



May 1, 2020 Board of Trustees Special Election Petition Instructions

The enclosed petition must be used to nominate an active teacher to serve on the Board of the Teachers' Retirement System of the State of Illinois (TRS) for a 3-year term to commence July 15, 2020. A special election will be held May 1, 2020 to fill an additional active teacher trustee position created by Public Act 101-0610. TRS board elections are governed by the Illinois Pension Code, 40 ILCS 5/16-165. Board election procedures are explained in 80 Ill. Admin Code 1650, Subpart L (1650.1000 - 1090).

Please review the following instructions carefully. Petitions are explained in TRS Administrative Rule 1650.1010. Questions should be emailed to **Communications Managing Editor Kathy Boehme** at kboehme@trsil.org for response.

Trustee Candidates

- A candidate for a **TRS Teacher Trustee** board position must be a member of TRS who meets the definition of "teacher" as defined in the Pension Code, 40 ILCS 5/16-106.
- Beginning July 15, 2020, not more than four of the five teachers elected to the Board may be active members of the same statewide teacher organization as defined in 40 ILCS 5/16-165 (d-5).
- Each candidate must complete a **Candidate's Nominating Petition** (use form available on the TRS website) indicating the statewide teacher organization(s) to which they have belonged during the five years preceding the election as required by 40 ILCS 5/16-165(d-5), and file the original completed petition bearing the candidate's notarized signature with the System no later than 4:30 p.m. on January 31, 2020.

Petition Signers

- To be eligible to nominate a Teacher Trustee candidate, the petition signer must be a member of TRS who is a "teacher" as defined in 40 ILCS 5/16-106.
- Petition signers must furnish an original signature and complete address (street address, city, state, zip). For verification purposes, a telephone number is also requested.

Petition Circulators

- **Before** obtaining signatures, complete the top portion of the petition. Blank petitions may be duplicated in any quantity.
- **After** obtaining at least 500 eligible signatures, complete and sign the certification portion at the bottom of the petition. Your signature must be notarized.
- To be valid, a petition must bear original signatures of eligible petition signers. Submit completed petitions to TRS between January 17 and no later than 4:30 p.m. on January 31, 2020 to:

Teachers' Retirement System of the State of Illinois
Attn: Kathy Boehme
2815 West Washington Street
P.O. Box 19253
Springfield, Illinois 62794-9253

- **TRS cannot accept petitions received before January 17 or after 4:30 p.m. January 31, 2020.**