRS Code (Footer)	Footer TRS Code does not contain valid, currently assigned TRS Code of an active contributing employer	Info ℹ️
ER1116	Report Date (Footer)	• The field contains any non-numeric characters	Non-numeric Report Date (Footer)	Footer Report Date contains non-numeric characters	Info ℹ️
ER1117	Report Date (Footer)	• Field contains a date greater than ten days in the future	Future Report Date (Footer)	Footer Report Date contains a date greater than ten days in the future	Info ℹ️
ER1118	Report Date (Footer)	• The field does not contain a valid date	Invalid Report Date (Footer)	Footer Report Date contains an invalid date	Info ℹ️
ER1119	File Creation Date (Footer)	• The field contains any non-numeric characters	Non-numeric File Creation Date (Footer)	Footer File Creation Date contains non-numeric characters	Info ℹ️
ER1120	File Creation Date (Footer)	• The field contains a future date	Future File Creation Date (Footer)	Footer File Creation contains a future date	Info ℹ️
ER1121	File Creation Date (Footer)	• The field does not contain a valid date	Invalid File Creation Date (Footer)	Footer File Creation contains an invalid date	Info ℹ️
ER1122	Record Count	• Field contains any non-numeric value	Non-Numeric Record Count	Record Count contains a non-numeric value	Reject Record ⚠️
ER1123	Increase/Decrease Total Earnings	• Field contains any value other than **+** or **-**	Invalid Increase/Decrease Total Earnings	Increase/Decrease Total Earnings contains a value other than + or -	Info ℹ️
ER1124	Total Earnings	• Field contains a non-numeric value	Non-Numeric Total Earnings	Total Earnings contains a non-numeric value	Info ℹ️

Error #	Field	Criteria	Title	Message	Severity	
ER1125	Total Earnings	• Field contains a period in any column other than the eleventh in the field	Total Earnings Misplaced Decimal	Total Earnings contains a misplaced decimal point	Info	ⓘ
ER1126	Total Earnings	• Field does not contain a period	Total Earnings Missing Decimal	Total Earnings does not contain a decimal point	Info	ⓘ
ER1128	Increase/Decrease Total Earnings that Exceed Salary Limits	• Field contains any value other than + or -	Invalid Increase/Decrease Total Earnings that exceed Salary Limits	Increase/Decrease Total Earnings that Exceed IRS Limits contains a value other than + or -	Info	ⓘ
ER1129	Total Earnings that Exceed Salary Limits	• Field contains a non-numeric value	Non-Numeric Total Earnings that exceed Salary Limits	Total Earnings that Exceed IRS Limits contains a non-numeric value	Info	ⓘ
ER1130	Total Earnings that Exceed Salary Limits	• Field contains a period in any column other than the eleventh in the field	Total Earnings that exceed Salary Limits Misplaced Decimal	Total Earnings that Exceed IRS Limits contains a misplaced decimal point	Info	ⓘ
ER1131	Total Earnings that Exceed Salary Limits	• Field does not contain a period	Total Earnings that exceed Salary Limits Missing Decimal	Total Earnings that Exceed IRS Limits does not contain a decimal point	Info	ⓘ
ER1133	Increase/Decrease Total Contributions	• Field contains any value other than + or -	Invalid Increase/Decrease Total Contributions	Increase/Decrease Total Contributions contains a value other than + or -	Info	ⓘ
ER1134	Total Contributions	• Field contains any non-numeric value other than a period	Non-Numeric Total Contributions	Total Contributions contains a non-numeric value	Info	ⓘ
ER1135	Total Contributions	• Field contains a period in any column other than the eleventh in the field	Total Contributions Misplaced Decimal	Total Contributions contains a misplaced decimal point	Info	ⓘ
ER1136	Total Contributions	• Field does not contain a period	Total Contributions Missing Decimal	Total Contributions does not contain a decimal point	Info	ⓘ
ER1138	Increase/Decrease Total THIS Contributions	• Field contains any value other than + or -	Invalid Increase/Decrease Total THIS Contributions	Increase/Decrease Total THIS Contributions contains a value other than + or -	Info	ⓘ
ER1139	Total THIS Contributions	• Field contains a non-numeric value	Non-Numeric Total THIS Contributions	Total THIS Contributions contains a non-numeric value	Info	ⓘ

Error #	Field	Criteria	Title	Message	Severity
ER1140	Total THIS Contributions	• Field contains a period in any column other than the eleventh in the field	Total THIS Contributions Misplaced Decimal	Total THIS Contributions contains a misplaced decimal point	Info ⓘ
ER1141	Total THIS Contributions	• Field does not contain a period	Total THIS Contributions Missing Decimal	Total THIS Contributions does not contain a decimal point	Info ⓘ
ER1143	Increase/Decrease Total Employer Defined Contributions	• Field contains any value other than + or -	Invalid Increase/Decrease Total Employer Defined Contributions	Increase/Decrease Total Employer Defined Contributions contains a value other than + or -	Info ⓘ
ER1144	Total Employer Defined Contributions	• Field contains a non-numeric value	Non-Numeric Total Employer Defined Contributions	Total Employer Defined Contributions contains a non-numeric value	Info ⓘ
ER1145	Total Employer Defined Contributions	• Field contains a period in any column other than the eleventh in the field	Total Employer Defined Contributions Misplaced Decimal	Total Employer Defined Contributions contains a misplaced decimal point	Info ⓘ
ER1146	Total Employer Defined Contributions	• Field does not contain a period	Total Employer Defined Contributions Missing Decimal	Total Employer Defined Contributions does not contain a decimal point	Info ⓘ
ER1148	Record Count	• Field value <> total number of Detail records within the report	Incorrect Record Count	Record Count does not equal the number of detail records in the report	Info ⓘ
ER1149	Total Earnings	• Field Value <> cumulative total of all Earnings fields within the report	Incorrect Total Earnings	Total Earnings does equal the total of all Earnings fields in the report	Info ⓘ
ER1150	Total Earnings that Exceed Salary Limits	• Field Value <> cumulative total of all Earnings that Exceed Salary Limits fields within the report	Incorrect Total Earnings that Exceed Salary Limits	Total Earnings that Exceed Salary Limits does not equal the total of all Earnings that Exceed Salary Limits fields in the report	Info ⓘ

Error #	Field	Criteria	Title	Message	Severity	
ER1151	Total Contributions	• Field Value <> cumulative total of all Contributions fields within the report	Incorrect Total Contributions	Total Contributions does not equal the total of all Contributions fields in the report	Info	ⓘ
ER1152	Total THIS Contributions	• Field Value <> cumulative total of all THIS Contributions fields within the report	Incorrect Total THIS Contributions	Total THIS Contributions does not equal the total of all THIS Contributions fields in the report	Info	ⓘ
ER1153	Total Employer Defined Contributions	• Field Value <> cumulative total of all Employer Defined Contributions fields within the report	Incorrect Employer Defined Contributions	Total Employer Defined Contributions does not equal the total of all Employer Defined Contributions fields in the report	Info	ⓘ
ER1154	Report Date (Header)	• This field and Report Type are an exact match with another Header record in this file	Duplicate Headers	Header is a duplicate of another Footer in the file	Reject File	🚫
ER1155	Report Date (Footer)	• The field and Report Type are an exact match with another Footer record in the file	Duplicate Footers	Footer is a duplicate of another Footer in the file	Info	ⓘ
ER1156	Record Type	• Record Type is **D** and the length of the record is not exactly 600 characters (not including CR:LF)	Incorrect Detail Length	The file contains a Detail Record that is not exactly 600 characters	Reject Record	⚠️
ER1157	Record Type	• Record Type is **H** and the length of the record is not exactly 37 characters (not including CR:LF)	Incorrect Header Length	The file contains a Header Record that is not exactly 37 characters	Reject File	🚫
ER1158	Record Type	• Record Type is **F** and the length of the record is not exactly 113 characters (not including CR:LF)	Incorrect Footer Length	The file contains a Footer Record that is not exactly 113 characters	Reject File	🚫
ER1159	Middle Name	• Middle Name contains only a single letter followed by a period. (and then filled with spaces)	Middle Initial Period	The period was removed from the reported middle initial to conform to TRS standards.	Info	ⓘ
ER1160	TRS Code (Header)	• The TRS Code in the field does not match the TRS Code in the file name	Mismatched TRS Code	TRS Code does not match the TRS Code in the File Name	Reject Batch	🚫

Error #	Field	Criteria	Title	Message	Severity	
ER1161	Report Date (Header)	• The reporting Employer's Reporting Frequency for DB is Monthly • The day of the date in this field is not the first (01) • Report Type is **01**	Report Date Mismatch	Report Date must be the first of the month if your Reporting Frequency is Monthly. Contact TRS to change your Reporting Frequency if necessary.	Reject Batch	🚫
ER1162	TRS Code (Header)	• Report Type is **02** • Employer does not have an SSP Participation Agreement status of Participating as of Current Date OR • Report Type is **02** • Report Date is < Begin Date of employer's Defined Contribution participation record OR • Report Type is **02** • Report Date is 30 days > End Date of employer's Defined Contribution participation record	Ineligible DC Report	The reporting employer is not currently eligible to participate in the Supplemental Savings Plan	Reject Batch	🚫
ER1163	Contribution Category	• Contribution Category is **03**, **04**, **05**, **06**, **07**, **08**, **09**, or **10** • Report Type is **01** OR • Contribution Category is **01**, **02**, or **99** • Report Type is **02**	Mismatched Contribution Category	Contribution Category does not match the Report Type (DB vs. SSP)	Reject Record	⚠️
ER1165	Report Fiscal Year (Header)	• Field does not contain a valid Fiscal Year	Invalid Report Fiscal Year	Report Fiscal Year contains either non-numeric characters or an invalid fiscal year combination	Reject Batch	🚫
ER1166	Report Fiscal Year (Header)	• Field contains a fiscal year greater than the current fiscal year Example: if Current Fiscal year is 2021-2022 then 2022-2023 would not be allowed	Future Dated Report Fiscal Year	Report Fiscal Year contains a future fiscal year	Reject Batch	🚫

Error #	Field	Criteria	Title	Message	Severity	
ER1167	Report Fiscal Year (Header)	• Field contains a fiscal year less than the prior fiscal year (Current Fiscal Year minus 1 fiscal year. Example 2021-2022 and 2020-2021 would be accepted if the current fiscal year is 2021-2022, 2019-2020 would not.) Note: No date can be prior to the Fiscal Year of Gemini Go Live	Past Dated Report Fiscal Year	Report Fiscal Year field contains a prior fiscal year which is greater than 1 year in the past.	Reject Batch	🚫
ER1168	Detail Fiscal Year	• Field does not contain a valid fiscal year	Invalid Detail Fiscal Year	Detail Fiscal Year contains either non-numeric characters or an invalid fiscal year combination.	Reject Record	⚠️
ER1169	Detail Fiscal Year	• Field contains a fiscal year greater than the current fiscal year (Example if Current Fiscal year is 2021-2022 then 2022-2023 would not be allowed.)	Future Dated Detail Fiscal Year	Detail Fiscal Year detail field contains a future fiscal year.	Reject Record	⚠️
ER1170	Detail Fiscal Year	• Field contains a fiscal year 5 years or more less than the prior fiscal year (Current Fiscal Year minus 4 fiscal year. Example 2021-2022 2020-2021,2019-2020, 2018-2019, 2017-2018 would be accepted if the current fiscal year is 2021-2022, 2016-2017 would not.) • Fiscal Year contains a date prior to the Gemini Go Live Date (2021-2022)	Past Dated Detail Fiscal Year	Detail Fiscal Year field contains a date prior to fiscal year 2021-2022.	Reject Record	⚠️
ER1173	Report Fiscal Year (Footer)	• Field contains a fiscal year greater than the current fiscal year Example: if Current Fiscal year is 2021-2022 then 2022-2023 would not be allowed	Future Dated Report Fiscal Year	Report Fiscal Year contains a future fiscal year	Reject Batch	🚫
ER1174	Report Fiscal Year (Footer)	• Field does not contain a valid Fiscal Year	Invalid Footer Fiscal Year	Report Fiscal year contains either non-numeric characters or an invalid fiscal year combination	Reject Batch	🚫

Error #	Field	Criteria	Title	Message	Severity	
ER1175	Report Fiscal Year (Footer)	• Field contains a fiscal year less than the prior fiscal year (Current Fiscal Year minus 1 fiscal year. Example 2021-2022 and 2020-2021 would be accepted if the current fiscal year is 2021-2022, 2019-2020 would not.)	Past Dated Report Fiscal Year	Report Fiscal Year field contains a prior fiscal year which is greater than 1 year in the past	Reject Batch	🚫
ER1177	Report Fiscal Year (Footer)	• Footer does not match the Header	Mismatch Footer and Header	Report Fiscal Year Footer and Header Mismatched	Reject Batch	🚫

Business Validations

Demographics	Employment Information		Earnings & Contributions			Timekeeping	Contact Information
ER3001	ER4002	ER4044	ER5001	ER5041	ER5085	ER6001	ER7001
ER3002	ER4003	ER4045	ER5002	ER5044	ER5086	ER6004	ER7002
ER3003	ER4004	ER4046	ER5003	ER5045	ER5087	ER6005	ER7003
ER3004	ER4006	ER4048	ER5005	ER5046	ER5088	ER6006	ER7004
ER3005	ER4007	ER4049	ER5006	ER5047	ER5089	ER6007	ER7005
ER3008	ER4008	ER4050	ER5008	ER5048		ER6009	ER7006
ER3009	ER4009	ER4051	ER5009	ER5049		ER6010	ER7007
ER3010	ER4011	ER4052	ER5010	ER5050		ER6011	ER7009
ER3011	ER4013	ER4053	ER5011	ER5051		ER6013	ER7010
ER3012	ER4014	ER4054	ER5012	ER5052		ER6016	ER7012
ER3013	ER4015	ER4055	ER5013	ER5053		ER6017	ER7013
ER3014	ER4016	ER4056	ER5014	ER5055		ER6023	ER7015
ER3015	ER4017	ER4057	ER5015	ER5056		ER6024	ER7016
ER3016	ER4020	ER4058	ER5016	ER5057		ER6026	ER7018
ER3017	ER4022	ER4059	ER5017	ER5058		ER6027	ER7019
ER3018	ER4024	ER4061	ER5018	ER5059		ER6028	ER7021
ER3019	ER4025	ER4062	ER5019	ER5061		ER6029	ER7022
ER3020	ER4026		ER5020	ER5062		ER6030	ER7024
ER3022	ER4027		ER5021	ER5063		ER6031	ER7025
ER3023	ER4029		ER5022	ER5064		ER6032	ER7026
ER3024	ER4030		ER5023	ER5065		ER6033	ER7027
ER3025	ER4031		ER5024	ER5066		ER6034	ER7028
ER3026	ER4032		ER5025	ER5067			ER7029
ER3027	ER4033		ER5027	ER5068			ER7030
ER3028	ER4034		ER5028	ER5069			ER7031
ER3029	ER4036		ER5029	ER5073			ER7032
ER3030	ER4037		ER5030	ER5074			
ER3031	ER4039		ER5033	ER5075			
ER3032	ER4040		ER5034	ER5076			
ER3033	ER4041		ER5035	ER5077			
ER3034	ER4042		ER5036	ER5079			
ER3035	ER4043		ER5040	ER5080			

