

FY22-22

EMPLOYER BULLETIN

SSP DEFERRALS REPORT UPDATE & UPCOMING EMPLOYER SSP REPORTING TRAINING

February 2022

We have reached the next milestone in the rollout of the TRS Supplemental Savings Plan (SSP). Employers/districts that have signed the SSP Participation Agreement and have enrolled SSP employees have received a SSP Deferrals Report in Gemini and an email.

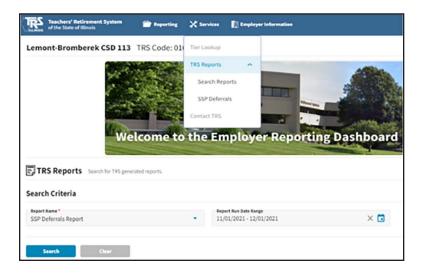
An email is sent each time a SSP Deferrals Report is generated.

From: TRS Gemini Messenger (TRSGeminiMessenger@trsil.org)

To: Reporting and Accounting contacts in the Gemini system – please review and confirm these contacts are correct

Subject: Your SSP Deferrals Report has Generated Successfully For XX/XX/XXXX (date)

- A new SSP Deferrals Report is generated when/if deferrals are added, changed or canceled.
- The SSP Deferrals Report can be accessed in Gemini under TRS Reports.



If you did not receive an email and/or a SSP Deferrals Report is not available in your Employer Portal, you do not have any employees enrolled at this time.

- Employees can enroll or make changes each business day.
- The SSP Deferrals Report is a daily process that will generate each day an employee enrolls or makes changes.

(more)



• You should always check for the latest report when processing payroll to ensure accurate deferrals are withheld.

Initial TRS SSP deferrals should be deducted on payrolls with pay period begin dates on or after March 1, 2022.

- Future enrollments, changes or cancellations will be effective the 1st of the month following the members' election.
- If unable to take the deferral or make changes the first pay period beginning on or after the effective date, the members' election should be made as soon as administratively practicable.

We will address SSP questions on the regularly scheduled Gemini Employer Open Forum Zoom Meeting:

Thursday, February 24

10 - 11 a.m.

Zoom link: https://zoom.us/i/93960137866?pwd=ZGs4RUkvWHkwYmxIZ1JBeW4xeEVkUTo9

Meeting ID: 939 6013 7866

Passcode: 280609

Employer SSP Reporting Training

You're invited to SSP Reporting Training that will replace the regular Open Forum Zoom Meeting next week:

Thursday, March 3

10 – 11 a.m. **Zoom link:**

https://uso6web.zoom.us/i/87371424813?pwd=UG9veFV3VIBmVGNGYVRWeGFEVmU4dzog

Meeting ID: 873 7142 4813

Passcode: 362535

For assistance prior to the scheduled Employer SSP Reporting Training, information can be accessed at:

- TRS Supplemental Savings Plan: https://www.trsil.org/employers/Supplemental-Savings-Plan
- Gemini Resources: https://www.trsil.org/employers/Gemini/Resources
- Email TRS Employer Services: employers@trsil.org.

