



## **TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS**

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R. Stanley Rupnik, Interim Executive Director

<http://www.trsil.org>

877-927-5877 (877-9-ASK-TRS)

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### **REQUEST FOR INFORMATION (POSTED FEBRUARY 8, 2021)**

#### **Introduction**

The Teachers' Retirement System of the State of Illinois (TRS) is conducting an information-gathering process to learn more about ethics and fraud hotline services available in the industry to help TRS determine the best solution(s).

This Request for Information (RFI) is for information-gathering purposes and does not obligate TRS to select any particular solution or vendor. TRS reserves the right to take any further action as in its sole discretion is determined to be appropriate, including selecting a solution, issuing a formal solicitation, gathering more information, or not pursuing further or at all.

#### **Summary Description of TRS**

The General Assembly created the Teachers' Retirement System of the State of Illinois (TRS or the System) in 1939. TRS administers a multiple-employer public pension plan to provide its members with retirement, disability, and death benefits. Membership is mandatory for all full-time, part-time, and substitute Illinois public school personnel employed outside the city of Chicago in positions requiring certification by the Illinois State Board of Education. Persons employed at certain state agencies relating to education are also TRS members. The System serves 427,321 members and had \$51.6 billion in assets held in trust for its membership as of June 30, 2020.

The retirement system is administered as a qualified plan under the Internal Revenue Code. TRS benefits and investments are governed by Articles 1, 16, and 20 of the Illinois Pension Code, 40 ILCS 5. Funding comes from member contributions, contributions by TRS-covered employers, the state of Illinois, and investment income. The System's most recent Comprehensive Annual Financial Report as well as a variety of other information about TRS is available on the TRS Web site at <https://www.trsil.org>.

A fifteen-member Board of Trustees (the Board) is responsible for the general administration of the System, including the duties granted to it under Article 16 of the Illinois Pension Code, 40 ILCS 5/16. Under the direction of the Executive Director employed by the Board, the day-to-day administration of the System is delegated to the System's staff. TRS currently employs approximately 200 employees in two physical

locations. The main office is in Springfield, Illinois with an additional location in Lisle, Illinois.

**Respondent's Contact Information:**

Please provide the following contact information with your response.

Name of Vendor		
Mailing address		
City	State	ZIP code
Phone	Fax	
Web site		
Federal Employer Identification Number (FEIN)		

Contact Person Name	Phone
Title	Fax
E-mail	
Authorized signature	Date

**Questions**

Please respond to the following questions, restating the question in each response. Please respond to the best of your understanding. TRS is not entertaining any questions about this RFI and you should not initiate any contact with TRS at this time, other than submission of your response.

**Product Information**

1. Please provide a description of the proposed solution.
2. Does this solution allow complaints to be submitted via calls, texts and/or web-based reporting?
3. Does this solution provide any interactive questioning during the complaint filing process?

4. Does this solution provide for anonymous communication between the employee or complainant and the individual evaluating the complaint?
5. Does it provide the ability for a complainant to check on the status of their complaint?
6. Does it provide the ability to upload evidence or attach it to the complaint?
7. Does it provide the ability to document notes?

### **Reporting Capabilities**

8. Does this solution utilize automated workflows to ensure progress?
9. What are the system's reporting capabilities? Please provide examples.
10. Can reports be customized?
11. Can reports be exported to Excel?

### **Technology**

12. Where is the service hosted?
13. How do you ensure the solution is secure and information will be kept confidential?

### **Cost**

14. What is the annual cost of the service?
15. Is there a cost per complaint?
16. How many complaints are included in the fee?
17. Is there an implementation fee?

### **Clients**

18. Can you provide the names of public pension funds that currently utilize your product?

### **Instructions for Submission of Responses**

Please return your responses and any attachments via email to [Purchasing@trsil.org](mailto:Purchasing@trsil.org). **Responses must be received on or before 2:30 pm on March 1, 2021 to be considered.** Your response will not be accepted unless it is signed and dated.