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER3001	SSN	• SSN does not match an existing participant • Date of Birth matches an existing participant • Any 2 or more of: First Name, Last Name, and Gender match the same participant as date of birth	Possible Incorrect SSN	The reported SSN does not match with an existing TRS member but the reported Date of Birth and at least two of the following three demographic fields do match an existing member: First Name, Last Name, and Gender.	Warning ⚠️	View
ER3002	SSN	• SSN does match an existing participant • Any 3 or more of: Date of Birth, First Name, Last Name, and Gender DO NOT match an existing participant	SSN mismatch with Name, Date of Birth, etc.	The reported SSN matches with an existing TRS member but at least three of the following four demographic fields do not: Date of Birth, First Name, Last Name, and Gender.	Fatal Error 🚫	View
ER3003	SSN	• SSN does not match an existing participant • Date of Birth matches an existing participant • Any 2 or more of: First Name, Last Name, and Gender match the same participant as date of birth	Possible Incorrect SSN (Internal)	The reported SSN does not match with an existing TRS member but the reported Date of Birth and at least two of the following three demographic fields do match an existing member: First Name, Last Name, and Gender.	Warning ⚠️ *Internal Only*	View
ER3004	SSN	• SSN starts with a 9 OR • SSN contains first three digits are 000, 666 OR • SSN contains middle digits of 00 OR • SSN contains last four digits of 0000	Invalid SSN	The reported SSN contains an invalid arrangement of digits per the standards provided by the Social Security Administration. For example, an SSN cannot start with the number nine.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER3005	SSN	• SSN is the same digit repeated 9 times	SSN is Same Digit	The reported SSN contains the same digit repeated 9 times.	Fatal Error 🚫	View
ER3008	SSN	• Pay Period Begin Date is greater than or equal to Received Date of a Single-Sum Retirement Benefit Application	Member Has Taken Single-Sum Retirement	The member has taken a Single-Sum Retirement benefit and therefore is no longer reportable to TRS.	Fatal Error 🚫	View
ER3009	Prefix	• SSN, Date of Birth, First Name, Last Name, and Gender all match an existing participant • Prefix does not match	New Prefix Reported	The reported Prefix does not match what is on file for the member. It will be updated in our system to reflect the reported Prefix.	Info ℹ️	View
ER3010	First Name	• SSN, Date of Birth, Last Name, and Gender all match an existing participant • First Name does not match • Member is not Retired OR member is Retired and is under 65.000 (Ex: member can be retired and under 65 and the edit should still fire)	New First Name Reported	The reported First Name does not match what is on file for the member. It will be updated in our system to reflect the reported First Name.	Info ℹ️	View
ER3011	First Name	• SSN, Date of Birth, and Last Name all match an existing participant • First Name does not match • Gender does not match	First Name/Gender Mismatch	The reported SSN, Date of Birth, and Last Name match with an existing TRS member but the reported First Name and Gender do not.	Warning ⚠️	View
ER3012	First Name	• SSN, Date of Birth, and Last Name all match an existing participant • First Name does not match • Gender does not match	First Name/Gender Mismatch (Internal)	The reported SSN, Date of Birth, and Last Name match with an existing TRS member but the reported First Name and Gender do not.	Warning ⚠️ *Internal Only*	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER3013	Middle Name	• SSN, Date of Birth, First Name, Last Name, and Gender all match an existing participant • Middle Name does not match • Member is not Retired OR member is Retired and is under 65.000 (Ex: member can be retired and under 65 and the edit should still fire)	New Middle Name Reported	The reported Middle Name does not match what is on file for the member. It will be updated in our system to reflect the reported Middle Name.	Info	ⓘ	View
ER3014	Last Name	• SSN, Date of Birth, First Name, and Gender all match an existing participant • Last Name does not match • Member is not Retired OR member is Retired and is under 65.000 (Ex: member can be retired and under 65 and the edit should still fire)	New Last Name Reported	The reported Last Name does not match what is on file for the member. It will be updated in our system to reflect the reported Last Name.	Info	ⓘ	View
ER3015	Last Name	• SSN, First Name, and Gender all match an existing participant • Last Name does not match • Date of Birth does not match	Last Name/Date of Birth Mismatch	The reported SSN, First Name, and Gender all match with an existing member, but the reported Last Name and Date of Birth do not.	Fatal Error	🚫	View
ER3016	Suffix	• SSN, Date of Birth, First Name, Last Name, and Gender all match an existing participant • Suffix does not match	New Suffix Reported	The reported Suffix does not match what is on file for the member. It will be updated in our system to reflect the reported Suffix.	Info	ⓘ	View
ER3017	Gender	• SSN, Date of Birth, First Name, and Last Name all match an existing participant • Gender does not match	Gender Mismatch	The reported Gender does not match what is on file for this member.	Warning	⚠	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER3018	Gender	• SSN, Date of Birth, First Name, and Last Name all match an existing participant • Gender does not match	Gender Mismatch (Internal)	The reported Gender does not match what is on file for this member.	Fatal Error ⛔ *Internal Only*	View
ER3019	Date of Birth	• Current Date - Date of Birth is >=100 OR • Current Date - Date of Birth is < 18	Member Age Outside Acceptable Range	Based on the reported Date of Birth the member is either over 100 or under 18 years old as of today's date.	Fatal Error ⛔	View
ER3020	Date of Birth	• Date of Birth does not match Date of Birth on file • Proof of Birth on File = NO/NULL	Updated Date of Birth	The reported Date of Birth does not match what is on file for the member. It will be updated in our system to reflect the reported Date of Birth.	Info ℹ️	View
ER3022	Date of Birth	• Date of Birth does not match • Proof of Birth on File = YES	Incorrect Date of Birth	The reported Date of Birth does not match what is on file for the member. The member has provided TRS with proof of their Date of Birth, therefore it will not be updated.	Warning ⚠️	View
ER3023	First Name	• SSN, Date of Birth, Last Name, and Gender all match an existing participant • First Name does not match • Member is Retired • Member is 65.000 or older	First Name Mismatch	The reported First Name does not match what is on file for the member. It will not be updated because the member is retired and Medicare age.	Info ℹ️	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER3024	Middle Name	• SSN, Date of Birth, First Name, Last Name, and Gender all match an existing participant • Middle Name does not match • Member is Retired • Member is 65.000 or older	Middle Name Mismatch	The reported Middle Name does not match what is on file for the member. It will not be updated because the member is retired and Medicare age.	Info	ℹ	View
ER3025	Last Name	• SSN, Date of Birth, First Name, and Gender all match an existing participant • Last Name does not match • Member is Retired • Member is 65.000 or older	Last Name Mismatch	The reported Last Name does not match what is on file for the member. It will not be updated because the member is retired and Medicare age.	Info	ℹ	View
ER3026	Prefix	• Record is not an Adjustment or Retro • Prefix does not match the Prefix for another record for the same person on the same report with the same Payroll Schedule Detail Key	Prefix Out of Sync	The reported Prefix does not match with the reported Prefix of another record for the same member in this report.	Fatal Error	🚫	View
ER3027	First Name	• Record is not an Adjustment or Retro • First Name does not match the First Name for another record for the same person on the same report with the same Payroll Schedule Detail Key	First Name Out of Sync	The reported First Name does not match with the reported First Name of another record for the same member in this report.	Fatal Error	🚫	View
ER3028	Middle Name	• Record is not an Adjustment or Retro • Middle Name does not match the Middle Name for another record for the same person on the same report with the same Payroll Schedule Detail Key	Middle Name Out of Sync	The reported Middle Name does not match with the reported Middle Name of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER3029	Last Name	• Record is not an Adjustment or Retro • Last Name does not match the Last Name for another record for the same person on the same report with the same Payroll Schedule Detail Key	Last Name Out of Sync	The reported Last Name does not match with the reported Last Name of another record for the same member in this report.	Fatal Error	🚫	View
ER3030	Suffix	• Record is not an Adjustment or Retro • Suffix does not match the Suffix for another record for the same person on the same report with the same Payroll Schedule Detail Key	Suffix Out of Sync	The reported Suffix does not match with the reported Suffix of another record for the same member in this report.	Fatal Error	🚫	View
ER3031	Gender	• Record is not an Adjustment or Retro • Gender does not match the Gender for another record for the same person on the same report with the same Payroll Schedule Detail Key	Gender Out of Sync	The reported Gender does not match with the reported Gender of another record for the same member in this report.	Fatal Error	🚫	View
ER3032	Date of Birth	• Record is not an Adjustment or Retro • Date of Birth does not match the Date of Birth for another record for the same person on the same report with the same Payroll Schedule Detail Key	Date of Birth Out of Sync	The reported Date of Birth does not match with the reported Date of Birth of another record for the same member in this report.	Fatal Error	🚫	View
ER3033	Last Name	• SSN, Date of Birth, and Gender all match an existing participant • Last Name does not match • First Name does not match • Member is not Retired OR member is Retired and is under 65.000 (Ex: member can be retired and under 65 and the edit should still fire)	First and Last Name Mismatch	The reported First Name and Last Name do not match what is on file for a member with a matching SSN, Date of Birth, and Gender.	Warning	⚠️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER3034	Last Name	• SSN, Date of Birth, and Gender all match an existing participant • Last Name does not match • First Name does not match • Member is not Retired OR member is Retired and is under 65.000 (Ex: member can be retired and under 65 and the edit should still fire)	First and Last Name Mismatch (Internal)	The reported First Name and Last Name do not match what is on file for a member with a matching SSN, Date of Birth, and Gender.	Warning ⚠️ *Internal Only*	View
ER3035	SSN	• PersonKey is NULL • Report Type is 02	New Member on SSP Report	New members must be reported through a Defined Benefit report before they can be reported for SSP.	Fatal Error 🚫	View
ER4002	Pay Period Begin Date	• Value is equal to or greater than Pay Period End Date	Pay Period Begin Date After End Date	The reported Pay Period Begin Date is on or after the reported Pay Period End Date of this record.	Fatal Error 🚫	View
ER4003	Pay Date	• Employer's Reporting Frequency is Monthly • Record is not an adjustment or retro • Pay Date is not in the same month as Report Date • Deferred = No	Pay Date Outside of Report Range	Your Reporting Frequency is Monthly and the reported Pay Date is not in the same month as the Report Date. Monthly reports should only include Pay Dates that are within the report month.	Fatal Error 🚫	View
ER4004	Pay Date	• Pay Date, Pay Period Begin Date, and Pay Period End Date do not all match with a single pay period row from a valid Payroll Schedule for the reporting employer with applicable Job Category(s) and Employment Type(s) that match those reported for this member on this report	Payroll Schedule Match Not Found	The reported pay period dates do not match with an existing Payroll Schedule.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4006	Employment Begin Date	• The Employment Begin Date cannot be before the Date of Birth.	Employment Begin Date before Date of Birth	Employment Begin Date cannot be before the reported Date of Birth.	Fatal Error 🚫	View
ER4007	Employment Begin Date	• The Employment Begin Date cannot be after the Date of Death.	Employment Begin Date After Date of Death	Employment Begin Date is after the member's date of death.	Fatal Error 🚫	View
ER4008	Employment Begin Date	• Employment Begin Date cannot be after Employment End Date from same record	Employment Begin Date After Employment End Date	The reported Employment Begin Date is after the reported Employment End Date on this record.	Fatal Error 🚫	View
ER4009	Employment Begin Date	• This is a new Employment Begin Date • Employment Begin Date is before the Received Date for a Single-Sum Retirement Benefit Application	New Employment Before Single-Sum	Member has a new Employment Begin Date with this employer and the Employment Begin Date is before the received date of a Single-Sum benefit application.	Warning ⚠️ *Internal Only*	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4011	Employment Begin Date	• Record is not an adjustment • Days Paid or Post Retirement Hours are > 0 • Employment Begin Date is not in fiscal year 2021-2022 • ParticipationEmploymentKey is null • Employment Begin Date is null or is greater than 30 days before Pay Period Begin Date of earliest Regular record (by Pay Date) with Days Paid or Post Retirement Hours > 0 in the same report OR • Record is not an adjustment • ParticipationEmploymentKey is null • Member has no open Enrollment with the reporting Employer but does have a closed Enrollment with them • Employment Begin Date is on or before Employment End Date of closed enrollment	Employment Begin Date Issue	This is a new Employment and Employment Begin Date is blank, before the beginning of the pay period, or it is before a previously reported Employment End Date from the same employer.	Fatal Error	🚫	[View](#)
ER4014	Employment End Reason	• This field contains any value other than null • Employment End Date = null	End Reason Without End Date	An Employment End Reason has been reported but an Employment End Date has not been reported.	Fatal Error	🚫	[View](#)
ER4015	Employment End Reason	• Employment End Date contains any value other than 0 • This field = 0	Missing Employment End Reason	An Employment End Reason has not been reported but an Employment End Date has been reported.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4016	Employment Type	• Member is reported with an Employment Type of Extra Duty and they have not yet been reported as an F or P by a different employer this fiscal year	Extra Duty Without Contractual Work	Employment Type has been reported as Extra Duty, however, the member has not been reported as a Full Time or Part-Time Contractual Employment Type with another TRS-covered employer this fiscal year.	Warning ⚠	View
ER4017	Employment Type	• Member is reported with an Employment Type of E for the THIRD time in the Fiscal Year and they have not yet been reported as an F or P by a different employer this fiscal year	Extra Duty Without Contractual Work (Internal)	Employment Type has been reported as Extra Duty for the third time this fiscal year, however, the member has not been reported as a Full Time or Part-Time Contractual Employment Type with another TRS-covered employer this fiscal year.	Warning ⚠ *Internal Only*	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4020	Employment Type	• Member is Tier 2, first participated in TRS in 2012-2013 or later, is retired, and Employment Type is reported as F or P from any employer they worked for in the last fiscal year they contributed in. • This member's total Earnings in this report have increased by 40% or more over their total earnings from their last report from this employer OR • Member is Tier 2, first participated in TRS in 2012-2013 or later, is retired, and Employment Type is reported as F or P from any employer they worked for in the last fiscal year they contributed in. • This member's Job Category has changed from their last report from this employer	Tier 2 Retiree Contract Check	Tier 2 retiree that first participated in TRS in 2012-13 or later is working as a full-time or part-time contractual member for any employer they worked for in the last fiscal year they contributed in.	Warning ⚠️ *Internal Only*	View
ER4022	Job Category	• Job Category has changed from what was reported on the most recent report for this member by the same employer • Full Annual Rate is unchanged from most recent report for this member by the same employer	Job Category Change Without Rate Change	The reported Job Category is different from the prior report, but the Full Annual Rate has not changed.	Warning ⚠️	View
ER4024	Contract Days	• Member has a reported Employment Type of F or P and Contract Days contains a value less than 180 or greater than 262	Contract Days Out of Range	Contract days are less than 180 or greater than 262 for an Employment Type of Full Time or Part-Time Contractual.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4025	Contract Days	• Member has a reported Employment Type of S, H, or E and this field contains any value other than 0	Contract Days for Non-Contractual Work	Member is reported as Substitute, Part-Time Non-Contractual or Extra-Duty and the Contract Days is not reported as 0.	Fatal Error	🚫	View
ER4029	Contribution Category	• Contribution Category is 01 • Member is Tier 2 OR • Contribution Category is 02 • Member is Tier 1 Note: The tier participation information should be derived from the edit record first ; if NULL in the edit record then from the "ParticipationTier" table ; but where ParticipationTierKey is NULL in the edit record and the member has no existing ParticipationTier records, the tier should be assumed as Tier 2 for the member.	Tier Mismatch	Member's reported Contribution Category does not match their Tier.	Fatal Error	🚫	View
ER4030	Contribution Category	• Contribution Category is 99 • Member is not Retired OR • Contribution Category is not 99 • Member is Retired	Retired Mismatch	Member's reported Contribution Category does not match their retired status.	Fatal Error	🚫	View
ER4031	Contribution Category	• Report Type is 02 • This member does not have an Active Enrollment in SSP • Member Contributions <> 0	SSP Record for Non-Enrollee	The member's enrollment in the Supplemental Savings Plan is not effective for this pay period.	Fatal Error	🚫	View
ER4032	FTE Percentage	• FTE Field contains a value less than 010 or greater than 100 or is NULL • Employment Type is F or P	FTE Percentage Out of Range	Full-time Equivalency Percentage must be a whole number between 10 and 100 for F and P Employment Types.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4033	FTE Percentage	• Member has a reported Employment Type of F and this field contains a value less than 050	Full Time FTE Percentage Mismatch	The member has been reported as Full Time with a Full-Time Equivalency less 50.	Fatal Error	🚫	View
ER4034	FTE Percentage	• Member has a reported Employment Type of S, H, or E and this field contains any value other than 0	Unexpected FTE Percentage	The Full-Time Equivalency Percentage for an Employment Type of Substitute, Part-Time Non-Contractual or Extra Duty has not been reported as 0.	Info	ℹ	View
ER4036	Contribution Category	• Employer status for reported Contribution Category is Withdrawn • Employment Begin Date is on or after Withdrawn status effective date	New Employment at Withdrawn Employer	The member's Employment Begin Date is after the date for which the employer cannot add new TRS-covered employees.	Fatal Error	🚫	View
ER4037	FTE Percentage	• Employment Type is F or P • FTE Percentage has changed from what was last reported by this Employer	FTE Percentage Update	The reported FTE Percentage is different than the previously reported FTE Percentage for this member.	Info	ℹ	View
ER4039	Contract Days	• Employment Type is F or P • Contract Days has changed from what was last reported by this Employer	Contract Days Update	The reported Contract Days is different than the previously reported Contract Days for this member.	Info	ℹ	View
ER4040	Job Category	• Job Category has changed from what was last reported by this Employer	Job Category Update	The reported Job Category is different than the previously reported Job Category for this member.	Info	ℹ	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4041	Employment Type	• Employment Type <> Employment Type of matched Participation Employment record • There is no Posted detail record for this member/employer with an Employment Type <> Edit record Employment Type and a Pay Date >= Edit Record Pay Date	Employment Type Update	The reported Employment Type is different than the previously reported Employment Type for this member.	Info	ⓘ	View
ER4042	Payroll Frequency	• Employment Type is F or P • Payroll Frequency has changed from what was last reported by this Employer	Payroll Frequency Update	The reported Employment Type is Full Time or Part-Time Contractual and the Payroll Frequency has changed from the prior report.	Info	ⓘ	View
ER4043	Employment Begin Date	• No Employment Match is Found	Employment Match Not Found	Based on the employment information provided, this is a new period of employment for this member.	Info	ⓘ	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4044	Employment End Date	• Record is not a Retro or an Adjustment • ParticipationEmploymentKey is not null • Employment Begin Date matches the Begin Date of the Participation Employment record represented by ParticipationEmploymentKey • Employment End Date is null and End Date of Participation Employment record is not null OR • Record is not a Retro or an Adjustment • ParticipationEmploymentKey is not null • Employment Begin Date matches the Begin Date of the Participation Employment record represented by ParticipationEmploymentKey • Employment End Date does not match the End Date of Participation Employment record	Missing or Mismatched Employment End Date	The reported value for Employment End Date does not match with this member's Employment Record.	Fatal Error 🚫	View
ER4045	Employment Begin Date	• ParticipationEmploymentKey is not null • Employment Begin Date does not match the Begin Date of the Participation Employment record represented by ParticipationEmploymentKey • Employment Begin Date is before the Begin Date of the Participation Plan record tied to the ParticipationEmploymentKey	Retroactive Employment Begin Date	Employment Begin Date does not match the Begin Date of the matched Participation Employment Record and is prior to Begin Date of the matched Participation Plan record.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4048	Employment Begin Date	• Record is not an Adjustment or Retro • Employment Begin Date does not match the Employment Begin Date for another record for the same person on the same report with the same Payroll Schedule Detail Key	Employment Begin Date Out of Sync	The reported Employment Begin Date does not match with the reported Employment Begin Date of another record for the same member in this report.	Fatal Error	🚫	View
ER4049	Employment End Date	• Record is not an Adjustment or Retro • Employment End Date does not match the Employment End Date for another record for the same person on the same report with the same Payroll Schedule Detail Key	Employment End Date Out of Sync	The reported Employment End Date does not match with the reported Employment End Date of another record for the same member in this report.	Fatal Error	🚫	View
ER4050	Employment End Reason	• Record is not an Adjustment or Retro • Employment End Reason does not match the Employment End Reason for another record for the same person on the same report with the same Payroll Schedule Detail Key	Employment End Reason Out of Sync	The reported Employment End Reason does not match with the reported Employment End Reason of another record for the same member in this report.	Fatal Error	🚫	View
ER4051	Employment Type	• Record is not an Adjustment or Retro • Employment Type does not match the Employment Type for another record for the same person on the same report with the same Payroll Schedule Detail Key	Employment Type Out of Sync	The reported Employment Type does not match with the reported Employment Type of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER4052	Job Category	• Record is not an Adjustment or Retro • Job Category does not match the Job Category for another record for the same person on the same report with the same Payroll Schedule Detail Key	Job Category Out of Sync	The reported Job Category does not match with the reported Job Category of another record for the same member in this report.	Fatal Error	🚫	[View](#)
ER4053	Contract Days	• Record is not an Adjustment or Retro • Contract Days does not match the Contract Days for another record for the same person on the same report with the same Payroll Schedule Detail Key	Contract Days Out of Sync	The reported Contract Days does not match with the reported Contract Days of another record for the same member in this report.	Fatal Error	🚫	[View](#)
ER4054	FTE Percentage	• Record is not an Adjustment or Retro • FTE Percentage does not match the FTE Percentage for another record for the same person on the same report with the same Payroll Schedule Detail Key	FTE Percentage Out of Sync	The reported FTE Percentage does not match with the reported FTE Percentage of another record for the same member in this report.	Fatal Error	🚫	[View](#)
ER4055	Employment Type	• Employment Type is anything other than F or P • Report Type is 02	Non-Contractual SSP Contribution	Employment indicates the member is not a contractual employee and therefore would not be eligible to contribute to the Supplemental Savings Plan.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4056	Employment Begin Date	• ParticipationEmploymentKey is null • The member has a Participation Employment record with no End Date with an Employer that matches the reporting Employer and the Employment record is under a Participation Plan with a type that matches the Report Type (DB vs SSP)	Multiple Open Employments for Same Employer	The member has an open Employment for this employer, but the Edit Process was not able to match to it.	Fatal Error 🚫 *Internal Only*	View
ER4057	Contribution Category	• Contribution Category is 99 • Member is not participating in the Subject Shortage Area as of Pay Date with the reporting Employer • Member is participating in the Subject Shortage Area as of Pay Date with a different employer	Non-Approved Post-Retirement Work	The member is currently participating in the Subject Shortage Area Program with a different employer but is not approved to participate with this employer.	Warning ⚠️	View
ER4058	Employment Begin Date	• Employment Begin Date is NULL	Missing Employment Begin Date	Employment Begin Date is a required field.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4059	Contribution Category	• Report Type is 02 • Member Contributions <0> • Based on Pay Date of the reported record, member does not have a deferral election for the reported contribution category code that was active. • If the member only has 1 deferral record in the database, no date logic is needed when comparing with the reported record. If the reported contribution category does not match the contribution category in the database, the edit will trigger OR • If more than 1 deferral record is found in the database, the reported Pay Date will be compared to the deferral Effective Date of the reported Contribution Category (Deferral Effective Date ≤ Pay Date ≤ Deferral Cancel Date + 45 days) NOTE: 45 days is a configurable amount	SSP Contribution Category Mismatch	This member does not have an active elected deferral for the reported Contribution Category.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER4061	Employment Type	• Report Type is 01 • Member has an active SSP Enrollment (Enrollment Effective Date <= Pay Date <= Enrollment Cancel Date(If not NULL) + 45 Days (Configurable value shared with ER4031 and other SSP edits)) • Matched Participation Employment has an Employment Type of F or P • Edit Record has an Employment Type of S, H, or E	Employment Type Update (SSP Enrollee)	The reported Employment Type is different than the previously reported Employment Type for this member and will make them ineligible to participate in the SSP. The member's SSP enrollment will be cancelled with this Employment Type change.	Warning ⚠️	View
ER4062	Contribution Category	• Report type is 02 • Member has SSP Contribution Category record(s) change where the effective date of the change is in the past. Note: Reported record is an old contribution category which is not active where Pay Period Begin Date => Contribution Category effective date	SSP Contribution Category Change	This member recently made a change to their elected SSP Contribution Category.	Warning ⚠️	View
ER5001	Full Annual Rate	• Value is less than 15000 • Value is greater than 0 • Member has an Employment Type of F (Full-time)	Full Annual Rate (Full Time) Too Low	Full Annual Rate is below $15,000 for a Full Time employee.	Warning ⚠️	View
ER5002	Full Annual Rate	• Value is less than 8000 • Value is greater than 0 • Member has an Employment Type of P (Part-time contractual)	Full Annual Rate (Part-Time) Too Low	Full Annual Rate is below $8,000 for a Part-Time Contractual employee.	Warning ⚠️	View
ER5003	Full Annual Rate	• Value is zero • Member's Employment Type is F or P	Missing Full Annual Rate	Full Annual Rate is required for Full Time and Part-Time Contractual employees and cannot be $0.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5005	Payment Reason	• Payment Reason is ED • Member's Employment Type is S or H OR • Payment Reason is LE • Member's Employment Type is S or H	Substitute or Hourly Extra-Duty	Payment Reason is Extra-Duty/Stipends or Licensed Extra-Duty for a member with an Employment Type of Substitute or Part-Time Non-Contractual (Hourly).	Warning	⚠️	[View](#)
ER5006	Payment Reason	• Payment Reason is LA • Earnings are <> 0	Earnings with Leave of Absence	Payment Reason is Unpaid Leave of Absence and Earnings not equal to $0.	Fatal Error	🚫	[View](#)
ER5008	Payment Reason	• Payment Reason is LE • Member's Employment Type is E	Licensed Extra Duty for Extra Duty Employee	Payment Reason is Licensed Extra-Duty Outside Contract Calendar for a member with an Employment Type of Extra-Duty.	Fatal Error	🚫	[View](#)
ER5009	Payment Reason	• Payment Reason is TX • Member's Employment Type is S, H, or E	Substitute, Hourly, or Extra-Duty Tax-Deferred Payment	Payment Reason is Board Payments to a Qualified Tax-Deferred Plan for a member with an Employment Type of Substitute, Part-Time Non-Contractual (Hourly) or Extra-Duty.	Warning	⚠️	[View](#)
ER5010	Payment Reason	• Payment Reason is FB • Pay Period Begin Date, Pay Period End Date, Pay Date, Job Category, Payroll Frequency and Employment Type do not all match a pay period that has been designated flex from a Payroll Schedule for the reporting employer for the current fiscal year	Unexpected Flexible Benefit Payment	Payment Reason is Flexible Benefit Plan but this pay period was not indicated as a Flex Plan pay period on the appropriate payroll schedule.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5011	Payment Reason	• Payment Reason is FB • Member's Employment Type is S, H, or E	Substitute, Hourly, or Extra-Duty Flexible Benefit Payment	Payment Reason is Flexible Benefit Plan for a member with an Employment Type of Substitute, Part-Time Non-Contractual (Hourly) or Extra-Duty.	Warning ⚠️	View
ER5012	Payment Reason	• Payment Reason is LA • Member's Employment Type is S, H or E	Substitute or Hourly Leave of Absence	Payment Reason is Unpaid Leave of Absence for a member with an Employment Type of Substitute or Part-Time Non-Contractual (Hourly).	Warning ⚠️ *Internal Only*	View
ER5013	Payment Reason	• Payment Reason is LS • Member's Employment Type E	Extra-Duty Lump Sum Payment	Payment Reason is Lump Sum Payments for a member with an Employment Type of Extra-Duty	Fatal Error 🚫	View
ER5014	Payment Reason	• Payment Reason is SS • Member's Employment Type E	Extra-Duty Summer School	Payment Reason is Summer School Earnings for a member with an Employment Type of Extra-Duty.	Fatal Error 🚫	View
ER5015	Payment Reason	• Payment Reason is NC • This is the only record for the member in the report	Unexpected Non-Contributory Earnings	Non-Contributory earnings cannot be reported without other contributory earnings in the same report.	Fatal Error 🚫	View
ER5016	Payment Reason	• Payment Reason is LA • Member's Contribution Category is 99	Retired Leave of Absence	Payment Reason is Unpaid Leave of Absence but member is Retired.	Fatal Error 🚫	View
ER5017	Payment Reason	• Payment Reason is SB • Member's Contribution Category is 99	Retired Sabbatical	Payment Reason is Sabbatical but member is Retired.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5018	Payment Reason	• Payment Reason is ML • Member's Contribution Category is 99	Retired Military Service	Payment Reason is Military Service but member is Retired.	Fatal Error 🚫	View
ER5019	Payment Reason	• Payment Reason is BW • Record is dated as an adjustment or retro for a previous fiscal year	Back Wage Settlement Outside Current Fiscal Year	Payment Reason is Back Wage Settlement Payment for a pay period that is not in the current fiscal year.	Warning ⚠️ ***Internal Only***	View
ER5020	Payment Reason	• Payment Reason is SB • Member's Employment Type is P, S, H, or E	Non-Full Time Sabbatical	Payment Reason is Sabbatical and member is not Full Time.	Fatal Error 🚫	View
ER5021	Payment Reason	• Payment Reason is SS • Deferred = Y	Deferred Summer School	Payment Reason is Summer School Earnings for Deferred earnings.	Fatal Error 🚫	View
ER5022	Payment Reason	• Payment Reason is LS • Employment End Date is NOT NULL • Pay Date is after Employment End Date • There is no other (Non-Rejected, Non-Void) record for the same member with a Payment Reason of BS with the same Payroll Schedule Detail Key as this record OR • Payment Reason is LS • Employment End Date is NOT NULL • Pay Date is after the later of: Employment End Date OR Pay Period End Date of last BS Record with positive earnings and the record is not an adjustment	Due and Payable Lump Sum	Payment Reason is Lump Sum Payments for a Pay Date that is after reported Employment End Date and there are no corresponding Base Salary earnings for the same period.	Warning ⚠️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5023	Payment Reason	• Payment Reason is LS • Employment End Date is <> 0 • Fiscal Year of Employment End Date is < Fiscal Year of Payroll Schedule to which Pay Period Begin Date, Pay Period End Date, Pay Date, Job Category, and Employment Type apply	Non-Reportable Lump Sum	Payment Reason is Lump Sum Payments and pay period is for a different fiscal year than the fiscal year of reported Employment End Date.	Fatal Error 🚫	View
ER5024	Payment Reason	• Payment Reason is LS • Pay Date > Date of Death	Non-Creditable Lump Sum	Payment Reason is Lump Sum Payments and Pay Date is after member's Date of Death.	Fatal Error 🚫	View
ER5025	Payment Reason	• Payment Reason is the same as another record in this report for the same member with the same Payroll Schedule Detail key and Contribution Category • Record is not an adjustment	Duplicate Payment Reason	Payment Reason is the same as the Payment Reason on another record in this report for this member with the same pay period and Contribution Category.	Fatal Error 🚫	View
ER5027	Payment Reason	• Payment Reason is SS • Pay Period Begin Date is not between 5/1 and 9/30	Summer School Outside of Expected Range	Payment Reason is Summer School Earnings and Pay Period Begin Date is not between May 1 and September 30.	Fatal Error 🚫	View
ER5028	Deferred	• Deferred = NO • Employment End Date < Pay Period Begin Date OR • Deferred = NO • Date of Death< Pay Period Begin Date	Non-Deferred Earnings after End of Employment	Deferred is No for a pay period that begins after Employment End Date or Date of Death.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5029	Deferred	• Deferred= YES • Member is not deceased • Employment End Date is null • Payment Reason is not LE • Pay Period Begin Date is not between either of the following date ranges: 5/16 - 9/15 or 12/10 - 1/10 • Member does not have another record in the report with a Payment Reason of LA and the same Payroll Schedule Detail Key as the edit record	Deferred Earnings Outside of Expected Range	Deferred is Yes without an Employment End Date for a pay period that does not start between May 16 and September 15 or December 10 and January 10.	Warning ⚠️	View
ER5030	Deferred	• Deferred = YES • Employment End Date > Pay Period Begin Date OR • Deferred = YES • Date of Death > Pay Period Begin Date	Deferred Earnings before End of Employment	Deferred is Yes for a pay period that begins before Employment Begin Date or Date of Death.	Fatal Error 🚫	View
ER5033	Earnings	• Member is not exempt from 401(a)(17) • Total cumulative Earnings (excluding all NC Payment Reason records) for this fiscal year (of Payroll Schedule Record) across all employers is greater than 401(a)(17) limit for the current fiscal year Note: Cumulative total should include all posted rows and edit records in Accepted, Error, or Edit-Ready status from Defined Benefit Reports only.	401(a)(17) Limits Exceeded	The member's cumulative earnings for the fiscal year have exceeded the IRC 401(a)(17) pensionable limits.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5034	Earnings	• Member is Tier 2 • Total cumulative Earnings (excluding all NC Payment Reason records) for this fiscal year (of Payroll Schedule Record) across all employers is greater than TRS Tier 2 limit for the current fiscal year (of Payroll Schedule Record) Note: Cumulative total should include all posted rows and edit records in Accepted, Error, or Edit-Ready status from Defined Benefit Reports only. Note: The tier participation information should be derived from "ParticipationTier", but where ParticipationTier Key is NULL, the tier should be assumed as Tier 2 for the member.	Tier 2 Earnings Limit Exceeded	The member's cumulative earnings for the fiscal year have exceeded the limit for what is pensionable for Tier 2 members.	Fatal Error	🚫	[View]
ER5035	Earnings	• Earnings are > 0 • Days Paid = 0 • Deferred = NO • Member is not retired • Employment Type is F, P, S, or H • Payment Reason is BS, LE, SS, SB, or ML • Member does not have a record with a Payment Reason of LA on the same report • Balanced Calendar = NO	Non-Deferred Earnings Without Days Paid	Earnings have been reported without Days Paid and the Deferred flag is set to No.	Fatal Error	🚫	[View]

