

Gemini System Update FY24-01

Release Version: 2.23.0 Release Date: 8/2/2023 External Release Notes

We are continually striving to improve the Gemini experience for you. Your feedback, received through our <u>weekly</u> <u>employer forums</u> or communications with Employer Services or Accounting staff, is incorporated into the application as it is developed. Gemini System Updates are provided with each new release to keep you informed by providing a summary of new features, improvements to existing features, resolved issues and known issues in the latest version of Gemini. Occasionally we may also include "tips and tricks" and "coming soon" items as well.

What's New

- Submit button is now enabled! The final Submit button for the Annual Certification process is now enabled. We appreciate your patience and encourage you to submit your Annual Certification prior to the August 15th deadline. To reach the Submit button, you will need to navigate to the FY22-23 Annual Certification and click through the pages (address edits, sick leave and federal funds) via the Certify and Continue buttons. The "I certify..." box must be checked to enable the Submit to TRS button. TRS will send a future notification when Annual Reports will be available to view through the Employer Access system. As a reminder, detailed instructions for the Annual Certification process are available online: https://www.trsil.org/employers/annual-report/instructions.
- **Payroll File Edit:** To prevent inconsistent reporting of the fiscal year between the file header and the report detail, a new payroll file edit has been created, ER5082. This edit is generated if the fiscal year reported in the file header record (for example, FY23) is earlier than the fiscal year reported in the report detail record (for example, FY24). If the header record is correct and most of the detail records in the file contain this error, Gemini users may void and correct the file and then reupload rather than correcting each individual record. If the header record is incorrect, the file must be voided, corrected and reuploaded.

(TRS Reference #128473)

If you have questions, concerns or feedback you would like to share, please email <u>employers@trsil.org</u> for reporting items or <u>accounting@trsil.org</u> for accounting items.

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