



FY21-1

# EMPLOYER BULLETIN

## GEMINI UPDATE



July 2020

### Annual Report Reminder

Employers are required to file their 2019-20 Annual Report of Earnings via the web-based Annual Reporting System (ARS). The ARS has been available online since June 1, 2020. As a reminder, the deadline to submit Annual Reports is **August 15, 2020**. This process has not changed from previous years. This will be the last submission of the Annual Report with Gemini going live on January 1, 2021. For more information, read [Employer Bulletin FY20-19](#).

### Gemini File Testing

Since January 2020, several payroll vendors have been submitting test files to TRS. The testing has been going very well with SDS, Skyward, Infinite Visions, Decision Systems and Kirtley Tech; however, we still need to hear from the other vendors and employers who are developing their own files.

TRS Employer Services staff will contact each employer soon and ask a series of questions regarding the employers' intentions for go-live on January 1, 2021. We will need full cooperation from all employers.

### 2020 Payroll Reports from July through December

Please refer to [Employer Bulletin FY20-14](#) for detailed instructions on TRS' expectations for reporting these months. All payroll reports for FY2020-21 will be reported through the Employer Portal in Gemini sequentially.

Contribution payments will continue as always July through December 2020. Once the July through December reports are submitted, employers will begin submitting the January through June reports. The remittances for the January through June reports will be due and payable at the time the reports are submitted.

(more)

**TEACHERS' RETIREMENT SYSTEM  
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## Gemini Training

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Employer training for Gemini's new Employer Portal is being planned for October 2020. Training will include a series of Webinars on various topics as well as written guides and demonstration videos that will be posted on the Employer website. We will notify you about training details in future Employer Bulletins.

## Gemini Presentation to Business Officials

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A [video](#) and [PowerPoint presentation](#) of a recent webinar with a business official group has been posted on the Gemini page of the Employer website. Please take the time to view the presentation which includes some good Q&As. We will post more resources to this page as they become available.

## Gemini Resources

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Be sure to check <https://www.trsil.org/employers/Gemini> for the latest Gemini information. You can also email [employers@trsil.org](mailto:employers@trsil.org) if you have any reporting questions.