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5036	Earnings	• Employment Type is S or H • Payment Reason is BS • $20.00 > Earnings ÷ Days Paid OR $450.00 < Earnings ÷ Days Paid NOTE: For Adjustments this edit will make the evaluation based on the composite earnings of all records in the Adjustment sequence	Sub or Hourly Daily Rate Out of Range	The member is a Substitute or Part-Time Non-Contractual employee with a daily rate less than $20.00 or more than $450.00.	Warning ⚠️	View
ER5040	Earnings	• Employment Type is F or P • Docked Days = 0 • Member does not have a record with a Payment Reason of LA on the same report • Payment Reason is BS • Earnings is not within 1% of (Full Annual Rate/Number of Non-Special Pay Periods on their Payroll Schedule) OR (Full Annual Rate/Total Number of Pay Periods on their Payroll Schedule including Special Pays) OR (Full Annual Rate/Standard number of pay periods based on Payroll Frequency in the Edit Record) *see note below NOTE: Standard number of Pay Periods for each Payroll Frequency are as follows: Monthly = 12, Semi-Monthly = 24, Bi-Weekly = 26, Weekly = 52	Base Salary Earnings Outside of Expected Range	The reported Base Salary Earnings are not proportional to their reported Payroll Frequency and your reported Payroll Schedule.	Info ℹ️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5041	Earnings	• Record is an adjustment to a previous Pay Period • Earnings are < 0 • Total Earnings for all records for the Pay Period being adjusted for this member is < 0 OR • Record is an adjustment to a previous Pay Period • Earnings are < 0 • Total Earnings for all records for the Pay Period being adjusted for this member with THE SAME Payment Reason as this record is < 0 Note: Cumulative total should include all posted rows and edit records in accepted status.	Composite Earnings Less Than Zero	The reported adjustment amount has caused the member's total net Earnings or their net Earnings for the Payment Reason being adjusted to fall below zero for the pay period.	Fatal Error 🚫	View
ER5044	Earnings	• Record is not an adjustment • Earnings are <0	Negative Earnings	The record is not an adjustment to a previously reported pay period and the Earnings are less than zero.	Fatal Error 🚫	View
ER5045	Earnings that exceed Salary Limits	• Record is not an adjustment • Earnings that exceed salary limits are <0	Negative Earnings that exceed Salary Limits	The record is not an adjustment to a previously reported pay period and the Earnings that exceed Salary Limits are less than zero.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5046	Earnings that exceed Salary Limits	• Member is Tier 1 • Member is subject to the IRS 401(a)(17) limits • Cumulative Earnings for this member across all employers has not exceeded the IRS 401(a)(17) limits for this fiscal year (NOT INCLUDING NC PAYMENT REASON) • The absolute value of this field is not 0 Note: Cumulative total should include all posted rows and edit records in accepted status. The system will also look into EmployerReportingSubmissionDetail table for the Person Key where the detail record status is Accepted or Edit Ready.	Unexpected Earnings Over IRS Limits	The member has not yet exceeded the IRC 401(a)(17) pensionable earnings limits this fiscal year, therefore this field should be empty.	Fatal Error	🚫	[View](#)
ER5047	Earnings that exceed Salary Limits	• Member is not Tier 2 • Member is not subject to 401(a)(17) limits • The value of this field is <> 0 Note: The tier participation information should be derived from "ParticipationTier", but where ParticipationTierKey is NULL, the tier should be assumed as Tier 2 for the member.	Unexpected Earnings that exceed Salary Limits	The member is not subject to either Tier 2 or IRC 401(a)(17) pensionable earnings limits.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5048	Earnings that exceed Salary Limits	• Member is Tier 2 • Cumulative Earnings for this member across all employers has not exceeded the TRS Tier 2 Limit for the fiscal year • The absolute value of this field is not 0 Note: Cumulative total should include all posted rows and edit records in accepted status. The system will also look into EmployerReportingSubmissionDetail table for the Person Key where the detail record status is Accepted or Edit Ready. Note: The tier participation information should be derived from "ParticipationTier", but where ParticipationTierKey is NULL, the tier should be assumed as Tier 2 for the member.	Unexpected Earnings Over Tier 2 Limit	The member has not yet exceeded the Tier 2 pensionable earnings limits this fiscal year, therefore this field should be empty.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5049	Earnings that exceed Salary Limits	• Record is an adjustment to a previous Pay Period • Earnings That Exceed Salary Limits are < 0 • Total Earnings That Exceed Salary Limits for all records for the Pay Period being adjusted for this member is < 0 OR • Record is an adjustment to a previous Pay Period • Earnings That Exceed Salary Limits for a particular Payment Reason are < 0 • Total Earnings That Exceed Salary Limits for all records for the Pay Period being adjusted for this member with THAT SAME Payment Reason is < 0 Note: Cumulative total should include all posted rows and edit records in accepted status.	Composite Earnings that exceed Salary Limits Less Than Zero	The reported adjustment amount has caused the member's total net Earnings that exceed Salary Limits or their net Earnings that exceed Salary Limits for the Payment Reason being adjusted to fall below zero for the pay period.	Fatal Error 🚫	[View](#)
ER5050	Contributions	• Report Type is 01 • Contribution Category is 99 • This field is any value other than 0	Unexpected Contributions (Retired)	The member is retired and therefore should not have any contributions reported or withheld.	Fatal Error 🚫	[View](#)
ER5051	Contributions	• Report Type is 01 • Contribution Category is not 99 • Payment Reason is LA, ML, or NC • This field is any value other than 0	Unexpected Contributions (Non-Contributory)	Contributions have been reported for a Payment Reason that should not include Contributions (LA, ML, or NC).	Fatal Error 🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5052	Contributions	• Report Type is 01 • Payment Reason is not NC or ML • Member is Not Retired • Contributions is not equal (+/- 0.03) to Earnings x Contribution Rate (9%) NOTE: For Adjustments this edit will make the evaluation based on the composite Earnings and Contributions of all records in the Adjustment sequence	DB Contributions Out of Range	The reported Contributions are not with three cents of nine percent of the reported Earnings.	Fatal Error	🚫	[View](#)
ER5053	Contributions	• Earnings is > 0 • This field is < 0 OR • Earnings is < 0 • This field is > 0	Earnings and Contributions Out of Sync	The reported Earnings are positive, and the Contributions are negative or vice versa.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5055	Contributions	• Report Type is 02 • Contribution Category is not 09 or 10 • The total of this field in all records (including those not in this report) for this member with the same Payroll Schedule Detail Key does not equal either the member's elected SSP Deferral dollar amount based on matching the Contribution Category in this record or an elected SSP Deferral dollar amount that was active the 1st of the previous month based on Pay Date NOTE: Pay Date should be compared to the Effective Date of the elected Deferral Amount to use the correct rate. (Deferral Begin Date ≤ Pay Date ≤ Deferral End Date (If not NULL)) Do not include rejected or voided records.	SSP Contributions Mismatch	The reported SSP Contributions do not match the member's elected SSP Deferral Amount for the reported Contribution Category.	Warning	⚠️	View
ER5056	THIS Contributions	• Report Type is 01 • Contribution Category is 99 • This field is any value other than 0	Unexpected THIS Contributions (Retired)	The member is retired and therefore should not have any contributions reported or withheld.	Fatal Error	🚫	View
ER5057	THIS Contributions	• Report Type is 01 • Contribution Category is not 99 • Payment Reason is LA, ML, or NC • This field is any value other than 0	Unexpected THIS Contributions (Non-Contributory)	THIS Contributions have been reported for a Payment Reason that should not include Contributions (LA, ML, or NC).	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5058	THIS Contributions	• Report Type is 01 • Payment Reason is not NC or ML • Member is Not Retired • Report is not from an Employer classified as a State Agency • Contributions is not equal (+/- 0.03) to Earnings x Contribution Rate (9%) NOTE: For Adjustments this edit will make the evaluation based on the composite Earnings and THIS Contributions of all records in the Adjustment sequence	THIS Contributions Out of Range	The reported THIS Contributions are not within three cents of the current THIS Fund Contribution Rate multiplied by the reported Earnings.	Fatal Error 🚫	View
ER5059	THIS Contributions	• Earnings is > 0 • This field is < 0 OR • Earnings is < 0 • This field is > 0	Earnings and THIS Contributions Out of Sync	The reported Earnings are positive, and the THIS Contributions are negative or vice versa.	Fatal Error 🚫	View
ER5061	Employer Defined Contributions	• Report Type is 01 • This field contains any value other than 0	Unexpected Employer Defined Contributions (DB)	This is a Defined Benefit report; therefore this field should be left blank.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5062	Payment Reason	• Payment reason is FB • Cumulative total of FB earnings from this employer for this person this fiscal year are more than 1.00 greater than the highest Flex Plan Amount for this employer this fiscal year that has a matching Job Category with the Job Category on this record (For this purpose treat Medical/Counseling the same as Teacher) Note: Cumulative total should include all posted rows and edit records in Accepted, Edit-Ready, and Error status. Includes employers without a matching Flex Plan.	Flex Plan Payment Too High	The total amount of Flex Plan earnings reported for this member has exceeded the highest reported amount available to them. Includes employers without a matching Flex Plan.	Fatal Error	🚫	View
ER5063	THIS Contributions	• Report Type is 02 • THIS Contributions is any value other 0	Unexpected THIS Contributions (DC)	THIS Fund Contributions should not be remitted as part of a Defined Contribution report.	Fatal Error	🚫	View
ER5064	Payment Reason	• Payment Reason is anything other than LA or ML • Earnings = 0 • Record is not an adjustment • Earnings that Exceed Salary Limits = 0 or NULL	No Earnings for Non-Adjustment	Earnings are zero, but the member is not on a Leave of Absence and the record is not an adjustment to a previous pay period.	Fatal Error	🚫	View
ER5065	Full Annual Rate	• Record is not an Adjustment or Retro • Full Annual Rate does not match the Full Annual Rate for another record for the same person on the same report with the same Payroll Schedule Detail Key	Full Annual Rate Out of Sync	The reported Full Annual Rate does not match with the reported Full Annual Rate of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5066	Employer Defined Contributions	• Report Type is 02 • Contribution Category is not 09, or 10 • The Employer Defined Contribution field contains any value other than zero	Employer Contributions Must Be Matching or Nonelective	Employer contributions must be designated as Pre-Tax Matching or Pre-Tax Nonelective Contributions.	Fatal Error 🚫	View
ER5067	Payment Reason	• Record is an Adjustment • The record being adjusted by this record has already been adjusted	Adjustment of an Adjustment	This record is adjusting a record that already has a posted adjustment.	Warning ⚠️ *Internal Only*	View
ER5068	Payment Reason	• Record is an Adjustment • There is another record in this report for the same member with the same Payment Reason, Payroll Schedule Detail Key, and Contribution Category as this record	Concurrent Adjustments	This record and another record in this report are both adjustments to the same original record.	Fatal Error 🚫	View
ER5069	THIS Contributions	• Report Type is 01 • Report is from an Employer classified as a State Agency • THIS Contributions is any value other 0	Unexpected THIS Contributions (State Agencies)	THIS Contributions have been reported for a member employed by a State Agency.	Fatal Error 🚫	View
ER5071	Earnings	• Member is not exempt from 401(a)(17) • Total cumulative Earnings (excluding all NC Payment Reason records) for this fiscal year (of Payroll Schedule Record) across all employers is greater than 80% of 401(a)(17) limit for the current fiscal year Note: Cumulative total should include all posted rows and edit records in Accepted, Error, or Edit-Ready status.	Approaching 401(a)(17) Limits	The member's cumulative earnings for the fiscal year have exceeded 80% of the IRC 401(a)(17) pensionable limits.	Warning ⚠️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5072	Earnings	• Member is Tier 2 • Total cumulative Earnings (excluding all NC Payment Reason records) for this fiscal year (of Payroll Schedule Record) across all employers is greater than 80% of the TRS Tier 2 limit for the current fiscal year (of Payroll Schedule Record) Note: Cumulative total should include all posted rows and edit records in accepted status. Note: The tier participation information should be derived from "ParticipationTier", but where ParticipationTier Key is NULL, the tier should be assumed as Tier 2 for the member.	Approaching Tier 2 Limits	The member's cumulative earnings for the fiscal year have exceeded 80% of the limit for what is pensionable for Tier 2 members.	Warning ⚠️	View
ER5073	Contributions	• Report Type is 02 • Contributions = 0 • Employer Defined Contributions = 0	SSP Missing Contributions	The reported Earnings are positive, and the Contributions are negative or vice versa.	Fatal Error 🚫	View
ER5074	Detail Fiscal Year	• Field contains a fiscal year greater than the fiscal year in the Report Header (Example if report header Fiscal year is 2021-2022 then 2022-2023 would not be allowed.)	Future Dated Detail Fiscal Year Compared to Report Header Fiscal Year	Fiscal Year Detail field contains a future fiscal year compared to Report Header Fiscal Year.	Fatal Error 🚫	View
ER5075	Earnings	• Record is an adjustment or Retro for a pay period is more than 4 fiscal years in the past.	Earnings More Than Four Years in the Past	Record is more than four years in the past and needs reviewed by internal staff.	Warning ⚠️ *Internal Only*	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5076	Employer Defined Contributions	• Report Type is 02 • Member Contributions = 0 • Employer Defined Contributions > 0 • There is no matching active DB employment record for the member for the submitting TRS Code (Pay Date => Employment End Date + 45 Days {CancelGraceDayER4031})	New Member Employer Defined Contributions	Member does not have an active employment record with this Employer.	Fatal Error	🚫	[View](#)
ER5077	Contributions	• Report Type is 02 • Contributions OR Employer Defined Contributions > 0 • Member Qualify for Catch up = Yes • Regular Limit Reached Flag is "True" and Pay Date = Same Calendar Year as the Limit Met Flag. • Catch Up Limit Reached Flag is "True" and Pay Date = Same Calendar Year as the Limit Met Flag. OR • Report Type is 02 • Contributions OR Employer Defined Contributions > 0 • Member Qualify for Catch up = No • Regular Limit Reached Flag is "True" and Pay Date = Same Calendar Year as the Limit Met Flag. Note 1: Same Calendar Year = Calendar year of SSP Limit Met flag.	SSP Limit Met for Current Calendar Year	This member has reached the maximum IRS 457(b) contribution limit for the reported calendar year.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5079	Detail Fiscal Year	• Detail Fiscal Year is prior to 2022-2023 OR • Detail Fiscal Year matches the fiscal year of an Annual Report for this employer that is at a status of Audit Complete	Prior Fiscal Year Reported	The fiscal year for this record is prior to 2022-2023	Fatal Error	🚫	View
ER5080	Employer Defined Contributions	• Report Type is 02 • Contribution Category is 09 or 10 • Member Contributions is not $0.00	Member Contributions Cannot Be Designated as Employer Contributions	Member Contributions cannot be reported with Contribution Category code 09 or 10.	Fatal Error	🚫	View
ER5085	Contributions	• Report type 02 • Member does not have an enrollment record at all for SSP • Member Contributions <>0	Member Not Enrolled in SSP	This member is not enrolled in the Supplemental Savings Plan.	Fatal Error	🚫	View
ER5086	Contributions	•Report type 02 •Member Contributions or Employer Contributions <> 0 •Edit will trigger when the member's total posted contributions for the reported contribution category are within the 80% of the IRS limits in the same calendar year as the year of the Pay Date on the record. Note: 80% is a configurable value. Note 2: If SSP Regular Contribution Limit Met flag or SSP Catch-Up Contribution Limit Met flag is set to "True" then Edit will not trigger.	SSP Contribution Limit Warning	According to our records and based on the Pay Date, this member is close to reaching their maximum 457(b) IRS contribution limit for this contribution category for the calendar year.	Info	ℹ️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER5087	Employer Defined Contributions	• Report Type = 02 • Contribution Category is 09 (SSP Pretax Employer Match) and Employer Matching Pretax Contributions Flag is not set to true. • Employer Matching Pretax Contributions flag is set to true but Pay Date + {configurable value} is < Matching Pretax Participation Status Date OR • Contribution Category is 10 (SSP Pretax Employer Non-Elective) and Employer Nonelective Pretax Contributions Flag is not set to true. • Nonelective Pretax Contributions flag is set to true but Pay Date + {configurable value} is < Nonelective Pretax Participation Status Date •If the flag status has been changed from True to False, a configurable grace period will be added to allow contributions beyond the flag status date. Pay Date > Participation End Date + {configurable value} (If not NULL) • Configurable value will be set to 45 days initially.	Unexpected Employer Defined Contributions	The SSP Employer Participation Agreement on file with TRS does not indicate the employer's intention to make this type of Employer Defined Contribution for the Supplemental Savings Plan.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER5088	Contributions	• Report type 02 • Member Contributions or Employer Contributions <> 0 • Member's total contributions for the reported contribution category plus the amount being reported will put the member at or over the IRS limit for that calendar year based on the year of the Pay Date on the record. Note 1: Contributions for categories 03, 06, 09 and 10 are totaled together and compared to the Regular Limit, for the records which are in status of Posted, Error Correction and the current records in the report.	Regular 457(b) Limit Met for SSP	The posting of this contribution will cause the member to hit their 457(b) IRS Limit for the calendar year for the reported contribution category and the member's Limit Met flag will be set to true.	Info	ⓘ	View
ER5089	Contributions	• Report type 02 • Member Contributions <> 0 • Member's total contributions for the reported contribution category plus the amount being reported will put the member at or over the IRS limit for that calendar year based on the year of the Pay Date on the record. Note 1: Contributions for categories 04 and 07 are totaled together and compared to the Regular Limit, for the records which are in status of Posted, Error Correction and the current records in the report.	457(b) Limit Met for SSP	The posting of this contribution will cause the member to hit their 457(b) IRS Limit for the calendar year for the reported contribution category and the member's Limit Met flag will be set to true.	Info	ⓘ	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6001	Docked Days	• Docked Days is greater than 13	Docked Days Reasonableness Check	Docked Days reported for this period is greater than 13.	Warning ⚠️	View
ER6004	Days Paid	• Employment Type is E • Days Paid is anything other than 0	Extra Duty Days Paid Reported	Total number of Days Paid is greater than zero for an Employment Type of Extra Duty.	Fatal Error 🚫	View
ER6005	Days Paid	• Days Paid > 0 • Deferred = YES	Days Paid for Deferred Earnings	Pay Period Begin Date is after reported employment End Date and Days Paid are greater than 0.	Fatal Error 🚫	View
ER6006	Days Paid	• Member has a status of Retired • Days Paid is anything other than 0	Retired Member Days Paid Reported	Member status is retired, and Days Paid have been reported.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6007	Days Paid	• Employment Type is F or P • Payroll Frequency is Weekly • Balanced Calendar is NO • It is neither the first nor the last pay period of the Payroll Schedule • The member does not have a Posted BS record in the same Fiscal Year as this record • Sum of Days Paid in all records with the same Person Key and Payroll Schedule Detail Key is greater than 5 OR • Employment Type is F or P • Payroll Frequency is Bi-Weekly • Balanced Calendar is NO • It is neither the first nor the last pay period of the Payroll Schedule • The member does not have a Posted BS record in the same Fiscal Year as this record • Sum of Days Paid in all records with the same Person Key and Payroll Schedule Detail Key is greater than 10 OR • Employment Type is F or P • Payroll Frequency is Semi-Monthly • Balanced Calendar is NO • It is neither the first nor the last pay period of the Payroll Schedule • The member does not have a Posted BS record in the same Fiscal Year as this record • Sum of Days Paid in all records with the same Person Key and Payroll Schedule Detail Key is greater than 12 OR • Employment Type is F or P • Payroll Frequency is Monthly • Balanced Calendar is NO • It is neither the first nor the last pay period of the Payroll Schedule • The member does not have a Posted BS record in the same Fiscal Year as this record • Sum of Days Paid in all records with the same Person Key and Payroll Schedule Detail Key is greater than 23 NOTE: When determining the above mentioned Sum of Days Paid, records at a status of Rejected or Void should be ignored. For records with a status of Posted, the Days Paid should only be included in the total if the Record has not been adjusted or if it is latest in a sequence of adjustments (highest AdjSeq number)	Days Paid Too High	Employment Type is Full-Time or Part-Time Contractual and reported days paid appear to be greater than the number of possible work days based on the district's payroll frequency.	Warning ⚠️	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER6009	Days Paid	• Days Paid is 0 • BS Payment Reason Earnings are greater than 0 • Member is not Retired • Employment Type is S or H • Deferred = No	Sub or Hourly Earnings with no Days Paid	Employment Type is reported as substitute or part-time non-contractual with Earnings this Pay Period but zero Days Paid. Earnings must always be associated with Days Paid for substitutes and part-time non-contractual employees.	Fatal Error	🚫	View
ER6010	Days Paid	• Days Paid is > 0 • Payment Reason is not LA • Earnings is 0 • Record is not an Adjustment • Earnings that Exceed Salary Limits = 0	Days Paid without Earnings	Days Paid have been reported for this member with no associated earnings.	Fatal Error	🚫	View
ER6011	Days Paid	• Balanced Calendar is NO • Employment Type is S or H • Days Paid is greater than 25	Sub or Hourly Days Paid Over 25	Member is reported to have more than 25 Days Paid in the Pay Period.	Warning	⚠️	View
ER6013	Days Paid	• The pay period being reported is the first one of the fiscal year • Balanced Calendar is YES • Sum of all Days Paid for all Payment Reasons for the Pay Period of the Edit Record is greater than 50.	Balanced Calendar Days Paid Over 50	Reported Days Paid are over 50 in this Pay Period. Is this correct?	Warning	⚠️	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6016	Days Paid	• Days Paid > 0 • Pay Period Begin Date plus Days Paid in weekdays is greater than member's Date of Death OR • Days Paid > 0 • Pay Period Begin Date > Date of Death NOTE: When counting the number of days between PPBD and DoD, PPBD should be included in the count	Days Paid After Date of Death	TRS records indicate that this member is deceased. It appears you are reporting Days Paid that occurred after this date. Please correct Days Paid to only report days up through the date of the member's death. Earnings should also be adjusted accordingly.	Fatal Error 🚫	View
ER6017	Days Paid	• Payment reason is ED, FB, TX, LS, or NC • Days Paid is any value other than 0	Payment Reason and Days Paid Mismatch	Reported Payment Reason cannot have Days Paid reported with it.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6023	Post-Retirement Hours	• Contribution Category is 99 • Member is not currently approved in an active Subject Shortage Area program • Total Post-Retirement Hours reported this fiscal year is greater than or equal to 500 but less than or equal to 600 Note: Cumulative total should include all posted rows and edit records in accepted and error status. Posted Records that are part of an Adjustment sequence should only be included if the record is the latest in the Adjustment sequence. If the edit record is an adjustment its value should be used in place of the posted record(s) from that sequence. NOTE: Determination of member's retired status is based on Pay Period Begin Date being compared to the retirement claim date from the STAR view	Member Approaching Post-Retirement Employment Limit	This member has exceeded {100 Less than applicable FY Limit} hours of TRS covered post-retirement employment and is approaching their limit of {Applicable FY Limit} hours per school year.	Info ℹ	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6024	Post-Retirement Hours	• Contribution Category is 99 • Member is not currently approved in an active Subject Shortage Area program • Total Post-Retirement Hours from staging records reported for the fiscal year is greater than 600 Note: Cumulative total should include all posted rows and edit records in accepted and error status. Posted Records that are part of an Adjustment sequence should only be included if the record is the latest in the Adjustment sequence. If the edit record is an adjustment its value should be used in place of the posted record(s) from that sequence. • Total Post-Retirement Hours from posted records in the Participation Contribution Detail table is less than 600 Note: Posted Records that are part of an Adjustment sequence should only be included if the record is the latest in the Adjustment sequence. If the edit record is an adjustment its value should be used in place of the posted record(s) from that sequence. NOTE: Determination of member's retired status is based on Pay Period Begin Date being compared to the retirement claim date from the STAR view	Member Exceeded Post-Retirement Employment Limit	This member has exceeded their post-retirement employment limits for this school year. Next pay period you will need to treat them as an active member and withhold and report regular member contributions.	Info	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6026	Post-Retirement Hours	• Member's status is Retired • Payroll Frequency is Weekly • This field contains a value greater than 25 OR • Member's status is Retired • Payroll Frequency is Bi-Weekly • This field contains a value greater than 50 OR • Member's status is Retired • Payroll Frequency is Semi-Monthly • This field contains a value greater than 60 OR • Member's status is Retired • Payroll Frequency is Monthly • This field contains a value greater than 115	Retirement Hours Greater than 5 per day	The Post-Retirement hours reported for this member for this pay period are too high for the daily limit of five hours given their Payroll Frequency.	Warning ⚠️	View
ER6027	Post-Retirement Hours	• Contribution Category is any value other than 99 (Retired) • This field contains any value other than 0	Post-Retirement Hours Reported for Non-Retiree	This member's Contribution Category is not Retired and therefore they cannot have anything reported in this field.	Fatal Error 🚫	View
ER6028	Post-Retirement Hours	• Contribution Category is 99 • Earnings are > 0 • Deferred = NO • Post-Retirement Hours is 0 • Payment reason is BS, LE, SS, SB, or ML	Post-Retirement Earnings without Hours	Member is retired and has non-deferred earnings with no Post-Retirement Hours reported.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER6029	Post-Retirement Hours	• Payment Reason is ED, TX, FB, LS, or NC • Member's Contribution Category is 99 • Post-Retirement Hours is greater than 0 on the same record	Post-Retirement Hours Payment Reason Mismatch	Post-Retirement Hours cannot be reported for this Payment Reason.	Fatal Error	🚫	[View](#)
ER6030	Balanced Calendar	• Member was previously reported by the same employer this fiscal year as NOT being on a Balanced Calendar • Member is now reported as YES being on a Balanced Calendar on this report OR • Member was previously reported by the same employer this fiscal year as YES being on a Balanced Calendar • Member is now reported as NOT being on a Balanced Calendar on this report	Mid-Year Balanced Calendar Switch	This member's Balanced Calendar status has changed from what had been reported previously this fiscal year. Please confirm that this change is correct.	Info	ℹ️	[View](#)
ER6031	Balanced Calendar	• Employment Type is F or P • Balanced Calendar is blank (filled with spaces) or null	Balanced Calendar Required	Balance Calendar is required for Full-Time and Part-Time Contractual members.	Fatal Error	🚫	[View](#)
ER6032	Sick Leave/Personal Days	• Record is not an Adjustment or Retro • Sick Leave/Personal Days does not match the Sick Leave/Personal Days for another record for the same person on the same report with the same Payroll Schedule Detail Key	Sick Leave/Personal Days Out of Sync	The reported Sick Leave/Personal Days does not match with the reported Sick Leave/Personal Days of another record for the same member in this report.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER6033	Balanced Calendar	• Record is not an Adjustment or Retro • Balanced Calendar does not match the Balanced Calendar for another record for the same person on the same report with the same Payroll Schedule Detail Key	Balanced Calendar Out of Sync	The reported Balanced Calendar does not match with the reported Balanced Calendar of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER6034	Post-Retirement Hours	• Contribution Category is 99 • Member is not currently approved in an active Subject Shortage Area program • Total Post-Retirement Hours reported for the fiscal year is greater than 600 Note: Total hours should ONLY be calculated from Posted records in the Participation Contribution Detail table. Posted Records that are part of an Adjustment sequence should only be included if the record is the latest in the Adjustment sequence • Total Post-Retirement Hours reported this fiscal year in the Submission Detail table (including the edit record) is greater than 600 Note: Cumulative total should include all posted rows and edit records in accepted and error status. Posted Records that are part of an Adjustment sequence should only be included if the record is the latest in the Adjustment sequence. If the edit record is an adjustment its value should be used in place of the posted record(s) from that sequence.	Member Previously Exceeded Post-Retirement Limits	This member has already exceeded their Post-Retirement Employment Limitations for this fiscal year.	Fatal Error 🚫	[View](#)
ER7001	Email Address	• Member does not currently have an email address on file • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro	Email Address Update	The reported Email Address is different than the Email Address we have on file for this member. It will be updated to reflect what you have reported.	Info ℹ️	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER7002	Email Address	• Email Address does not match current Email Address on file for member • Member currently has a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro	Email Address Not Updated	The reported Email Address is different than the Email Address we have on file for this member. It will not be updated because the member's account is locked.	Warning ⚠️ *Internal Only*	View
ER7003	Email Address	• Email Address does not match Email Address on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Email Address Out of Sync	The reported Email Address does not match with the reported Email Address of another record for the same member in this report.	Fatal Error 🚫	View
ER7004	Phone	• Phone does not match any current Phone on file for member • Phone is not all zeros • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro	Phone Update	The reported Phone is different than the Phone we have on file for this member. It will be updated to reflect what you have reported.	Info ℹ️	View
ER7005	Phone	• Phone does not match current Phone on file for member • Member currently has a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro	Phone Not Updated	The reported Phone is different than the Phone we have on file for this member. It will not be updated because the member's account is locked.	Warning ⚠️ *Internal Only*	View
ER7006	Phone	• Phone does not match Phone on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Phone Out of Sync	The reported Phone does not match with the reported Phone of another record for the same member in this report.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7007	Address Line 1	• Address Line 1 does not match current Address Line 1 on file for member • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Address Line 1 Update	The reported Address Line 1 is different than the Address Line 1 we have on file for this member. It will be updated to reflect what you have reported.	Info	ℹ️	View
ER7009	Address Line 1	• Address Line 1 does not match Address Line 1 on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Address Line 1 Out of Sync	The reported Address Line 1 does not match with the reported Address Line 1 of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER7010	Address Line 2	• Address Line 2 does not match current Address Line 2 on file for member (For this check DB = NULL && Detail <> NULL should be considered not a match and fire the edit) • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Address Line 2 Update	The reported Address Line 2 is different than the Address Line 2 we have on file for this member. It will be updated to reflect what you have reported.	Info ℹ️	View
ER7012	Address Line 2	• Address Line 2 does not match Address Line 2 on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Address Line 2 Out of Sync	The reported Address Line 2 does not match with the reported Address Line 2 of another record for the same member in this report.	Fatal Error 🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7013	City	• City does not match current City on file for member • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	City Update	The reported City is different than the City we have on file for this member. It will be updated to reflect what you have reported.	Info	ℹ	[View](#)
ER7015	City	• City does not match City on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	City Out of Sync	The reported City does not match with the reported City of another record for the same member in this report.	Fatal Error	🚫	[View](#)
ER7016	State	• State does not match current State on file for member • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	State Update	The reported State is different than the State we have on file for this member. It will be updated to reflect what you have reported.	Info	ℹ	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7018	State	• State does not match State on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	State Out of Sync	The reported State does not match with the reported State of another record for the same member in this report.	Fatal Error	🚫	[View](#)
ER7019	Zip Code	• Zip Code does not match current Zip Code on file for member (If the DB value is 9 digits and the edit record value is only 5 digits, the match determination should only be on the first five digits) • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Zip Code Update	The reported Zip Code is different than the Zip Code we have on file for this member. It will be updated to reflect what you have reported.	Info	ℹ️	[View](#)
ER7021	Zip Code	• Zip Code does not match Zip Code on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Zip Code Out of Sync	The reported Zip Code does not match with the reported Zip Code of another record for the same member in this report.	Fatal Error	🚫	[View](#)

