

Dear employer:

The TRS employer online payment area has recently been enhanced. As a result, you will be required to create a new username and password when you login beginning July 28, 2017. This will be mandatory after logging in under the "Employer Access Area" and clicking on the "Online Payments" link. You will need your employer number and PIN code. Select the "New User" link at the bottom of the page and follow the prompts.

Please refer to this tutorial as a helpful reference. Thank you.

Sincerely, Accounting Department Teachers' Retirement System of the State of Illinois

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