

# EMPLOYER BULLETIN

## REMINDER: MIBD FORM OBSOLETE; USE BENEFICIARY DESIGNATION FORM

October 2023

### Do Not Submit MIBDs to TRS

#### Submissions will be rejected and returned to the member

The TRS Member Information and Beneficiary Designation (MIBD) form is obsolete and should no longer be provided by districts to TRS members. TRS now receives information for new TRS members through the Gemini Employer Portal.



- All obsolete MIBD forms received at TRS are returned to the member as incorrect and the member is asked to complete a Beneficiary Designation (BD) form.
- Please assist TRS in minimizing member frustration by no longer providing blank MIBD forms for completion. **Please dispose of all blank MIBD forms.**
- New members, enrolled through the Gemini Employer Portal, will receive an email with information on how to create an online member account. Beneficiary Designation forms are available for completion in each member's account.
- Existing members who want to change their designated beneficiaries should use the BD form available in their online TRS member accounts.

Instructions for creating a member account can be accessed [at this link](#). Once a member has created an online account, the BD form is available. Employers who have questions should contact TRS Employer Services at 888-678-3675 or email [employers@trsil.org](mailto:employers@trsil.org). If members have any questions about completing the form, please have them contact TRS Member Services at (877) 927-5877 or email [members@trsil.org](mailto:members@trsil.org).

Thank you for your cooperation!