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7022	Country	• Country does not match current Country on file for member • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has NOT been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail NOTE: Change above in green to be completed as part of PBI 71131, until then, first criterion makes a compariosn between the edit record and the member's permanent address in the database.	Country Update	The reported Country is different than the Country we have on file for this member. It will be updated to reflect what you have reported.	Info	ℹ️	View
ER7024	Country	• Country does not match Country Code on another record for the same person on the same report with the same Payroll Schedule Detail Key • Reported record is not adjustment or retro	Country Out of Sync	The reported Country does not match with the reported Country of another record for the same member in this report.	Fatal Error	🚫	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7025	Address Line 1	• Address Line 1 does not match Address Line 1 on most recent posted record for this member from reporting employer • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Address Line 1 Not Updated	The reported Address Line 1 is different than the Address Line 1 we have on file for this member. It will not be updated because the member has recently updated their own address.	Info	ⓘ	View
ER7026	Address Line 2	• Address Line 2 does not match Address Line 2 on most recent posted record for this member from reporting employer (For this check DB = NULL && Detail <> NULL should be considered not a match and fire the edit) • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Address Line 2 Not Updated	The reported Address Line 2 is different than the Address Line 2 we have on file for this member. It will not be updated because the member has recently updated their own address.	Info	ⓘ	View

Error #	Field	Criteria	Title	Message	Severity		Resolution
ER7027	City	• City does not match City on most recent posted record for this member from reporting employer • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	City Not Updated	The reported City is different than the City we have on file for this member. It will not be updated because the member has recently updated their own address.	Info	ⓘ	View
ER7028	State	• State does not match State on most recent posted record for this member from reporting employer • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	State Not Updated	The reported State is different than the State we have on file for this member. It will not be updated because the member has recently updated their own address.	Info	ⓘ	View

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER7029	Zip Code	• Zip Code does not match Zip Code on most recent posted record for this member from reporting employer • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Zip Code Not Updated	The reported Zip Code is different than the Zip Code we have on file for this member. It will not be updated because the member has recently updated their own address.	Info ℹ	[View](#)
ER7030	Country	• Country does not match Country on most recent posted record for this member from reporting employer • Member does not currently have a Felon or Exec(Mgmt) Lock • Reported record is not adjustment or retro • Member's address has been updated in the last 60 days with a source of any of the following: Phone, Correspondence, Email, Incorrect MIBD, MIBD, Office Visit, QILDRO, Internet, Returned Mail	Country Not Updated	The reported Country is different than the Country we have on file for this member. It will not be updated because the member has recently updated their own address.	Info ℹ	[View](#)
ER7031	Address Line 1	• Person Key = NULL • Address Line 1 or Address Line 2 is greater than 32 characters in length OR • Person Key = NULL • City is greater than 20 characters in length	Comptroller Address Limit Breach	An Address Field is over the limits imposed by the Office of the Comptroller	Fatal Error 🚫 *Internal Only*	[View](#)

Error #	Field	Criteria	Title	Message	Severity	Resolution
ER7032	Email Address	• Email Address is NULL • Person Key is NULL or matched person does not have an active Email Address in the database	Email Address Update	The member has no email address recorded in their permanent system record.	Warning ⚠️	View

Resolutions

Error #	Resolution
ER3001	The reported Social Security Number (SSN) does not match an existing member with TRS, however, Date of Birth plus two or more of the following: First Name, Last Name or Gender match an existing member. Therefore, it appears there may be a typo on the reported SSN. Review the documentation you have for the member's SSN. If the reported SSN is not correct, update the reported SSN. If, after review, the reported SSN is deemed to be correct, certify this warning.
ER3002	The reported Social Security Number matches an existing member with TRS however, three of more of the following: Date of Birth, First Name, Last Name and Gender do not match the existing member. Review the member's Social Security card to verify the Social Security Number. In addition, review the reported Date of Birth, First Name, Last Name and Gender. Make any necessary corrections. If the reported information is correct contact TRS Employer Services at 888-678-3675.
ER3003	The reported Social Security Number does not match an existing member with TRS, however, Date of Birth plus two or more of the following: First Name, Last Name or Gender match an existing member. Research the Social Security Number – (1) review Laserfiche to determine if an error was made by TRS when setting up the member in STAR, (2) use ACURIANT to verify the correct Social Security Number. If the Social Security Number reported by the district is correct, a correction to the member in STAR/Gemini is required. If the Social Security number reported by the district is incorrect a correction to the reported Social Security number is required. If the member appears to be a new member no corrections are required. If no corrections are required confirm that the reported information is correct.
ER3004	Per the Social Security Administration, valid SSNs cannot: Start with a 9, start with 000 or 666, have middle digits of 00, have a last four digits of 0000. Please correct what you have reported for the member's Social Security Number.
ER3005	The reported Social Security number is incorrect. Review the member's Social Security card to verify the Social Security number and make any necessary corrections.
ER3008	Members who have received a Single-Sum Retirement benefit may work without restriction and will no longer contribute to TRS after we have received their Single-Sum Benefit application and should not be reported. Delete the member from this report. Please contact the member if contributions were withheld in error and need to be refunded to the member.
ER3009	Review the member's reported Prefix and correct if in error. The member's Prefix on file with TRS will be updated based on this report.
ER3010	Review the member's reported First Name and correct if in error. The member's First Name on file with TRS will be updated based on this report.
ER3011	Review the member's Social Security Number, Date of Birth, Name and Gender and make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER3012	Review the member's Social Security Number, Date of Birth, Name and Gender and make any necessary corrections. (1) review Laserfiche to determine if an error was made by TRS when setting up the member in STAR, (2) use ACURIANT to verify the correct Social Security number and name (3) review the member's information in IWAS. Make any necessary corrections on the member's record in STAR/Gemini or the employer file. If the member appears to be a new member no corrections are required. If no corrections are required confirm that the reported information is correct.
ER3013	Review the member's reported Middle Name and correct if in error. The member's Middle Name on file with TRS will be updated based on this report.
ER3014	Review the member's reported Last Name and correct if in error. The member's Last Name on file with TRS will be updated based on this report.

Error #	Resolution
ER3015	Verify the member's Social Security Number, First Name, Last Name, Gender and Date of Birth. Make any necessary corrections. If the information you have reported is correct contact TRS Employer Services at 888-678-3675.
ER3016	Review the member's reported Suffix and correct if in error. The member's Suffix on file with TRS will be updated based on this report.
ER3017	Review the member's Gender and make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER3018	Review the members Gender in Laserfiche to determine if an error was made when entering or if we have documentation of the member's gender. If discrepancy still exists request documentation of the member's gender from the district.
ER3019	A correction to the member's Date of Birth is required.
ER3020	Review the member's reported Date of Birth and correct if in error. The member's Date of Birth on file with TRS will be updated based on this report.
ER3022	Review the member's reported Date of Birth. The member has provided TRS with proof of their Date of Birth which does not match what you have reported. If your records have the incorrect Date of Birth, verify the date of birth with the member and update your records. If after discussing with the member, you believe we have the wrong date, contact TRS Employer Services.
ER3023	The member's name on file with TRS will not be updated to avoid mismatch issues with Medicare and their TRIP insurance. Please have the member contact TRS if they believe this is an error.
ER3024	The member's name on file with TRS will not be updated to avoid mismatch issues with Medicare and their TRIP insurance. Please have the member contact TRS if they believe this is an error.
ER3025	The member's name on file with TRS will not be updated to avoid mismatch issues with Medicare and their TRIP insurance. Please have the member contact TRS if they believe this is an error.
ER3026	A correction is required. The Prefix does not match a Prefix reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Prefixes and make any necessary corrections.
ER3027	A correction is required. The First Name does not match a First Name reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported First Names and make any necessary corrections.
ER3028	A correction is required. The Middle Name does not match a Middle Name reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Middle Names and make any necessary corrections.
ER3029	A correction is required. The Last Name does not match a Last Name reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Last Names and make any necessary corrections.
ER3030	A correction is required. The Suffix does not match a Suffix reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Suffixes and make any necessary corrections.
ER3031	A correction is required. The Gender does not match a Gender reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Genders and make any necessary corrections.
ER3032	A correction is required. The Date of Birth does not match a Date of Birth reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Dates of Birth and make any necessary corrections.

Error #	Resolution
ER3033	Review the member's reported First and Last Names. They both do not match with a member who has the same SSN, Date of Birth, and Gender. This could be caused by a member recently changing their Last Name and differences in shortened or full versions of their First Name. Make any necessary corrections. If no changes are required, confirm that the reported information is correct.
ER3034	Review the member's reported First and Last Name. They both do not match with a member who has the same SSN, Date of Birth, and Gender. This could be caused by a member recently changing their Last Name and differences in shortened or full versions of their First Name. Make any necessary corrections. If no changes are required, confirm that the reported information is correct. If certified, this edit will update First, Middle, and Last Names in Post.
ER3035	This member must be reported and Posted in a traditional TRS Defined Benefit Report before they can be included on an SSP Report.
ER4002	Correct the Pay Period Begin Date so that it is before the Pay Period End Date. Consult your Payroll Schedule to determine the correct dates to use or you will also receive errors that we are unable to match the record to a Payroll Schedule.
ER4003	A correction to Pay Date is required, or this record does not belong in this report. If the Pay Date is correct, this record should be deleted from this report. Monthly Reports should only contain records with Pay Dates in the same month as the Report Date.
ER4004	A correction to the Payroll Schedule or the pay period dates within this record is required. Review the dates within the record and your Payroll Schedule(s), as well as the member's Job Category and Employment Type and make any necessary corrections.
ER4006	A correction to either the Employment Begin Date or the Date of Birth is required.
ER4007	Review the Employment Begin Date and make any necessary corrections. If the Employment Begin Date is correct contact TRS Employer Services at 1-888-678-3675, option 1 or employers@trsil.org.
ER4008	A correction to either the Employment Begin Date or the Employment End Date is required.
ER4009	Notify the Claims Department so that they can determine if a recalculation of the benefit is required.
ER4011	A correction is required. Review the Employment Begin Date. If the member had reportable earnings and service in a prior pay period, submit an adjustment to the correct pay period to report the earnings and service. If the previously reported Employment End Date needs adjusted please contact TRS Employer Services at 1-888-678-3675, option 1 or employers@trsil.org.
ER4013	A correction is required. Review the reported Employment End Date and Pay Period End Date. If the member is terminating in a future pay period do not report the Employment End Date until you are reporting the pay period in which the termination occurs.
ER4014	A correction to either the Employment End Reason or the Employment End Date is required. If the member has not terminated employment, leave the Employment End Reason blank. If the member has terminated employment, enter the last day the member worked and/or used their accumulated leave time (vacation/sick/personal leave) for the Employment End Date.
ER4015	A correction to either the Employment End Reason or the Employment End Date is required. If the member has terminated employment, select and Employment End Reason. Terminated is used for any reason for leaving besides death (terminated, resigned, RIFed, separated, etc.). If the member has not terminated employment remove the Employment End Date.
ER4016	If the member performed only extra duties not requiring licensure, ensure they were employed at another TRS-covered employer as a Full Time (F) or Part-Time Contractual (P) member. If the member has been correctly reported because they worked as a F or P Employment Type at another employer, confirm the reported information is correct. If the member performed work that required licensure, correct the Employment Type, Days Paid, etc. Refer to Chapter 5 of the TRS Employer Guide for additional information regarding Employment Types.

Error #	Resolution
ER4017	If the member performed only extra duties not requiring licensure, ensure they were employed at another TRS-covered employer as a Full Time (F) or Part-Time Contractual (P) member. If the member has been correctly reported because they worked as a F or P Employment Type at another employer, confirm the reported information is correct. If the member performed work that required licensure, correct the Employment Type, Days Paid, etc. Refer to Chapter 5 of the TRS Employer Guide for additional information regarding Employment Types. If no changes are required confirm the reported information is correct.
ER4020	Special post-retirement rules apply to Tier 2 retirees that return to their final employer under a bi-lateral contract. Contact the district to determine if the retiree has returned under a bi-lateral contract. If no, they are subject to the post-retirement limits and no further follow up at this time is required. If yes, see the Employer Services Manager or Employer Services Project Manager.
ER4022	Review the Job Category and the Full Annual Rate and make any necessary corrections. If the member worked under multiple job categories during the same pay period the following rules apply in reporting Job Category: report Job Category of Administrator if anytime during the pay period the member was employed as an administrator, if during the pay period the member was employed under both the Teacher and Counseling Job Category, report Teacher as the Job Category. Make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER4024	A correction to Contract Days is required. The number of Contract Days must be corrected to 180 or greater but less than 262. This field should represent the number of days in the school term or the number of days in the employment agreement, if longer. For a teacher the contract days will generally be 180 or 185. For a teacher report the contract days as the number of days paid on the district's school calendar including any paid emergency days and/or paid holidays. Do not include any days the member performed licensed duties outside the contract calendar. These days will be reported the Payment Reason of Licensed Extra Duty Outside the Contract Calendar. Ten-, eleven- or twelve-month administrators will typically be reported as 220, 240, or 261 days. If a member works a partial year, the contract days will be equal to what he or she would have worked had the member been employed the full year.
ER4025	Review the member's Employment Type. If the Employment Type is correctly reported as S, H or E, correct the Contract Days to 0. If the member worked in a contractual (F or P) position, correct the Employment Type to Full Time if the member worked 5 days per week and 4 or more hours per day or Part-Time Contractual if the member worked less than 5 days per week or less than 4 hours per day. Additional corrections may be required to Full Annual Rate, etc.
ER4026	Ensure the Job Category and Contract Days are correctly reported. For a teacher, the Contract Days will generally be 180 or 185. For a teacher, report the Contract Days as the number of days paid on the district's school calendar including any paid emergency days and/or paid holidays. Do not include any days the member performed licensed duties outside the contract calendar. These days will be reported under the Payment Reason of Licensed Extra Duty Outside the Contract Calendar. Ten-, eleven- or twelve-month administrators will typically be reported as 220, 240, or 261 days. If a member works a partial year, the contract days will be equal to what he or she would have worked had the member been employed the full year. Make any necessary corrections to Job Category and/or Contract Days.

Error #	Resolution
ER4027	Ensure the Job Category and Contract Days are correctly reported. For a teacher, the Contract Days will generally be 180 or 185. For a teacher, report the Contract Days as the number of days paid on the district's school calendar including any paid emergency days and/or paid holidays. Do not include any days the member performed licensed duties outside the contract calendar. These days will be reported under the Payment Reason of Licensed Extra Duty Outside the Contract Calendar. Ten-, eleven- or twelve-month administrators will typically be reported as 220, 240, or 261 days. If a member works a partial year, the contract days will be equal to what he or she would have worked had the member been employed the full year. Make any necessary corrections to Job Category and/or Contract Days.
ER4029	Correct the member's reported Contribution Category. If you believe TRS has an incorrect Tier for the member contact the TRS Employer Services Department at 1-888-678-3675, option 1, or employers@trsil.org.
ER4030	A correction to the Contribution Category is required. If you are not reporting the employee as retired, the Contribution Category must be changed to retired. If you are incorrectly reporting the employee as retired, the Contribution Category must be corrected to their appropriate active category. If the Contribution Category has changed review the member's earnings record to ensure all information such as Contract Days, Days Paid, Hours, Full Annual Rate, etc. have been correctly reported.
ER4031	If this deferral was taken on payroll, please refund the member and remove the deferral from this report. Review the SSP Deferrals Report to determine the appropriate effective dates for this member's elected deferral. SSP deferrals should be deducted from the participant's paycheck which covers the first pay period with a Pay Period Begin Date on or after the Contribution Effective Date. If a member's deferral has been cancelled, deferrals are no longer accepted for this member.
ER4032	Enter the member's schedule worked as a percentage. If the member's work schedule changes throughout the reporting period, enter the schedule percentage worked most of the time. The number must be a whole number between 10 and 100. Round to the nearest whole number. Examples: Enter 50 for a teacher scheduled to work 2 ½ days each week. Enter 67 for a teacher working a 2/3 schedule. Enter 33 for a teacher working a 1/3 schedule. Enter 20 for a teacher working 20 percent or one day a week.
ER4033	Either the Employment Type or the Full Time Equivalency Percentage must be corrected. Report a member as Full Time if they are working 5 days per week and 4 or more hours per day. Report a member as Part-Time Contractual if they are working less than 5 days per week or less than 4 hours per day. For additional information on Employment Types refer to Chapter 5 of the TRS Employer Guide. For Full-Time Equivalency Percentage enter the member's schedule worked as a percentage. If the member's work schedule changes throughout the reporting period, enter the schedule percentage worked most of the time. The number must be a whole number between 10 and 100. Round to the nearest whole number. Examples: Enter 50 for a teacher scheduled to work 2 ½ days each week. Enter 67 for a teacher working a 2/3 schedule. Enter 33 for a teacher working a 1/3 schedule. Enter 20 for a teacher working 20 percent or one day a week.
ER4034	Review the member's reported Full-Time Equivalency Percentage and Employment Type. For additional information on Employment Types refer to Chapter 5 of the TRS Employer Guide. If the Employment Type has correctly been reported as Substitute, Part-Time Non-Contractual or Extra duty, correct the Full-Time Equivalency Percentage to 0. If the Employment Type is incorrect review the member's earnings record to ensure all information such as Job Category, Full Annual Rate, etc. and make any necessary corrections.
ER4036	Ensure the Employment Begin Date is correct. If the Employment Begin Date is correct, review the membership requirements to determine if the member is reportable to TRS. If you have any questions contact the TRS Employer Services Department at 1-888-678-3675, option 1, or employers@trsil.org. Make any necessary corrections to Employment Begin Date or remove the member from the report.

Error #	Resolution
ER4037	Ensure the Full-Time Equivalency Percentage on this report and prior reports has been correctly reported. If the Full-Time Equivalency Percentage has changed review the member's earnings record to ensure all information such as Job Category, Full Annual Rate, etc. have been correctly reported. If the Full-Time Equivalency Percentage was reported incorrectly on prior reports complete an adjustment to correct the Full-Time Equivalency Percentage and any other information reported incorrectly on prior reports.
ER4039	Ensure the Contract Days on this report and prior reports have been correctly reported. If the Contract Days have changed, review the member's earnings record to ensure all information such as Job Category, Full Annual Rate, etc. have been correctly reported. If the Contract Days were reported incorrectly on prior reports complete an adjustment to correct the Contract Days and any other information reported incorrectly on prior reports.
ER4040	Ensure the Job Category on this report and prior reports has been correctly reported. If the Job Category has changed, review the member's earnings record to ensure all information such as Contract Days, Days Paid, Full Annual Rate, etc. have been correctly reported. If the Job Category was reported incorrectly on prior reports complete an adjustment to correct the Job Category and any other information reported incorrectly on prior reports.
ER4041	Ensure the Employment Type on this report and prior reports has been correctly reported. If the Employment Type has changed, review the member's earnings record to ensure all information such as Contract Days, Days Paid, Full Annual Rate, etc. have been correctly reported. If the Employment Type was reported incorrectly on prior reports complete an adjustment to correct the Employment Type and any other information reported incorrectly on prior reports.
ER4042	Ensure the member's Employment Type and Payroll Frequency have correctly been reported.
ER4043	This is an informational edit to indicate that based on the information provided, TRS will be creating a new Employment Record with the Employment Begin Date in this record. Review the member's employment history with the district. If this is not a new member or a new employment for a member that had previously worked for your employer, correct the Employment Begin Date or contact TRS Employer Services. Substitutes or other non-contractual employees who have not worked for your employer for a full fiscal year will require new Employment Begin Dates and should trigger this edit when they are reported again for the first time.
ER4044	The end date does not match an end date previously reported. Review the member's Employment End Date and Employment Reason and make any necessary corrections. If the member has terminated but is being paid the remainder of salary owed ensure the deferred flag is marked Yes. If a previously reported end date is incorrect, please contact TRS Employer Services at 1-888-678-3675.
ER4045	The Employment Begin Date does not match the begin date TRS has on record for this member. Review the reported Employment Begin Date. This date must be the first date the member is physically at work in a TRS-covered position. For a current employee who has previously only worked in a non-TRS covered position, you will report their first day worked in their new TRS-covered position. For rehires, this date should be the most recent date they started working, not their original start date. You can run a report of the Employment Begin Dates for members reported on your most recent Annual Report through the Employer Access Area of the TRS website. If you use this report, verify through review of district records that the start date on the report matches your records. Correct the employment begin date to the date on the report and contact at 1-888-678-3675 or employers@trsil.org if your employment begin date is correct and the member has unreported service and earnings.

Error #	Resolution
ER4046	The reported Contribution Category does not match with the Report Type. If it is a Defined Contribution record it should not be in a Defined Benefit report. If it is a Defined Benefit record (Tier 1, Tier 2, or Retired) it should not be in a Defined Contribution Report. Please remove this record from the report and include it with the appropriate one.
ER4048	A correction is required. The Employment Begin Date does not match an Employment Begin Date reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Employment Begin Dates and make any necessary corrections.
ER4049	A correction is required. The Employment End Date does not match an Employment End Date reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Employment End Dates and make any necessary corrections.
ER4050	A correction is required. The Employment End Reason does not match an Employment End Reason reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Employment End Reasons and make any necessary corrections.
ER4051	A correction is required. The Employment Type does not match an Employment Type reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Employment Types and make any necessary corrections.
ER4052	A correction is required. The Job Category does not match a Job Category reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Job Categories and make any necessary corrections. If the member worked under multiple Job Categories during the same pay period the following rules apply in reporting Job Category: report Job Category of Administrator if anytime during the pay period the member was employed as an Administrator, if during the pay period the member was employed under both the Teacher and Counseling Job Category, report Teacher as the Job Category.
ER4053	A correction is required. The Contract Days does not match Contract Days reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Contract Days and make any necessary corrections.
ER4054	A correction is required. The FTE Percentage does not match a FTE Percentage reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported FTE Percentages and make any necessary corrections.
ER4055	Only contractual (F or P) TRS-covered employees are eligible to participate in the Supplemental Savings Plan. Review the member's Employment Type and make any necessary corrections. If the Employment Type is correct remove the member from this report.
ER4056	The member has an open Employment for this employer, but the Edit Process was not able to match to it. Examine the reported Employment Begin and End Dates along with the Begin and End Dates of the Participation Employment record. This edit is a failsafe that indicates that something is wrong with the file or the matching logic and we want to prevent it from posting. Further research and coordination with IT will likely be required to resolve.
ER4057	The member has been approved to teach in a subject shortage area through another TRS-covered employer. A retiree cannot be working in an approved subject shortage area and one employer and work under the post-retirement employment limitation at another employer. This member cannot work in post-retirement employment. Please review with the Employer Services Project Manager.

Error #	Resolution
ER4058	This date must be reported for all employees including new hires and rehires. This date should be the first date the member is physically at work in a TRS-covered position. For a current employee who has previously only worked in a non-TRS covered position, you will report their first day worked in their new TRS-covered position. For rehires, this date should be the most recent date they started working, not their original start date.
ER4059	Please review the SSP Deferrals Report to determine the appropriate Contribution Category for this member. Ensure your payroll records reflect the correct Contribution Category for taxability purposes.
ER4061	Please confirm the newly reported Employment Type is correct before certifying the change.
ER4062	The change to the member's Contribution Category was effective on or before the reported Pay Period Begin Date. Please refer to your latest SSP Deferrals Report for changes and update future deferrals as soon as administratively practicable.
ER5001	Review the member's reported Employment Type and Full Annual Rate. A Full Time member works five days per week, four or more clock hours per day. The Full Annual Rate is the amount the member would earn for the full school term or employment agreement if longer based on the salary schedule and/or employment contract. The Full Annual Rate should include any portion of the member 9 percent retirement contributions paid by the employer in addition to salary on behalf of the member. Make any necessary corrections to Employment Type and/or Full Annual Rate. If no corrections are required confirm, the reported information is correct.
ER5002	Review the member's reported Employment Type and Full Annual Rate. A Part-Time Contractual member is employed fewer than four clock hours per day or five days per week. In addition, he/she has an employment agreement to work a specified period and has an established annual salary rate. For a Part-Time Contractual teacher, the Full Annual Rate must be representative of the part-time schedule. The annual salary rate represents what would have been earned in the part-time position if the member worked his or her normal schedule, with no docks, for the entire school term or length of the employment agreement, if longer. The Full Annual Rate should include any portion of the member 9 percent retirement contributions paid by the employer in addition to salary on behalf of the member. Make any necessary corrections to Employment Type and/or Full Annual Rate. If no corrections are required confirm the reported information is correct.

Error #	Resolution
ER5003	A correction to either the Employment Type or Full Annual Rate is required. If the member did not work as a contractual teacher correct the employment type to Substitute (S), Part-Time Non-Contractual (H) or Extra Duty (E). If the member was employed as a contractual teacher report the Full Annual Rate as is the amount the member would earn for the full school term or employment agreement if longer based on the salary schedule and/or employment contract. For a part-time contractual teacher, the Full Annual Rate must be representative of the part-time schedule. The Full Annual Rate should include any portion of the member 9 percent retirement contributions paid by the employer in addition to salary on behalf of the member.
ER5005	Review the reported information and correct if in error. For substitute and part-time noncontractual teachers, only extra duties that require teacher licensure are reportable. If the extra duty does not require licensure, TRS contributions should not be withheld on the extra duty earnings and earnings should be reported as a Payment Reason of NC – Non-Contributory. If the extra duty does require licensure and it was performed on the same days the member worked as a substitute or part-time non-contractual teacher, the earnings should be reported as a payment reason of ED – Extra-Duty/Stipends. If the extra duty requires licensure and was performed on different days than the teacher was working as a substitute or part-time noncontractual teacher, the earnings should be reported as payment reason of BS – Base Salary. Make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER5006	The Payment Reason of LA – Unpaid Leave of Absence is used to report the days a member is missing while on an unpaid board approved leave of absence. Since these days are unpaid there should be no earnings reported. If a member is being paid for the use of their accumulated time (sick/personal/vacation) while on a board approved leave these days and earnings would be reported on a separate record as a payment reason of BS – Base salary. A correction to the payment reason, earnings, and/or days paid is required.
ER5008	The Employment Type of Extra Duty is used to report a member that performs only extra duties that do not require licensure while also employed as a contractual teacher (Full Time or Part-Time Contractual) at another TRS-covered employer. The Payment Reason of LE – Licensed Extra-Duty Outside Contract Calendar should be used when the member performed extra duties requiring licensure outside their regular work days. Example: A teacher with a 180-day employment agreement performs Behind the Wheel on two days during winter break. The Payment Reason would be reported as LE with two days paid. A correction to the Payment Reason and/or the Employment Type is required. If the work performed did not require licensure and the Employment Type of E is correct, update the Payment Reason to BS – Base Salary. If the work did require licensure correct the Employment Type based on the member's work schedule and the Payment Reason, if necessary.
ER5009	The Payment Reason of TX – Board Payment to a Qualified Tax-Deferred Plan is used to report contributions made the district on behalf of a member to a qualified plan eligible for tax-deferral under the Internal Revenue Code Sections 401(a), 403(b), and 457(b). Please review both the payment and the member's schedule to ensure the Payment Reason and Employment Type have been correctly reported. Make any necessary corrections. If no corrections are required confirm the reported information is correct.

Error #	Resolution
ER5010	A correction to either the FB – Payment Reason on this report or the Payroll Schedule is required. The System defines a reportable flexible benefit plan as a plan that offers a choice of cash or a 403(b) tax-sheltered annuity in lieu of district-provided insurance. To properly report a flexible benefit plan as creditable earnings, the value of the tax-sheltered annuity or cash option is reportable for all members who have the option offered to them, regardless of which option is chosen. If there is no option to receive salary in lieu of insurance, no amounts are reportable to TRS as creditable earnings. If the member has a reportable flexible benefit plan that was paid/earned this pay period, a correction to the Payroll Schedule is required to indicate the flexible benefit plan is being paid this pay period for this member's Job Category and Employment Type.
ER5011	Ensure the member's Employment Type has been correctly reported and that the member was eligible for the flexible benefit plan. Make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER5012	Ensure the member's Employment Type has been correctly reported and that the member was eligible for a board approved leave of absence. Make any necessary corrections. If no corrections are required confirm the reported information is correct.
ER5013	A correction to Employment Type and/or Payment Reason is required. If the member performed only extra duties not requiring licensure and was employed as a contractual teacher (F or P employment type) at another TRS-covered employer, ensure the earnings are reported as a Payment Reason of BS - Base Salary. If the member performed work that required licensure, correct the Employment Type and Payment Reason, if necessary. If payment has been made for an earnings item accrued in a previous fiscal year, email the Employer Services Department at employers@trsil.org. Please include the member's name, last 4 digits of the Social Security Number, the corrected days paid, annual salary, creditable earnings and amount of salary paid from federal funds. TRS will complete the Employer's Report of Adjustment to Earnings form.
ER5014	A correction to the Payment Reason and/or Employment Type is required. If the member only taught summer school the Employment Type must be corrected to Part-Time Non-Contractual (H). For an employment type of H only extra duties that require licensure are reportable. If the member performed only extra duties that did not require licensure and was employed as a contractual teacher (F or P Employment Type) at another TRS-covered employer correct the Payment Reason to BS – Base Salary.
ER5015	A correction is required. NC – Non-Contributory Payment Reason is used to report earnings on a member's paycheck that is not reportable to TRS. This Payment Reason should only be used to reported non-contributory earnings for a member who also has contributory earnings during the same reporting period. For example: A teacher's aide will occasionally substitute teach or homebound teach. During Pay Period 1 the member earned $1,000 as a teacher's aide and $200 as a homebound teacher. Report the homebound teaching with an Employment Type of H – Part-Time Non-Contractual and Payment Reason of BS – Base Salary and the teacher's aide earnings with the Payment Reason of NC – Non-Contributory. During Pay Period 2 the individual only worked as a teacher's aide. Do not include the earnings during this reporting period. If the employee only had non-contributory earnings during this period remove them from the report. If the employee also had reportable earnings add the earnings and days using the correct Employment Type and Payment Reason.

Error #	Resolution
ER5016	A correction to either the Payment Reason or Contribution Category is required. If the member is an active teacher and is on an unpaid board approved leave of absence correct the Contribution Category to 01 – Tier 1 DB or 02 – Tier 2 DB. If the member is retired and did not work delete them from the report. If the member is retired and conducted work that requires licensure report the earnings as BS – Base Salary, the applicable employment type and the hours worked.
ER5017	A correction to either the Payment Reason or Contribution Category is required. If the member is an active teacher on an approved sabbatical under the terms of the School Code correct the Contribution Category to 01 – Tier 1 DB or 02 – Tier 2 DB. If the member is retired and did not work delete them from the report. If the member is retired and conducted work that requires licensure report the earnings as BS – Base Salary, the applicable employment type and the hours worked.
ER5018	A correction to either the Payment Reason or Contribution Category is required. If the member is an active teacher and is on military leave correct the Contribution Category to 01 – Tier I DB or 02 – Tier 2 DB. If the member is retired and did not work delete them from the report. If the member is retired and conducted work that requires licensure report the earnings as BS – Base Salary, the applicable employment type and the hours worked.
ER5019	Contact the district. • Is this a district wide issue due to late settlement of the CBA/contract? If yes, ensure adjustments have been submitted for all members affected. • Is this a district wide issue due to a grievance? If yes, review the grievance and ensure adjustments have been submitted for all members affected. • If this is an individual member is the correction a result of a settlement agreement or court order? If yes, request and review copies of the documentation. • If this is an individual member is the correction due to the member not being paid at the correct position of the salary schedule? If yes, process the correction and determine if ATEs are due for years outside of Gemini.
ER5020	A correction to Payment Reason or Employment Type is required. To be reportable as a sabbatical leave the leave must meet the requirements of the School Code. If the member is on a board approved sabbatical that meets the requirements of the School Code correct the Employment Type to Full Time. If the member does not meet the requirements of the School Code but was on a paid leave of absence and has not terminated employment contact TRS Employer Services at 888-678-3675 to determine if the earnings and service are reportable.
ER5021	A correction to either the Payment Reason or the Deferred Flag is required. If the Payment Reason is correct as SS – Summer School earnings deselect the Deferred Flag. If member has stopped working but the earnings are for work performed before the member's last day, correct the Payment Reason to BS – Base Salary or ED – Extra-Duty/Stipends.
ER5022	A lump-sum payment has been paid after the member's final day of employment. At termination, the timing of the lump-sum payment determines the reportability of the payment. Lump-sum payments due and payable prior to or concurrent with receipt of the employee's final paycheck for regular earnings or with the last day of employment are reportable to TRS as creditable earnings. Lump-sum payments becoming due and payable to a member after the receipt of the final regular paycheck or last day of work, whichever occurs last, are not reportable to TRS. Review the reported information, if the lump-sum payment is not reportable based on the above guidelines remove the payment from this report. If the lump-sum payment is reportable based on the above guidelines confirm the reported information is correct.

Error #	Resolution
ER5023	A correction is required. A lump-sum payment has been paid after the member's final day of employment and the final day of employment was in the previous fiscal year. Lump-sum payments made to a member in years prior to the member's final year of employment are reportable in the school year the lump sum payment becomes due and payable to the member. In a member's final year of employment, the timing of the lump-sum payment determines the reportability of the payment. Lump-sum payments due and payable prior to or concurrent with receipt of the employee's final paycheck for regular earnings or with the last day of employment are reportable to TRS as creditable earnings. Lump-sum payments becoming due and payable after the receipt of the last regular paycheck or on the last day of employment, whichever occurs last, are not reportable to TRS. A correction is required. • If the payment is reportable because it was due and payable with the member's last paycheck for the prior year an adjustment is required to report the lump-sum payment as earnings in the prior fiscal year. Delete the payment from this report and email Employer Services at employers@trsil.org to request an adjustment. • If the member has not terminated and will be working as a contractual teacher a correction to the Employment End date is required. • If the member has terminated and the lump-sum payment is not reportable based on the above guidelines delete the payment from this report. • If this payment is for work performed corrections are required to Payment Reason, Days Paid, Employment Begin Date, etc.
ER5024	A correction is required. Severance /lump-sum payments issued after the member's date of death are not reportable. If the payment is a lump-sum payment remove it from this report. If the payment was for wages (base salary and/or extra duty) earned prior to the member's death corrections are required to Payment Reason, days paid, etc.
ER5025	A correction is required. A member cannot have earnings reported multiple times for the same Payment Reason for the same pay period and Contribution Category. If the member worked under multiple job categories during the same pay period the following rules apply in reporting Job Category: report Job Category of Administrator if anytime during the pay period the member was employed as an administrator, if during the pay period the member was employed under both the Teacher and Counseling Job Category report Teacher as the Job Category. If a member has multiple types of employment during the same pay period, the following rules apply in reporting Employment Type: report Employment Type Full Time if at any time during the school year the member is employed as a permanent full-time member (not a full-time substitute teacher), provided the member is not employed Full Time at any time during the school year, report Employment Type as Part-Time Contractual if at some time during the school year the member is employed as a Part-Time Contractual member, if a member who is not employed on a Full Time or Part-Time Contractual basis is employed as both a substitute and a part-time noncontractual member, report either Employment Type Substitute or Part-Time Non-Contractual. Review the member's reported Payment Reason, Job Category, Employment Type, etc. and make any necessary corrections.

Error #	Resolution
ER5027	The Payment Reason is SS – Summer School but the Pay Period Begin Date is after September 30 or before May 16. The Pay Period Begin Date is outside the period when summer school teaching would occur. Please review the work performed and the dates worked. If the payment was for summer school teaching an adjustment is required to report the earnings in the pay period when the work was performed. If the work performed was not summer school teaching correct the Payment Reason.
ER5028	The Employment End Date or the date of death cannot be before the Pay Period Begin Date for earnings that are not deferred. Please review the reported information and make any necessary corrections.
ER5029	Deferred has been reported as "Yes" but based on the reported Pay Period Begin Date it appears Deferred should be "No". Deferred would be correctly reported as "Yes" if the member did not have any days paid during the reported period. Examples: (1) Principals are paid their first paycheck of the year before they start working. The earnings will be reported as BS – Base Salary, with 0 Days Paid, and Deferred will be Yes. (2) During the second pay period in December the teachers do not work due to winter break. The earnings will be reported as BS – Base Salary, with 0 Days Paid, and Deferred will be Yes. Review the Days Paid on the BS earnings record. If the member worked and/or used accumulated leave time report the total number of days in Days Paid and change Deferred to "No". If Deferred is "No" on the BS, ML (Miliary Service) and/or SB (Sabbatical) Payment Reasons change Deferred to "No" on all other Payment Reason records. If all information has correctly been reported and no corrections are required Certify the Warning error and click Save.
ER5030	A correction is required. The reported Employment End Date or the date of death is after the Pay Period Begin Date and the Deferred flag is Yes. The Deferred flag should only be used if the entire pay period is composed of deferred earnings. If the member is being paid for days after the Pay Period Begin Date correct the Deferred Flag to No and correct the Employment End Date. The Employment End Date should not be reported prior to the pay period in which the termination occurs. Review the reported information and make any necessary corrections.
ER5033	The member is subject to the 401(a)(17) earnings limit. Earnings and contributions on earnings that exceed the limit are not reportable. The earnings limit only applies to Tier 1 members that established TRS membership after June 30, 1996. A correction is required to report all earnings that exceed the limit under Earnings that Exceed Salary Limits. All earnings for this member for the remainder of the fiscal year will be reported under this field. Further information on earnings limits can be found on the Employer section of our website under Contribution Rates & Earnings Limitations.
ER5034	The member is subject to the Tier 2 earnings limit. Earnings and contributions on earnings that exceed the limit are not reportable. The earnings limit only applies to members that established TRS membership with TRS or a reciprocal system after December 31, 2010. A correction is required to report all earnings that exceed the limit under Earnings that Exceed Salary Limits. All earnings for this member for the remainder of the fiscal year will be reported under this field. Further information on earnings limits can be found on the Employer section of our website under Contribution Rates & Earnings Limitations.

Error #	Resolution
ER5035	The earnings for either Base Salary, Licensed Extra-Duty Outside Contract Calendar, Summer School, Back Wage Settlement Payment, Sabbatical Leave or Military Leave are not deferred while Days Paid are zero. A correction may be required. Examples: (1) A teacher taught Summer School for 10 days during June. A correction to Days Paid is required to report the 10 days. (2) The amount the teacher will be paid for his/her base earnings in July is being reported in June as deferred earnings. A correction is required to report the earnings as deferred. (3) The collective bargaining agreement was settled late several months into the school year and the district ran a special payroll to pay teachers the retroactive pay that was due to them for the first several months of the school year. No corrections are required. (4) During the second pay period in December teachers do not work any days. A correction is required to the Deferred field. Make any necessary corrections and if no corrections are required confirm that the reported information is correct.
ER5036	The calculated daily rate for a substitute or part-time noncontractual member is less than $20.00 or greater than $450.00. Verify the employment type reported is correct. If correct, ensure the earnings and days paid are correct. Since wages for extra duties not requiring licensure are not reportable for employment types of substitute or part-time noncontractual, ensure the reported salary only includes wages for licensed extra duties. Service credit is granted for each day or partial day worked. Do not combine partial days in full day equivalents. Examples: (1) A substitute teacher is also the baseball coach and the coaching stipend is paid twice per year. The coaching has been reported along with the teacher's substitute teaching earnings. A correction is required to report the coaching as NC – Non-Contributory. (2) A teacher's aide occasionally substitute teaches. For one day he was reassigned to a full day of substitute teaching for which he was paid an additional $15. He was reported with 1 day paid and $15 of earnings. The total he received for substitute teaching was $100 ($85 aide pay + $15 additional pay). A correction is required to report BS – base earnings as $100. (3) A teacher's aide is paid $18 for one hour of internal substitution. The substitute teacher is correctly reported one 1 day paid and BS – base salary of $18. (4) A school psychologist works 2 days conducting 1 evaluation for $1,000. He has correctly been reported with 2 days paid and BS – Base Earnings of $1,000. Make any necessary corrections and if no corrections are required confirm that the reported information is correct.
ER5040	The Full Annual Rate divided by the Payroll Frequency for this member is not within one percent of the BS – Base Salary reported. Review the reported Full Annual Rate, BS – Base salary and the Payroll Schedule and make any necessary corrections. If no corrections are required confirm the reported information is correct. Examples: (1) The teacher is paid over 24 pays. Full Annual Rate is $50,000. Reported BS – Base Salary $2,183.34. The teacher was paid her base salary of $2,083.34 plus $100 for internal substitution. A correction is required to report $2,083.34 as BS – Base Salary and $100 as ED – Extra-Duty/Stipends. (2) An administrator is paid once per month. The Full Annual Rate is $100,000 and his BS – Base Salary is $8,333.33. He was correctly reported on this report but on the Payroll Schedule the administrators schedule was accidently marked as bi-weekly the teacher's schedule. A correction to the Payroll Schedule is required.
ER5041	The total Earnings for any pay period or Payment Reason cannot be less than zero and can only be equal to zero if the Payment Reason is Leave of Absence or Military Leave. Please review the reported information and make any necessary corrections.

Error #	Resolution
ER5044	Reported earnings are less than zero. If the member earned reportable salary this pay period, a correction to the earnings are required. If the member did not earn reportable salary this pay period because he/she is on a board approved leave of absence or has been docked correct the earnings to zero and ensure information regarding the leave and/or dock has been correctly reported. If the member did not earn reportable salary this pay period because he/she has terminated employment correct the earnings to zero and ensure the member's termination has been reported.
ER5045	Earnings that Exceed Salary Limits are less than zero. If a member has exceeded the IRS 401(a)(17) limits or the Tier 2 limits for the fiscal year correct the Earnings that exceed Salary Limits field to the amount paid to the member over the applicable limit. If the member has not exceeded the applicable limit correct this field to zero.
ER5046	There is an amount reported as Earnings that Exceed Salary Limits. This member is subject to the 401(a)(17) limits however, they have not yet exceeded the limits. Please review the earnings and make any necessary adjustments to the earnings reported for each Payment Reason.
ER5047	There is an amount reported as Earnings that Exceed Salary Limits. This member is not subject to the 401(a)(17) or Tier 2 limits. Please review the earnings and make any necessary adjustments to the earnings reported for each Payment Reason.
ER5048	There is an amount reported as Earnings that Exceed Salary Limits. This member is subject to the Tier 2 limits however, they have not yet exceeded the limits. Please review the earnings and make any necessary adjustments to the earnings reported for each Payment Reason.
ER5049	The total Earnings that exceed Salary Limits for any pay period or Payment Reason cannot be less than zero. Please review the reported information and make any necessary corrections.
ER5050	A correction to the reported information is required. This member is retired or has taken a single sum benefit and member retirement contributions have been reported. If the member is retired and has not exceeded the post-retirement employment limits the earnings should be reported under Contribution Category of 99 – Retired with no contributions remitted. Members receiving a single-sum retirement benefit may work without restriction and will no longer contribute to TRS after receiving the benefit and should not be reported to TRS.
ER5051	A correction to the reported information is required. Member retirement contributions have been reported for a Payment Reason of LA - Unpaid Leave of Absence, ML - Military Service or NC – Non-Contributory. There cannot be contributions remitted for these payment reasons. Review the reported Payment Reason and either correct the Payment Reason or remove the reported contributions.
ER5052	Member TRS Contributions are not within $0.03 of nine percent of Earnings. Either Earnings are incorrectly reported or there has been an error in the calculation of the retirement contribution. Either correct the Earnings or Contributions. The Contributions remitted must be nine percent of Earnings. You cannot remit either more or less than the amount due.
ER5053	Earnings are greater than zero, but the Contributions are less than zero or Earnings are less than zero, but the Contributions are greater than zero. Either creditable earnings are incorrectly reported or there has been an error in the calculation of the retirement contribution. Correct either creditable earnings or retirement contributions. The contributions remitted must be 9 percent of creditable earnings. You cannot remit either more or less than the amount due.

Error #	Resolution
ER5055	The combined total of SSP Contributions reported for this pay period do not match with the member's elected SSP Deferral dollar amount for the reported Contribution Category. Please correct the Contributions to match the member's election. If contribution amount matches the election listed on the SSP Deferrals report, please review previously posted SSP (Defined Contribution) Reports to ensure this is not a duplicate contribution.
ER5056	A correction to the reported information is required. This member is retired or has taken a single sum benefit and member THIS Fund contributions have been reported. If the member is retired and has not exceeded the post-retirement employment limits the earnings should be reported under Contribution Category of 99 – Retired with no contributions remitted. Members receiving a single-sum retirement benefit may work without restriction and will no longer contribute to TRS after receiving the benefit and should not be reported to TRS.
ER5057	A correction to the reported information is required. Member THIS Fund contributions have been reported for a Payment Reason of LA - Unpaid Leave of Absence, ML - Military Service or NC – Noncontributory. There cannot be contributions remitted for these payment reasons. Review the reported Payment Reason and either correct the Payment Reason or remove the reported contributions.
ER5058	Member THIS Fund contributions are not within $0.03 of the current THIS Fund Contribution Rate multiplied by Earnings. Either the Earnings are incorrectly reported or there has been an error in the calculation of the THIS Fund Contributions. Either correct the Earnings or THIS Fund Contributions. The THIS Fund Contributions remitted must be exact. You cannot remit either more or less than the amount due. Further information on earnings limits can be found on the Employer section of our website under Contribution Rates & Earnings Limitations.
ER5059	Earnings are greater than zero but the member THIS Fund contributions are less than zero or earnings are less than zero but the member THIS Fund contributions are greater than zero. Either creditable earnings are incorrectly reported or there has been an error in the calculation of the THIS Fund contributions. Correct either creditable earnings or THIS Fund contributions.
ER5061	Report type is 01 – Defined Benefit and an amount has been reported in the Employer Defined Contributions field. This field is not to be used for the Defined Benefit report. A correction is required.
ER5062	Review the total amount of earnings reported under the Payment Reason of FB – Flexible Benefit Plan and the flexible benefit plan amounts reported for the current year under Employer Information on the Employer Portal. If the flexible benefit plan amounts have been reported incorrectly on the payroll report, process any necessary adjustments. Instructions for processing adjustments can be found on the TRS website under Gemini Pay-period Reporting/Gemini Resources. If the amount of the flexible benefit plan was reported incorrectly under Employer Information in the Employer Portal correct the flexible benefit plan amount. Save the record to rerun the error process after any changes are made to the Flex Plan screen.
ER5063	A correction to the reported information is required. This is a Defined Contribution report and member THIS Fund Contributions have been reported. THIS Fund Contributions should not be included in a Defined Contribution report. Review the record and ensure that it belongs in this report then either delete the record or change THIS Fund Contributions to zero.
ER5064	A correction is required. Earnings are required to be reported with all payment reasons except for LA – Leave of Absence. Either 1). Add Earnings, 2). Delete the record or 3) update the payment reason to LA if the member was on a board approved unpaid leave of absence.

Error #	Resolution
ER5065	A correction is required. The Full Annual Rate does not match a Full Annual Rate reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Full Annual Rates and make any necessary corrections.
ER5066	Employer contributions must be on a Pre-Tax basis and must be designated as Matching or Nonelective contributions. Please either correct the Employer Defined Contribution to zero or update the contribution category to indicate whether these employer contributions are Pre-Tax Matching or Pre-Tax Nonelective.
ER5067	Verify that this adjustment is not a redundancy of the a previously reported and posted adjustment.
ER5068	This record and another record in this report are both adjustments to the same original record. You must combine the two adjustments into one record and then delete the remaining one.
ER5069	A correction to the reported information is required. Member THIS Fund contributions have been reported for a member employed by a State Agency. TRS-covered employees at State Agencies are not required to make THIS Fund Contributions.
ER5071	The member is subject to the 401(a)(17) earnings limit. Earnings and contributions on earnings that exceed the limit are not reportable. The earnings limit only applies to Tier 1 members that established TRS membership after June 30, 1996. This member has exceeded 80% of the limit for this fiscal year. This is meant to give you advance warning. Once the member exceeds the limit all future Earnings for this fiscal year will need to be reported using the Earnings that Exceed Salary Limits field. Further information on earnings limits can be found on the Employer section of our website under Contribution Rates & Earnings Limitations.
ER5072	The member is subject to the Tier 2 earnings limit. Earnings and contributions on earnings that exceed the limit are not reportable. The earnings limit only applies to members that established TRS membership with TRS or a reciprocal system after December 31, 2010. This member has exceeded 80% of the limit for this fiscal year. This is meant to give you advance warning. Once the member exceeds the limit all future Earnings for this fiscal year will need to be reported using the Earnings that Exceed Salary Limits field. Further information on earnings limits can be found on the Employer section of our website under Contribution Rates & Earnings Limitations.
ER5073	Please either remove this record from the report or update the value for these fields appropriately.
ER5074	Correct the Fiscal Year of the Detail record or void the detail record.
ER5075	Review record and ensure that change can be allowed.
ER5076	If this member is a new hire or a rehire, please report them on a Defined Benefit report prior to submitting SSP contributions.
ER5077	Please refund this deduction and cease SSP deferrals for this member for the remainder of the reported calendar year. IRS contribution limits will reset the beginning of the next calendar year.
ER5079	If you find that you have made an error in reporting members' earnings or service information or reporting federally funded salaries incorrectly in the 2021-22 or prior years do not process an adjustment in Gemini. Email the correction with any applicable supporting documentation to employers@trsil.org. An auditor from the Employer Services Department will process the adjustment after reviewing the submitted information. You will be contacted by an auditor if there are any outstanding questions.
ER5080	Either correct the Contribution Category for the reported member contributions, or if you intended to report employer contributions, place the value in the Employer Defined Contribution field.

Error #	Resolution
ER5085	If this deferral was taken on payroll, please refund the member and remove the deferral from this report. Deferrals for the Supplemental Savings Plan should not be submitted until you have received deferral election information for this member on your district's SSP Deferrals Report. All SSP enrollments must be completed by the member through the third-party administrator.
ER5086	Please review your SSP Year to Date Report and your payroll records to confirm the member's total 457(b) contributions for the year. In order to ensure the employee does not exceed the annual limits, please closely monitor payroll and administratively update/cease deferrals when necessary.
ER5087	Employer Defined Contributions of this type should not be reported unless indicated on the SSP Employer Participation Agreement on file with TRS. Please review the SSP Employer Participation Agreement and if any changes are needed, complete an amendment to the Agreement after authorization by your governing body and upload it to TRS.
ER5088	The posting of this contribution will cause the member to hit their 457(b) IRS Limit for the calendar year for the reported contribution category and the member's Limit Met flag will be set to true.
ER5089	The posting of this contribution will cause the member to hit their 457(b) IRS Limit for the calendar year for the reported contribution category and the member's Limit Met flag will be set to true.
ER6001	It appears that the number of Docked Days reported may be greater than the number of possible paid days in the pay period. Either correct the number of reported docked days or confirm the reported number of docked days is correct.
ER6004	Either the Employment Type or the Days Paid must be corrected. If none of the member's duties required licensure, then the Days Paid must be changed to zero since TRS cannot award service credit for non-licensed work. If the member performed duties that required licensure, the Employment Type must be changed. Please refer to Chapter 5 of the TRS Employer Guide for a definition of employment types.
ER6005	The reported Days Paid for Deferred Earnings should be 0. A correction to either the Days Paid or the Deferred flag is required.
ER6006	Days Paid must be reported as zero for a retiree returning to work. Instead, report the number of hours worked using the Post-Retirement Hours field. Work that would earn service credit for active members is subject to the post-retirement employment limitations for annuitants. All time that a teacher or administrator is required to be present for licensed duties is subject to the limitations. For teachers, this includes preparation periods and time before, between, and after classes. For administrators, this includes all time that is required to be spent on administrative duties, such as attendance at board meetings and contract negotiations. Paid sick, personal leave and vacation are subject to the post-retirement limitations. Five hours is the maximum number of hours per day applied toward the post-retirement employment limitations, regardless of the actual number of hours worked. On days in which the employment is less than five hours, the actual time worked should be counted.
ER6007	Based on the district's payroll frequency the reported Days Paid appear to be more than the possible work days in the pay period. Days Paid are greater than five for a weekly payroll frequency. Days Paid are greater than ten for a bi-weekly payroll frequency. Days Paid are greater than twelve for a semi-monthly payroll frequency. Days Paid are greater than twenty-three for a monthly payroll frequency. Review the reported days paid and payroll frequency and make any necessary corrections. If the days paid and payroll frequency are correctly report certify that the reported information is correct.

Error #	Resolution
ER6009	Either the Days Paid or the Employment Type must be corrected. Days Paid are required if the member performed work requiring licensure during the pay period. The reported days paid should reflect the actual number of calendar dates (Monday through Friday) the member worked, regardless of the actual number of hours worked on any given date. Do not combine partial days into full day equivalents for reporting purposes. In addition, if the member had multiple assignments on the same day ensure the day is only counted once. If the member performed only duties not requiring licensure correct the Employment Type to E (Extra-Duty).
ER6010	Either the Days Paid or the Earnings must be corrected. You cannot have zero earnings with Days Paid.
ER6011	It appears the Days Paid for the pay period may be overstated. The reported days paid should reflect the actual number of calendar dates (Monday through Friday) the member worked, regardless of the actual number of hours worked on any given date. Do not combine partial days into full day equivalents for reporting purposes. In addition, if the member had multiple assignments on the same day ensure the day is only counted once. Review the total number of days paid. If no corrections are required confirm that the reported information is correct.
ER6013	It appears the Days Paid for the pay period may be overstated. Days Paid are the total number of days, Monday through Friday, during the pay period for which the member performed duties requiring licensure (inclusive of paid vacation, sick and/or personal leave days). Review the total number of Days Paid. If no corrections are required confirm that the reported information is correct.
ER6016	Service credit may be earned up to the date of death only. Earnings for days paid beyond the date of death are not reportable. Review the Days Paid and Base Salary Earnings to ensure only days and earnings through the date of death have been reported. Make any necessary corrections to the Days Paid and/or Base Earnings.
ER6017	Either the Employment Type, Payment Reason or the Days Paid must be corrected. If none of the member's duties required licensure, then the Days Paid must be changed to zero since TRS cannot award service credit for non-licensed work. If the member performed duties that required licensure, the Employment Type or Payment Reason must be changed.
ER6023	The member is approaching the {Applicable FY Limit}-hour post-retirement employment limitation. If the annuitant exceeds the post-retirement employment limitation of {Applicable FY Limit} hours, they will become an active member and will be reportable on the following pay period.

Work that would earn service credit for active members is subject to the post-retirement employment limitations for annuitants. All time that a teacher or administrator is required to be present for licensed duties is subject to the limitations. For teachers, this includes preparation periods and time before, between, and after classes. For administrators, this includes all time that is required to be spent on administrative duties, such as attendance at board meetings and contract negotiations. Paid sick, personal leave and vacation are subject to the limitations. Five hours is the maximum number of hours per day applied toward the limit, regardless of the actual number of hours worked. On days in which the employment is less than five hours, the actual time worked should be counted. |

Error #	Resolution
ER6024	A TRS annuitant has exceeded the 600-hour post-retirement employment limitation. Since the annuitant has exceeded the limits their status will be updated to an active contributing member. On the next pay period report you must report them as a contribution category of Tier 1 (01) or Tier 2 (02).

Work that would earn service credit for active members is subject to the post-retirement employment limitations for annuitants. All time that a teacher or administrator is required to be present for licensed duties is subject to the limitations. For teachers, this includes preparation periods and time before, between, and after classes. For administrators, this includes all time that is required to be spent on administrative duties, such as attendance at board meetings and contract negotiations. Paid sick, personal leave and vacation are subject to the limitations. Five hours is the maximum number of hours per day applied toward the limit, regardless of the actual number of hours worked. On days in which the employment is less than five hours, the actual time worked should be counted.

If you have any questions or the hours have been reported incorrectly contact TRS Employer Services at (888) 678-3675 or employers@trsil.org. |
| ER6026 | Review the hours reported.   Work that would earn service credit for active members is subject to the post-retirement employment limitations for annuitants. All time that a teacher or administrator is required to be present for licensed duties is subject to the limitations. For teachers, this includes preparation periods and time before, between, and after classes. For administrators, this includes all time that is required to be spent on administrative duties, such as attendance at board meetings and contract negotiations. Paid sick, personal leave and vacation are subject to the limitations. Five hours is the maximum number of hours per day applied toward the limit, regardless of the actual number of hours worked. On days in which the employment is less than five hours, the actual time worked should be counted.

Make any necessary corrections to the hours reported. If the hours reported are correct or you have any questions, contact TRS Employer Services at (888) 678-3675 or employers@trsil.org. |
| ER6027 | A correction is required to Post-Retirement Hours and Days Paid. Hours are only reportable for annuitants returning to work post-retirement. Remove the hours paid and report days paid. The reported days paid should reflect the actual number of calendar dates (Monday through Friday) the member worked, regardless of the actual number of hours worked on any given date. Do not combine partial days into full day equivalents for reporting purposes. In addition, if the member had multiple assignments on the same day ensure the day is only counted once. |
| ER6028 | A correction to either the Deferred flag or the Post-Retirement Hours is necessary. If the member has not worked during the pay period but the earnings are for work performed during the regular school term but are being paid to the member in the summer months check the Deferred flag. If the Earnings are not deferred Earnings you must report the number of hours the member worked. Work that would earn service credit for active members is subject to the post-retirement employment limitations for annuitants. All time that a teacher or administrator is required to be present for licensed duties is subject to the limitations. For teachers, this includes preparation periods and time before, between, and after classes. For administrators, this includes all time that is required to be spent on administrative duties, such as attendance at board meetings and contract negotiations. Paid sick, personal leave and vacation are subject to the limitations. Five hours is the maximum number of hours per day applied toward the limit, regardless of the actual number of hours worked. On days in which the employment is less than five hours, the actual time worked should be counted. |

Error #	Resolution
ER6029	A correction to Post Retirement Hours is necessary. Post-Retirement Hours cannot be reported for the following payment reasons: Extra-duty/Stipends (ED), Board payments to a qualified tax-deferred plan (TX), Flexible Benefit Plan (FB), Lump Sum Payments (LS) and Non-Contributory (NC).
ER6030	This member's Balanced Calendar status has changed from what had been reported previously this fiscal year. Please review the member's job assignment to ensure the change is correct. Either correct the member's Balanced Calendar status or confirm the reported Balanced Calendar status is correct.
ER6031	A correction to Employment Type or Balanced Calendar status is required. Review the member's Employment Type. Refer to Chapter 5 of the TRS Employer Guide for a definition of employment types. If the Employment Type is correct as Full-Time or Part-Time Contractual indicate if the member is working under a balanced or regular school calendar.
ER6032	A correction is required. The Sick Leave/Personal Days does not match a Sick Leave/Personal Days reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Sick Leave/Personal Days and make any necessary corrections.
ER6033	A correction is required. The Balanced Calendar does not match a Balanced Calendar reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Balanced Calendars and make any necessary corrections.
ER6034	The member is no longer Retired and is now considered active. The member's Contribution Category must be changed from Retired to either Tier 1 or Tier 2 if you have not already done so. Post-Retirement Hours must be reported as zero and the member's time must be reported as Days Paid. Contributions must be remitted on the member's earnings.
ER7001	The member does not have an email address on file with file with TRS. Their email address will be updated based on this report.
ER7002	The member's record is locked, and the reported Email Address does not match the email address on file with TRS. Please review the reported email address and make any necessary corrections.
ER7003	A correction is required. The Email Address does not match an Email Address reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported email addresses and make any necessary corrections.
ER7004	The reported Phone number does not match the member's Phone number on file with TRS. Please review the reported Phone number and make any necessary corrections. The Phone number on file with TRS will be updated based on this report.
ER7005	The member's record is locked, and the reported Phone number does not match the Phone number on file with TRS. Please review the reported Phone number and make any necessary corrections.
ER7006	A correction is required. The Phone number does not match a Phone number reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Phone numbers and make any necessary corrections.
ER7007	The reported Address Line 1 does not match the member's Address Line 1 on file with TRS. Please review the reported Address Line 1 and make any necessary corrections. The Address Line 1 on file with TRS will be updated based on this report.

Error #	Resolution
ER7010	The reported Address Line 2 does not match the member's Address Line 2 on file with TRS. Please review the reported Address Line 2 and make any necessary corrections. The Address Line 2 on file with TRS will be updated based on this report.
ER7013	The reported City does not match the member's City on file with TRS. Please review the reported City and make any necessary corrections. The City on file with TRS will be updated based on this report.
ER7016	The reported State does not match the member's State on file with TRS. Please review the reported State and make any necessary corrections. The State on file with TRS will be updated based on this report.
ER7019	The reported Zip Code does not match the member's Zip Code on file with TRS. Please review the reported Zip Code and make any necessary corrections. The Zip Code on file with TRS will be updated based on this report.
ER7022	The reported Country does not match the member's Country on file with TRS. Please review the reported Country and make any necessary corrections. The Country on file with TRS will be updated based on this report.
ER7009	A correction is required. The Address Line 1 does not match an Address Line 1 reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Address Line 1s and make any necessary corrections.
ER7012	A correction is required. The Address Line 2 does not match an Address Line 2 reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Address Line 2s and make any necessary corrections.
ER7015	A correction is required. The City does not match a City reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Cities and make any necessary corrections.
ER7018	A correction is required. The State does not match a State reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported States and make any necessary corrections.
ER7021	A correction is required. The Zip Code does not match a Zip Code reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Zip Codes and make any necessary corrections.
ER7024	A correction is required. The Country does not match a Country reported on another record for the same member with the same Pay Period Begin Date, Pay Period End Date, and Pay Date on this report. Review the reported Countries and make any necessary corrections.
ER7025	The reported Address Line 1 does not match the member's Address Line 1 on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.
ER7026	The reported Address Line 2 does not match the member's Address Line 2 on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.
ER7027	The reported City does not match the member's City on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.

Error #	Resolution
ER7028	The reported State does not match the member's State on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.
ER7029	The reported Zip Code does not match the member's Zip Code on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.
ER7030	The reported Country does not match the member's Country on file with TRS. However, we have received an address change directly from the member within the last 60 days. Therefore, their address will not be updated to reflect what is in the record. Please reach out to the member to ensure they have provided you with their new address.
ER7031	Review the reported Address Line 1, Address Line 2, and City. TRS is currently limited in the length of these fields when passing on information to the Comptroller. Because of this STAR cannot currently accept Address Lines 1 & 2 over 32 characters or a City over 20 characters. Revise any fields to be within these limits where applicable.
ER7032	Please provide a valid email address for this member. TRS relies on email addresses to communicate with members.